

Churchlands Senior High School Foundation (Inc)



Minutes of the Meeting of the Board of Management of Churchlands Senior High School Foundation (Inc) held at EBM Insurance Brokers, 1162 Hay Street, West Perth at 5.00 pm on Wednesday 20 May 2020

Present: **John Gillon** (Chairman)
Neil Hunt
Alan Bishop (via Zoom)
Dudley Elliott
Helena Francis

In Attendance: **Arlene Thomas** (Secretary)
Helena Francis (Marketing and Media Manager)

- 1. Welcome**
John welcomed everyone to the meeting.
- 2. Apologies**
No apologies.
- 3. Confirmation of Quorum**
A quorum of 3 Board Members, as required by the Rules of the Foundation, was present and the meeting was formally opened at 5.15 pm.
- 4. Confirmation of Minutes of Meeting held on 19 February 2020**
Confirmation of minutes – circulated previously – no queries or comments – John moved that the minutes be accepted – carried unanimously.
- 5. Correspondence In and Out**
John and Tracy had an on-line meeting with the Deputy Director of Finance and the Director of Strategy, BMW.. The Department offered to refund their fees - calculated that as \$49 258 (excl GST) – we did feel that there was some duplication of work but have not been able to breakdown their invoices to confirm that. John’s recommendation is to accept the offer and close the matter.
They had also undertaken to rewrite their procedures in installing Solar in schools so this type of thing does not happen again;
in addition to that they were going to provide us with a summary of issues affecting the project which could be put in a letter to be circulated to the Alumini, Parents, Donors, Staff explaining the delay.

John did not think it was worth spending any more time on this – Mark Bryden has been very good – happy with his performance. Foundation was thinking of seeking damages for lost income but don't think we would get very far. John welcomed feedback from the Foundation. The members accepted John's recommendation as he had finally met with someone who has come up with a solution. Nice to have got something by way of acknowledgment; still feel we have been fobbed off but need to settle it.

Dudley and Alan congratulated John on the \$49,258 reimbursement that he managed to get out of this long drawn out process. John to accept their offer – present it at the next School Board meeting to get their confirmation that they are happy to accept the offer and close the matter.

6. Update on Solar Power to Scholarships Project

Arlene had sent John an email from Bernard Seeber, the Architect acting on behalf of BMW – currently with Western Power for final approval; energisation of the system is expected in the first half of June. Neil informed the Foundation that he was provided Registered Person access by the Clean Energy Regulator. Everything is connected now; just waiting for WP.

John informed the Foundation that he was standing down from the School Board – next meeting would be his last. Been on the Board for some time now – time for change. Looking for representative from the community and then appoint a Chair of the Board in due course. Advised the Board last year that he intended to step down sometime this year and in his mind it was the day the Solar power was going to be turned on. John would like to stay on with the Foundation.

On behalf of the Foundation, Alan paid homage to John for the work he has done as Chair of the School Board bring the Foundation to fruition – vote of thanks for the enormous work John has done. John thanked Alan. Seconded by members unanimously.

Dudley and Alan to inform any of their classmates/alumni who think might be appropriate. Community member can be an old member of the Alumni, live in the community, be a parent. Neil and Helena to get something out to the Alumni calling for Eol – not going to say that they would be the Chair. School Board – comprises of elected members, parents, staff, HB, HG, re rep from P&C alumni - John only community appointed member suggest need for more community members – had 3 at one stage; hard to find someone with the time to take it on. Paul Vogel was one name mentioned – not making a nomination – need to get someone who wants to do it.

Funds for the solar panel would need to be transferred – timeline sought. \$200 000 from the P&C – rest from the Foundation. \$54 000 reimbursement to be offset against the solar panel project invoice.

7. **Music Scholarships**

No update.

8. Bank statement all in order – everything updated.

9. **General Business**

Nawal Kurson has resigned from CSHS. Accepted a job with the Health Department. Helena has been appointed for 6 months – doing a great job.

50th Reunion in October – start the planning; Mike Fitzpatrick’s Year. Helena to meet with Tracey.

There were no other items of general business. John thanked everyone for attending and declared the meeting close.

Meeting closed at 6.00 pm.

Signed as a true and correct record of the Meeting

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John M Gillon, Chairman