



CHURCHLANDS
SENIOR HIGH SCHOOL

CHURCHLANDS SENIOR HIGH SCHOOL
Parents and Citizens' Association Incorporated

Phone: (08) 9441-1700
admin@churchlandspc.com.au

20 Lucca Street, Churchlands WA 6018

ABN: 56 578 130 654

www.churchlands.wa.edu.au/our-community/p-c

MEETING MINUTES

DATE: Monday, 18th March 2024

LOCATION: Conference Room

Meeting started: 7:36pm

1. **Welcome** by president, Gabriella Jerrat. Great to see lots of new members on the P&C.

2. **Attendees**

Gabriella Jerrat (Chair), Kate Grayson, Sarah Hughes, Somayeh Mirzaei, Georgina Santich, Nikki Harvey, Shirin Shad, Leigh Walker

Apologies

Liz Tilmouth

3. **Confirmation of Minutes of AGM held on 19 February 2024**

Action - Georgie moved, Sarah seconded. The Minutes were accepted as a true record.

4. **Business Arising from Previous General Meeting**

- Confirmation of MPC Rep - Shirin advised the position will be rotated amongst the committee members.

Action - Gabriella will ask Fatos if her name can go on website.

- Updating website with Executive Roles for 2024.

Action - Nikki to send list of Executive Roles to Andrew Oreb.

- Advert for Communications Rep

Action - Gabriella will organise for an ad to go in The Bytes and also send an email asking for new P&C members to Kate who will ask Jayne Kitto to email it to Year 7 parents.

5. **Correspondence**

- Nikki received the WACSSO P&C Handbook 2024. Members were invited to request to borrow the handbook at any time.
- Nikki received a letter from Pamela van der Meulen, President of Churchlands YouthCARE Council requesting funding. This was circulated to members on 11 March.
- Gabriella received an email from The West Australian enquiring about what our P&C looks like.



6. Funding Requests

- \$35,000 requested by YouthCARE to help support the cost of the school chaplaincy program. Nikki spoke to the letter from Pamela and noted this amount has been requested and approved in previous years.

Action - Nikki moved, Sarah seconded. \$35,000 unanimously approved.

- \$6,793 was requested by Kate Grayson for Year 10 HASS AEP student incursion. Kate advised the amount will be lower as the staff component of the incursion will not be included.

Action - Kate will confirm the new amount of the funding request and raise the request at the next Finance Committee meeting.

- House Spirit awards. Kate advised the amount will be about \$200.

Action - Kate will come back to us with more details.

8. Reports

President

- Kate advised school currently funds uniforms for families in need. Discussion around possibility of selling second hand uniforms.

Action - Gabriella to contact Uniform Shop regarding the possibility of selling second hand uniforms.

- Guest speakers to present to parents/school community. Discussion around Claire Eaton (transition to high school for Year 6 parents), Fathering Project, Maggie Dent.

Action - Kate will email Maggie Dent. Members will look into possible options for speakers and bring to next P&C meeting.

Principal

Kate spoke to her report which had been circulated.

- Meeting with MLAs - Kate advised them the school is underfunded (\$1.2-\$1.4 mill). Kate is still pushing for a GATE program, which is endorsed by the Ed Dept whereas AEP isn't. Both MLAs have committed to continue to advocate for the school. Discussion about a template email so parents can lobby local members.

Action - Kate to follow up a template email.

- School gets good quality applicants for staffing positions.

Treasurer

Due to personal issues Somayeh was unable to do a report for March 2024

Action - Somayeh to send Nikki report for circulation ASAP.

- Somayeh has set up her access to P&C bank accounts.



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MPC

Shirin presented a verbal report. Minutes from March MPC meeting were given to Nikki for circulation.

- Fundraising - \$700 raised from raffle. There will be a fundraiser for the 2026 Music Tour.
- Charlie and the Chocolate Factory is this year's musical.

Art Exhibition

- Friday 25th to Sunday May 2024.
- Robyn Abbett is the guest artist this year.
- Info at Art@churchlands.

YouthCARE

Nikki presented a verbal report

- Melissa Mettam is leaving Churchlands SHS to move to Esperance, the school will continue with the two existing chaplains, James and Nat for now.
- The YouthCARE Council is meeting on 19 March 2024 to hold their AGM and farewell Mel and Peter who is the outgoing secretary.

School Board

- Board met on 22nd Feb.
- At the March meeting a new board rep will be elected.

Quiz Night

- Need to pick a date in Term 3, possibly 23 or 24 August. The theme could be The Olympics.

Action - Nikki to confirm which quiz master was used in 2019 and send details to Georgie. Kate will follow up with Arlene about availability of the sports hall.

9. Other Business

Action - Gabriella to follow up with Ken regarding access to P&C ICT accounts.

Meeting closed: 9.12pm

Next meeting:

Monday 6 May 2024 7.30 pm in Conference Room.



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Summary of Items to Action from General Meeting on 18 March 2024

SUBJECT	ACTION	MEMBER
MPC Rep	Confirm contact name for website with Fatos	Gabriella
Executive Committee Roles	Email list of Executive Committee members for 2024 to Andrew Oreb	Nikki
Communications Rep	Advert for rep to go in Bytes	Gabriella
Recruiting P&C members	Send email to Kate to forward to Jayne Kitto for circulation to Year 7 & 8 parents	Gabriella, Kate
Funding requests	Update amount for funding request for Year 10 AEP HASS Incursion Confirm details for House Spirit awards	Kate
Secondhand uniforms	Enquire with Uniform Shop regarding possibility of selling secondhand uniforms	Gabriella
Speakers for 2024	Email Maggie Dent regarding possibility of presenting to school community Use contacts to research possible options for speakers for 2024 (bring to next P&C meeting)	Kate All members
GATE Program	Follow up regarding a template email that parents can use to lobby politicians	Kate
Treasurers Report	Prepare report for March 2024 for circulation to P&C members	Somayeh
MPC Minutes	Circulate MPC minutes from March meeting to P&C members	Nikki
Quiz Night	Follow up with Arlene regarding booking the hall. Proposed dates 23/24 August 2024 Locate details from 2019 Quiz Night and send to Georgie	Kate Nikki
ICT Accounts	Follow up with Ken regarding passwords and access to P&C accounts	Gabriella