



**CHURCHLANDS**  
SENIOR HIGH SCHOOL

**CHURCHLANDS SENIOR HIGH SCHOOL**  
**Parents and Citizens' Association Incorporated**

Phone: (08) 9441-1700  
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20 Lucca Street, Churchlands WA 6018

ABN: 56 578 130 654

[www.churchlands.wa.edu.au/our-community/p-c](http://www.churchlands.wa.edu.au/our-community/p-c)

**MEETING MINUTES**

**DATE:** Monday, 5th August 2024

**LOCATION:** Conference Room

**Meeting started:** 7:30:pm

1. **Welcome** by president, Gabriella Jerrat.

2. **Attendees**

Gabriella Jerrat (Chair), Kate Grayson, Sarah Hughes, Liz Tilmouth, Nikki Harvey, Shirin Shad, Tracey Grafton, Neil Hunt, Leigh Walker

**Apologies**

Georgina Santich

3. **Confirmation of Minutes of General Meeting held on 27 May 2024**

**Action - Liz moved, Kate seconded. The Minutes were accepted as a true record.**

4. **Business Arising from Previous General Meeting**

- Secondhand Uniform Shop:

Liz contacted Sustainable Schools, we don't have a paid membership, the cost is \$1500.

**Action - Liz moved, Tracey seconded. \$1500 approved for membership. Liz will organise.**

- Guest speakers:

A Ysafe presentation for parents was held earlier this year and wasn't well attended. Kate will look into options for future presentations.

- Template email to lobby politicians:

Kate couldn't find a letter.

- Access to P&C email accounts:

Everyone now has access.

- Art Room:

- The parent is unable to paint the room at this stage and asked us to come back to him later.
- Kate is following up with Arlene, regarding tiling the splash back.



**5. Correspondence**

Nil

**6. Funding Requests**

- \$2900 for Junior Secondary 'Hello High School' workshop for Year 7s

**Action - Liz moved, Nikki seconded. \$2900 approved.**

- \$2900 Middle Secondary 'Finding Their Fit' workshop for Year 9s.

**Action Liz moved, Nikki seconded. \$2900 approved.**

- \$2900 Senior Secondary Period 5 program for Year 11s.

**Action - Liz moved Nikki seconded. \$2900 approved.**

- \$8030 Aboriginal Education camp to Denham

**Neil advised that the school and foundation will cover the cost of the camp instead.**

**7. Kate - School App**

Kate asked for a show of interest in purchasing a school app designed to make accessing things easier for parents.

**Action - Kate will investigate costs and come back to the P&C with more details**

**8. Reports**

President

Gabriella advised she will be standing down next year.

Principal

Neil spoke to his report which had been circulated:

- Several former CSHS students are competing in the Olympics.
- An analysis of the current Year 11s semester 1 results shows they are on track to do well in ATAR next year.
- The school is hoping to have a female astronaut open the new STEM building.



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### Treasurer

Liz's report had been circulated.

- YTD parent contributions are up from this time last year.
- The invoice had been received from YouthCARE for \$35,000.
- Kate advised the House Spirit award money is in the process of being spent in preparation for the upcoming Athletics Carnival.
- Liz requested that we defer the discussion on the Uniform Shop price increases until the next meeting so she could gather more information.

### MPC

The MPC Minutes from the meeting held on 22 July 2024 had been circulated.

### Art Exhibition

The Art Department had been reimbursed for the printing of the additional catalogues.

### YouthCARE

Nikki presented a verbal report:

- Unfortunately due to several members of the fundraising committee dealing with serious illness, YouthCARE have decided not to hold the high tea on Saturday 17th August 2024. They will instead focus their fundraising efforts on the stall at the Wembley Downs District fair in October 2024.

### School Board

Nothing new to report.

### Quiz Night

It was decided that this would be moved to Term 1 2025



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**9. Other Business**

- P&C Governance

Liz asked the P&C to support her with raising the following issue at the WACSSO conference.

*For WACSSO to create a set of Model Policies and Procedures for P&Cs to adapt to their specific circumstances to comply with the following:*

- *Governance Standards of ACNC*
- *Laws and regulations applicable to P&Cs (both general and specific to running trading businesses).*
- *The Constitution of the P&C*

The P&C gave support in principle. Liz will explore the possibility of a late resolution with WACSSO.

- Spending P&C funds:

In May 2023, \$250,000 was approved for building works to the front of the school, concern was raised regarding the project delays. Neil advised he had only received one quote which was for \$650,000.

**Action - Neil will speak to Steve to see how we can break the works into smaller parts. Gabriella will also email Steve to try to encourage action.**

**Meeting closed: 9.02pm.**

*Next meeting: Monday 2 September 2024, 7.30 pm in Conference Room.*