



CHURCHLANDS SENIOR HIGH SCHOOL

An Independent Public School

SCHOOL BOARD MINUTES – MEETING NO. 8

HELD IN THE CONFERENCE ROOM ON THURSDAY, 4 DECEMBER 2025

ATTENDEES: Dr Genevieve McSparran (Community Member and Chair), Kate Grayson (Principal), Dean Healy (Elected Parent Member), Matt Turnbull (Elected Parent Member), Associate Professor Dr Elaine Wong (Elected Parent Member), Michelle Palethorpe (Community Member), Kris Mainstone (Community Member), Russ Fishwick JP (Community Member), Geoff Lummis (Alumni Representative), Kym Lucchesi (Staff Member) and Kylie Hearle (Minutes). Meeting commenced at 5.30pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Apologies Acknowledgement of Country		<p>Adnan Visram (Community Member), Hagop Boyadjian (Staff Member) and Gabriella Jerrat (P&C Representative).</p> <p>Staff have participated in leadership training and part of this, has been to develop personalised acknowledgements that are relevant to Churchlands Senior High School. The below acknowledgement is one of these, with a shorter version to be created.</p> <p>We acknowledge the Whadjuk Noongar people, the traditional custodians of this land, and pay our respects to their elders, past and present. We recognise their enduring connection to boodja - the land, waters and skies. Churchlands Senior High School stands close to Nookanburra Lake, part of a vast and ancient system of wetlands. For countless generations, these waters have been a place of gathering, of food, of ceremony and of story. The lake and its surrounds sustained life and carried knowledge weaving people, animals and country together.</p>

			<p>We honour the Whadjuk people's care for these wetlands, and we recognise that their cultural and spiritual responsibilities to this place continue today. We also acknowledge the contributions that Aboriginal and non-Aboriginal peoples make, and continue to make, towards learning, teaching, and the shared educational journey of our community. We may walk gently on this land and learn from stories of resilience and belonging.</p> <p>Further discussion will take place early in 2026 after the Reconciliation Action Plan has been created.</p>
2.	Acceptance of the Minutes		<p>Resolution: That the minutes of the meeting held on the 6 November 2025 be accepted as tabled. Moved: Geoff Lummis, seconded Kris Mainstone. Carried unanimously.</p>
3.	Business arising from Minutes		<p>Progress has been made from the student leader presentations that were given at the November School Board meeting:</p> <ul style="list-style-type: none"> • The new award for Academic Effort has had criteria written up, and being addressed by staff members to ensure it is an inclusive award. • Kate advised that a list of ideas from the presentations has been created, and will be followed up on. • An assessment calendar is another great idea and initially will commence with Year 7 and 8 students. This will mean identifying when there are multiple assessments in a short time frame. Faculties will address if there is any clumping, and address timelines. • It is the aim to make the presentations a yearly address to the Board. We will encourage participation from any interested students. • There are some big items, such as the sunshades. There are other avenues that can assist with the funding of these projects and will be looked at in 2026. • The Uniform Reference Group will be included in the conversation regarding the girls' shorts.
4.	Finance Report	Kate Grayson	<p><u>Finance Reports:</u></p> <p>Budget Summary and Contributions and Charges documents were tabled for consideration:</p> <p>Kate advised that the Voluntary Contributions and Charges are definitely down considerably, which also affects the P&C funding. The P&C are aiming to share communications with the school community how funding is distributed, and what it is used for.</p>

