



CHURCHLANDS SENIOR HIGH SCHOOL

An Independent Public School

SCHOOL BOARD AGENDA/MINUTES – MEETING NO. 3

HELD IN THE CONFERENCE ROOM ON THURSDAY, 11 JUNE 2026

ATTENDEES: Dr Genevieve McSporran (Community Member and Chair), Kate Grayson (Principal), Dean Healy (Elected Parent Member), Matt Turnbull (Elected Parent Member), Associate Professor Dr Elaine Wong (Elected Parent Member), Dr Geoff Lummis (Alumni Representative), Adnan Visram (Community Member), Kalani Brack (School Captain), Serena Ko (School Captain), Kym Lucchesi (Staff Member), Claire Shoebridge (Staff Member), and Kylie Hearle (Minutes). Meeting commenced at 5.35pm.

ITEM NO.	ITEM	SPEAKER	Item
1.	Acknowledgement of Country	Genevieve McSporran	Genevieve acknowledged the Whadjuk Noongar people as the traditional owners of the land upon which we meet. Acknowledging that the school and surrounding areas hold particular cultural significance for the Whadjuk people and are proud to continue the journey of education through the work carried out at this school.
2.	Election of Chair	Genevieve McSporran	The Chair position was declared vacant by Genevieve and requested nominations for the position. Dean Healy nominated Matt Turnbull - with Matt accepting the nomination. Genevieve McSporran nominated Claire Shoebridge - with Claire accepting the nomination. Matt and Claire left the room for the formal voting process. Kate counted the voting slips and declared Claire Shoebridge as the School Board Chair. Genevieve will continue to Chair the meeting, with Claire to formally start in the role of Chair after the meeting.
3.	Apologies		Russ Fishwick JP (Community Member)

	Correspondence in and out		Thank you letters to Michelle Palethorpe (May 2024 - March 2026) and Kris Mainstone (August 2020 - May 2026) for their commitment, dedication and skill set they brought to the School Board as Community Members. That each School Board member put together comments on Neil Hunt's contribution to the Churchlands SHS community - please email Claire Shoebridge. This will become part of a thank you recognising Neil for his dedication, innovation, knowledge and focus during his time as Principal. The School Board will then work together with Dr Kent in preparing wording to acknowledge Neil.
	Conflicts of interest		Nil.
4.	Acceptance of the Minutes		Resolution: The minutes of the meeting held on the 28 May 2026 be accepted as tabled. Moved Geoff Lummis, seconded Claire Shoebridge. Carried unanimously. The minutes of the meeting held on 26 February 2026 to be reworded and presented to the 13 August Meeting. Legal advice was sought from the Department of Education on recording the meeting or sharing the transcript. The purpose of the recording is only for creating accurate minutes and therefore is not shared for other purposes.
5.	Finance Report	Kate Grayson	<u>Finance Report:</u> <u>Contributions and Charges 2026</u> The Contributions and Charges as at the end of May 2026 were tabled for member information. <u>Draft Minutes of the Finance Committee meeting and Contributions and Charges for 2027</u> The documents were tabled for consideration and Kate provided details on the Finance Committee meeting held on 4 June. Five submissions were endorsed by the Finance Committee and have been forwarded to the P&C for consideration. The Contributions and Charges for 2027 were considered and it is a requirement for these costs to be approved and a formal resolution carried. These costs will be advertised with the subjects when students are choosing their subjects for study in 2027. This process will take place early in Term 3 via SSO (Subject Selection Online).

			Kate spoke to each year group and provided an explanation for the increase in charges, and included: • Undercharging in previous years. • Rise due to providers increasing their costs. • Cost of consumables have increased. • AEP costs varied, in particular Science was higher and due to high practical costs (eg chemicals etc). Some new courses have been created: • Year 10 - Ancient History - Rome - From Monarch to Republic / Modern History - Revolutions / Legal Studies • Year 11 - HASS in Action. • Year 12 - Certificate II in Workplace Skills. Some external courses are required to be paid separately. This will then ensure that any training module is paid by the student and not left as a cost to the school if the Contributions and Charges are not paid. Year 11 and Year 12 Workplace Learning students will incur an increase of \$50 for the year. This is to recoup the cost of fuel with staff visiting work placements twice a year, which can cover a wide range of the city region. The Year 12 UniReady course has seen an increase from \$211 to \$267. The course requires substantial amount of photocopying and incurs a registration cost, certification cost and the provision of materials. A meeting will take place between the English/Science faculties and the Manager of Corporate Services to ensure the amount applied will cover the associated costs. Genevieve would like to see the university provide a breakdown of the costs associated with the course. Resolution: That the Contributions and Charges for Years 7 to 12 for 2027 be endorsed as tabled and recommended by the Finance Committee subject to the UniReady course amount being agreed upon by all involved parties. Moved: Geoff Lummis, seconded Dean Healy. Carried unanimously.
6.	School Captains' Report	Kalani Brack and Serena Ko	<u>Push Up Challenge</u> Kalani spoke to the Push Up Challenge which runs from the 3 to 26 June and \$500 had already been raised by individuals.

