



CHURCHLANDS SENIOR HIGH SCHOOL

An Independent Public School

SCHOOL BOARD MINUTES – MEETING NO. 8

HELD IN THE CONFERENCE ROOM ON THURSDAY, 30 NOVEMBER 2023

ATTENDEES: Dr Genevieve McSporran (Chair and Elected Parent Member), Neil Hunt (Principal), Geoff Lummis (Alumni Representative), Nandita Naroth (P&C Representative), Louise Williams (Elected Parent Member), Matt Turnbull (Elected Parent Member), Kris Mainstone (Community Member), Russ Fishwick JP (Community Member), Kym Lucchesi (Staff Member) Hagop Boyadjian (Staff Member) and Kylie Hearle (Minutes). Meeting commenced at 5.30pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Apologies		Nil.
2.	Acceptance of the Minutes		Resolution: That the minutes of the meeting held on the 2 November 2023 be amended in the P&C Report from the stated \$750,000 to the correct amount of \$250,000, and with no further changes be accepted as tabled. Moved: Kris Mainstone seconded Kym Lucchesi. Carried unanimously.
3.	Business arising from Minutes	Genevieve McSporran	GATE Approach Genevieve and Tracey met with the Educations Minister's Chief Policy Advisor and other representatives from the Education Department on Tuesday 28 November. The powerpoint presentation put together by the Churchlands SHS Music staff correlates to a very comprehensive, detailed and powerful document.

			<p>A copy of the powerpoint presentation has been provided to those that were present at the meeting and it is hoped that Minister Buti's office will be in touch soon.</p> <p>The powerpoint presentation to be shared with the members of the School Board and will be shared with members of the P&C. Thank you to the Music staff who have contributed so much time and effort to assist in putting together this documentation.</p> <p><u>Student Behaviour and Good Standing Policy</u> The document was tabled and general discussion took place on the policy.</p> <p>Resolution: That the following amendments be made to the tabled policy:</p> <ul style="list-style-type: none"> • 5.1 With the exception of laptops, electronic devices are to be turned off and/or away. • Whole second sentence in point five should be removed. • 5.1.2 - be changed to "E-breaches (inappropriate access of school technology and continued electronic device violations)". • 9.2 - be changed to "A red stamp in the diary or equivalent will indicate that no parent note was presented". <p>Moved: Russ Fishwick JP and seconded Geoff Lummis. Carried unanimously.</p> <p><u>Invoicing process around superannuation</u> Nandita (School Board representative on the Finance Committee) gave an update. This process needs to be lodged electronically, and after consultation with the Taxation Department the initial process has begun. The superannuation payments are around contractors and is a requirement to be undertaken, and will take some time to complete.</p> <p>Thank you from the School Board to Nandita for assisting and supporting Arlene and the school through this lengthy process.</p>
		<p>Nandita Naroth</p> <p>Neil Hunt</p>	<p><u>Community Members - expiration of three term</u> Russ Fishwick JP and Kris Mainstone's three year term ends after the first meeting of 2024 (Thursday 22 February 2024). A Registration of Interest will be advertised early in the school year seeking three Alumni members (community members) for the School Board.</p>

			Genevieve brought the matter of a lawyer being invited to become a co-opted member on the School Board. Genevieve will make contact with Michelle Palethorpe and School Board membership will be tabled for discussion at the first meeting in 2024.
4.	Finance Report	Neil Hunt	<p>The following documents are attached for consideration:</p> <ul style="list-style-type: none"> <u>Contributions and Charges Collection Rates</u> Neil spoke to the tabled financial documents with the Voluntary Contributions Collections Rate (Years 7-10) being down by about 5% on 2022 equating to approximately \$10,000. <p>There has been a significant improvement in the Optional Charges Collection Rate (Years 7-12) being 99.3% which is 17% above 2022.</p> <u>One Line Budget</u> The One Line Budget shows that there will be approximately \$1.2 million to carry forward into 2024. The projections for revenue for 2024 is interesting with the numbers of students expected to be higher than initially anticipated. There is a possibility with the increase, that further classes may need to be added. <u>Student Centred Funding</u> Neil gave an overview of student funding, target initiatives, characteristics, staff costs with all figures being fairly similar to 2023. <p>The student census takes place in mid February which are the figures the school is funded on. When this is accepted by the Education Department, the exact figures will be available for the Finance Committee to discuss prior to bringing back to the School Board for ratification (second meeting of 2024).</p>
5.	Correspondence In		Nil.
6.	Correspondence Out		Thank you email to the Music Staff for their assistance in the preparation of the GATE proposal.

7.	Principal's Report	Neil Hunt	<p><u>Principal's Report (attached as an addendum):</u></p> <ul style="list-style-type: none"> <p><u>Staffing and Contractors</u></p> <p>There is concern at present with being able to find contractors to complete jobs that are required to be done. It is hoped that the projects planned for the school holidays will be completed on time,</p> <p>Quite a number of teachers have indicated that they will no longer be at Churchlands SHS in 2024, with this occurring over the past few weeks, a great deal of time has been put into finding replacements. This is not only occurring at Churchlands, but throughout all schools.</p> <p><u>Enrolments</u></p> <p>The 2024 enrolments are well above projections particularly with Year 7's in 2024. Current Year 7 enrolments are 373 and looking at approximately 2390 to 2400 for 2024.</p> <p><u>Intimate Image Laws</u></p> <p>The information on the definition, distribution and penalties will be distributed to parents via the Churchlands Byte and the Term 4 newsletter.</p>
8.	P&C Report	Nandita Naroith	<p><u>P&C Report:</u></p> <ul style="list-style-type: none"> <p>The corrected amount under the P&C Report in the last minutes - the amendment has been made from \$750,000 to \$250,000.</p> <p>The GATE Music powerpoint was discussed with Tracey Galton sharing the information with the P&C members.</p> <p>Discussion took place on the projects to be done around the school, and especially around the work to be done at the front of the school. This included a virtual walkthrough on what it will look like when completed.</p> <p>The P&C acknowledged long term members, including Tracey Galton, Shirley Godfrey and Nandita for their service to the school and community. At present, it is hoped that the key positions will all be covered for 2024.</p>

9.	Chair Report	Genevieve McSporran	<u>Chair Report:</u> Nil.
10.	Alumni Report	Geoff Lummis	<u>Alumni Report:</u> Nil.
11.	General Business	Neil Hunt	<u>School Board Effectiveness Surveys</u> A request from all members to complete the bi-annual surveys, with the results to be presented early in 2024. Thank you to everyone for your contribution to the Churchlands SHS Board and school throughout 2023.
12.	Meeting closed		6.30pm
13.	Next Meeting		Thursday 22 February 2024