			<p>Many schools are experiencing what is considered as under funding, and there is the belief that larger schools are more affected. The leadership team are considering a number of options around staffing, however this will not affect the student body.</p> <p>A meeting will be held with the two local members of parliament to address the matter of becoming a GATE academic school, and this inclusion would be a great advantage, to the school as a whole, but also to the GATE Music program and would attract additional financial support.</p> <p>Contributions and Charges sheets have been shared by email to 2026 parents and monies will be collected via the Paperly app after the roll over in January.</p>
5.	Correspondence In		Nil.
6.	Correspondence Out		Nil.
7.	Principal's Report	Kate Grayson	<p><u>Principal's Report:</u> Kate provided a comprehensive report which included:</p> <ul style="list-style-type: none"> ○ Staffing for 2026 ○ STEM pathways and Senior School offerings ○ Library review and strategic planning ○ Ampol All Rounder - State Winner - congratulations to Claudio Gao (Year 12) ○ Enrolments for 2026 ○ Staff wellbeing project - survey conducted shows encouraging results ○ Business Plan update - new parent survey to be launched early in Term 1 ○ Churchlands SHS hosted Principals from the wheatbelt region and shared professional learning and leadership-sharing initiatives ○ Student leadership - increasing more portfolio opportunities and developing a Student Leadership Operational Plan ○ Building and works - projects scheduled for the upcoming school holidays ○ GATE Academic - new proposal for the program at CSHS ○ AI Ethics ○ Year 6 orientation day - parent program and engagement with Claire Eaton - extremely positive, practical and relevant information for parents

			<p><u>Professional Learning days for 2026:</u></p> <p>Resolution:</p> <p>That the following days be scheduled as staff professional learning days for 2026:</p> <ul style="list-style-type: none"> • Thursday 29 January (mandatory across all public schools) • Friday 30 January (mandatory across all public schools) • Friday 20 March (Year 12 School Ball) • Tuesday 28 April (second week of Term 2 after the Anzac public holiday on the Monday) • Monday 20 July (first day of Term 3) • Friday 18 December (mandatory across all public schools) <p>Moved: Dean Healy, seconded Geoff Lummis. Carried unanimously.</p>
8.	P&C Report	Kate Grayson	<p><u>P&C Report:</u></p> <p>Kate reported that it was a quick meeting, and discussion was mainly on how to promote the P&C and what the P&C does. One item which the P&C shows presence is for the Year 7 barbecue (held early in the school year) to welcome new families to the Churchlands school community.</p>
9.	Chair Report	Genevieve McSporrán	<p><u>Chair Report:</u></p> <p>Genevieve supplied information on the process of appointing a new principal, timeline and values document.</p> <p>It is still of utmost importance to continue to direct and maximise the opportunity to place pressure on the inclusion of the GATE Academic program at Churchlands SHS.</p> <p>Genevieve will share documentation on any updates on either process.</p>
10.	Alumni Report	Geoff Lummis	<p><u>Alumni Report</u></p> <p>Geoff advised that two members of the Alumni will be recognised at an event held for International Women's Day on the 8 March 2026. These two special people are very worthy Churchlands Champions. Geoff will keep Kate updated in 2026.</p>
11.	General Business		<ul style="list-style-type: none"> • A Christmas Message from the School Board to the school community will be placed in the last edition of Churchlands Bytes for 2025. • Genevieve will prepare a message of acknowledgement to all staff and will be shared via email. • Kate spoke to the Year 7 and Year 9 NAPLAN data for 2025. This information was advertised in a WA Today article on Wednesday, 3 December. The data is impressive and the targeted support, programs and individual education plans have proven successful. From an English

			<p>perspective the data is showing that students in the middle area now pushing to achieve higher level results, which is incredibly positive.</p> <ul style="list-style-type: none"> • General discussion took place on NAPLAN being so early in the school year, recognising the support provided by the Maths and English staff, along with the Student Services team to assist students in achieving. It is also hard to compare data from different organisations, state and Australia wide. It is exciting to see growth and improvement, and the overall potential to improve. • Kate requested that members consider the Visions 2035 document that was emailed after the 6 November meeting. It is important to continue to have a big vision, aiming high to create a communication that can be shared with the community. • This document will be a guide for five year plans, and will be a structure for strategic planning, initiative and innovation. • The school's website is currently under review with the hope to have it redeveloped. The prospectus has been overhauled and will be ready for print early 2026. The new Teaching and Learning Framework review is also underway. • Genevieve thanked Kate for her comprehensive report and keeping the School Board involved and up to date on the many aspects happening within the school. Thanking Kate for her vision and building relationships with staff, and dedication to integrity and outcomes. All of this will make a smooth transition for the next principal.
12.	Meeting closed		6.25pm
13.	Next Meeting		Thursday 26 February 2026