			The Battle of the Bands will happen on 19 June and the funds raised at the stalls and event will be donated to the Push Up Challenge. A terrific event which fosters team work, community service and encourages younger students to become involved in future events. Serena advised that the World's Greatest Shave (12 June) has attracted 18 students to become involved in the event, with one student to have her hair fully shaved. The amount of \$13,000 has already been raised and it is increasing each day. A cake stall will also be held by Year 11 students to contribute to the fundraiser. A member of the Leukemia Foundation will attend and provide some background of this important annual event. A Student Council meeting will be held in Week 9 with the Year 7 to 11 students, to reconcile the team and work on leadership skills and connection. Year 12 students had a 'half way day' to celebrate half way through the school year. This was a moral building event and was celebrated with some lollies, and some water fun. Upcoming wellbeing events to be considered include: • Pyjamas Day (fundraising event for children in foster care), • Blue Tree Project event (registered charity - around building awareness of mental health - sparking open and meaningful conversations).
7.	Principal's Report	Kate Grayson	<u>Principal's Report (attached as an addendum):</u> <u>Neil Hunt's Contribution to the School Community:</u> Kate tabled a document that had been created to recognise Neil's contribution to Churchlands SHS and the wider community and will be passed onto Hagop Boyadjian for finer tuning. It is hoped that an annual award will be created to honour Neil and be presented at the Year 12 Presentation Ceremony each year. <u>Department of Education Strategic Plan:</u> The plan has been tabled for member information. The school has already in place a number of the steps proposed. <u>Reporting and Assessment process:</u> CSHS will be reviewing the current process of the use of plus and minus grades. This process will be undertaken by curriculum leaders at the school and will commence in Semester 2 with the view to change either for Semester 2 of 2026 or Semester 1 of 2027.

			<u>Public School Review:</u> The review took place on Thursday 28 May and areas specifically commended included: • The strength and impact of student leadership programs. • The quality of learning support provided to students. • The school's professional learning model and commitment to staff development. • Strong staff morale and alignment with the school's strategic direction. • The Executive Team's leadership and management of significant personnel changes over recent years. The School Board will be provided with a full report when it becomes available. <u>Community Engagement and School Promotion:</u> The school continues to experience strong interest from prospective families. Following a review of our Principal's Tours, several enhancements are being introduced to further strengthen the experience for visitors. Beginning next term, student leaders will play an active role in supporting and showcasing the school during tours. This initiative will provide prospective families with authentic student perspectives while also further developing leadership opportunities for our students. <u>Staff Changes for Semester 2:</u> Kate provided information on staff changes: • Dr James Kent to join Churchlands SHS as Principal beginning Term 3 of 2026. • Kate will return to the position of Associate Principal for Middle Secondary School. • Jayne Kitto has won a position at Duncraig SHS and will leave CSHS at the end of this term. Jayne has been an exceptional leader in many roles during her time at Churchlands and the school will miss her leadership and skill set. Genevieve thanked Kate for her leadership skills in leading the school through the review process and fulfilling the Principal role over the past 9 months.
8.	Chair Report	Genevieve McSporran	<u>Chair Report:</u> Genevieve thanked all members and felt it had been a privilege to be the Chair of a School Board that has extensive skill sets and reflected on many highlights during her time as a Board Member and Chair. Genevieve in particular noted the following:

			• Strong focus on teaching and learning - strong and experienced staff. • GATE Music Program and the Academic Extension Program. • Learning Support care given to students with additional learning needs which are being met by skill fully developed plans and programs. Evident in NAPLAN and OLNA results. • Students are being assisted with so much information to help them fulfil their potential. • Quality teaching framework and development opportunities - assisted by the Churchlands Foundation. • Terms of Reference whilst being outdated at present, has allowed a P&C Representative, Alumni Association member who bring a broader perspective and has worked extremely well over many years. • The School Board's accessibility to the broader community. Genevieve believes the Board should: • Celebrate Dr Kent as Principal and the skill set and experience that he brings to the school community. • New direction and changes will occur and to embrace the opportunity. • The introduction of the Business Plan, the school's information technology and standard operating system, media presence, website design, new prospectus and the preparation of a new Terms of Reference. • Continuation of the work to gain the ability to become a GATE Academic school, and to work with the politicians and community to make this happen. • How important it is to continue to work with the Alumni in building relationships. Kate thanked Genevieve for her service to the Churchlands SHS Board joining the School Board in August 2020 has an elected parent member before becoming the Chair in September 2023. Genevieve has brought a wealth of experience and knowledge in education. Her special skill set in wellbeing has been a highlight.
9.	Alumni Report	Geoff Lummis	<u>Alumni Report:</u> Geoff advised that he is working towards making contact with Professor Zoran Ninkov with the aim to honour his extraordinary career in science. The Alumni Association propose to name the STEM building in his honour.
10.	Meeting closed		6.51pm
11.	Next Meeting		Thursday 13 August 2026