



**CHURCHLANDS**  
SENIOR HIGH SCHOOL

**CHURCHLANDS SENIOR HIGH SCHOOL**  
**Parents and Citizens' Association Incorporated**

Phone: (08) 9441-1700  
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20 Lucca Street, Churchlands WA 6018

ABN: 56 578 130 654

[www.churchlands.wa.edu.au/our-community/p-c](http://www.churchlands.wa.edu.au/our-community/p-c)

**MEETING MINUTES - Annual General Meeting**

**DATE:** Monday, 19th February 2024

**LOCATION:** Choral Studio

**Meeting started: 7.32pm**

1. **Welcome** by president, Gabriella Jerrat

2. **Attendees**

Gabriella Jerrat (Chair), Neil Hunt, Shirley Godfrey, Nikki Harvey, Tracey Gralton, Liz Tilmouth, Sarah Hughes, Kristen Britz, Somayeh Mirzaei, Georgina Santich, Mary Sullivan

**Membership forms were completed and handed to Nikki. Annual membership fees of \$1 were collected by Shirley.**

3. **Confirmation of Minutes of Previous Meeting held on 28 November 2023**

**Action - Liz moved, Tracey seconded. The Minutes were accepted as a true record.**

4. **Business Arising from Previous Meeting**

Nil

5. **Correspondence**

Nil

6. **Reports**

President

- Gabriella acknowledged the role that the P&C plays in schools. She thanked the members who held executive roles last year, and acknowledged the long service of several members who were leaving the P&C because their children were no longer at the school. Tracey is continuing her connection to the school as part of the Alumni and in other roles, and Shirley is still the bookkeeper.
- Thanks to Melissa in the Uniform Shop.
- Thank you to Neil for his continued support of the P&C and thank you for making his admin support available, their help is also greatly appreciated..
- The Year 7 BBQ was well attended, especially since it was a hot night. It was great to see so many families and sense of community as we welcome this new group of children and families.
- 2023 was a year of consolidating projects, particularly the construction works for the school entry/Memory Place.



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- Funding that the P&C approved in 2023 included:
  - \$35,000 for the chaplaincy program
  - \$80,000 for aircon to classrooms
  - \$33,000 for football nets to the oval
  - \$6000 for house awards
  - \$6000 for sensory materials
  - \$1500 for the mentoring program
- The Quiz Night will be held in Term 3, it's focus will be as a community event rather than a fundraiser.
- The Art Show will be held on the last weekend in May

### Principal

Neil spoke to his report which had been circulated:

- 2357 students are currently enrolled this year. Around 2250 are expected next year.
- Neil is taking LSL from 2 March to late in Term 2. Kate Grayson will take over as Principal.
- The 2023 ATAR results were very pleasing:
  - 236 students did ATAR (approx 54% of Year 12s).
  - CSHS scored above the state average in **every** subject.
  - 65 CSHS students had an ATAR score above 95.
  - The school's median ATAR score was 88.5.
- 178 students enrolled in VET courses achieved a Cert II or higher.
- The Bytes will advertise upcoming school events.
- There is a Foundation meeting on Wednesday 21 February.
- Steve Postmus has advised he is struggling to get contractors for the proposed works. Neil is looking at possible solutions to address this.

### Treasurer

Shirley spoke to her report which had been circulated.

- The P&C gets audited every year.
- In 2023, P&C funds came from parent contributions, Uniform Shop sales, the Art Show and MPC events. There is also a separate building fund.
- Thanks to Melissa at the Uniform Shop and Rachel who is the outgoing bookkeeper.
- Shirley proposed the following resolutions for consideration:
  - Accept the financial report for the year ended 31 December 2023.
  - To appoint Australian Audit as auditors for the year ended 31 December 2024.
  - To make an election to hold all fundraising events for the next year (until the next AGM) as input taxed for GST purposes.

**Action - Shirley moved, Tracey seconded. All three resolutions were unanimously agreed.**



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MPC

Tracey spoke to the MPC Minutes which were circulated.

- Office bearers for the 2024 MPC roles were presented to the P&C for ratification:
  - **Coordinator:** Vivienne Travlos
  - **Secretary:** Shree Kannan
  - **Treasurer:** Yana Goncharov
  - **P&C Liaison:** Fatos Kursunlu (TBC)

**Action - The above Office Bearers were all endorsed. Tracey will follow up with Fatos to confirm the role of P&C Liaison.**

7. **Nomination and Election of Office Bearers for 2024**

*The meeting was paused to allow members to discuss the roles and responsibilities of the Executive Committee positions and to complete P&C Executive nomination forms. The list of positions was read out by the President along with the nominations that had been received.*

**The following nominated persons were elected unopposed:**

- **President:** Gabriella Jerrat
- **Vice-President:** Sarah Hughes
- **Secretary:** Nikki Harvey
- **Treasurer:** Somayeh Mirzaei
- **MPC Representative:** TBC
- **Art Exhibition Committee Representative:** Gabriella Jerrat
- **YouthCARE Representative:** Nikki Harvey
- **School Board Liaison:** Sarah Hughes
- **Communications:** TBA
- **Quiz Night Committee:** Georgina Santich
- **WACSSO Delegates:** Nikki Harvey and Liz Tilmouth

**Actions:** Gabriella will put out a request to the parents for a Communications Rep.  
Nikki to advise Andrew Oreb of the 2024 P&C Executive Committee when confirmed, for publication on the school website.

8. **Other business**

Shirley advised that the Uniform Shop required a new printer. Discussion followed and \$500 was agreed as a suitable amount for a new black and white printer.

**Action - Shirley moved, Tracey seconded. Up to \$500 approved for a replacement printer.**

**Meeting closed at 8.55pm**

**Next meeting:**

*Monday 18th March 2024, 7.30pm in the Conference Room*