# CHURCHLANDS SENIOR HIGH SCHOOL

## *An Independent Public School*

**SCHOOL BOARD MINUTES – MEETING NO. 6**

**HELD IN THE CONFERENCE ROOM ON THURSDAY, 11 SEPTEMBER 2025**

**ATTENDEES:** Dr Genevieve McSporran (Community Member and Chair), Neil Hunt (Principal), Dean Healy (Elected Parent Member), Matt Turnbull (Elected Parent Member), Associate Professor Dr Elaine Wong (Elected Parent Member), Michelle Palethorpe (Community Member), Russ Fishwick JP (Community Member), Gabriella Jerrat (P&C Representative), Geoff Lummis (Alumni Representative), Kym Lucchesi (Staff Member), Hagop Boyadjian (Staff Member), Paige Pickford (School Captain), Sienna Van Maanen (School Captain), and Kylie Hearle (Minutes). Guests: Alkim Kursunlu, Aran Kursunlu, Fatos Yazicioglu and Liz Tilmouth. Meeting commenced at 5.30pm.

| AGENDA ITEM NO. | ITEM/DECISION | SPEAKER | ACTION/OUTCOME |
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| 1. | Apologies | Genevieve McSporran | Adnan Visram (Community Member) and Kris Mainstone (Community Member). |
| | Welcome to the 2025 Open Meeting | | Welcome to parents and students for the 2025 Open Meeting. |
| | Acknowledgement of Country | Sienna Van Maanen | Sienna acknowledged the past and present traditional custodians of this land, on which we are meeting today, the Whadjuk Noongar people. Also paying respect to the contributions of aboriginal Australians and non aboriginal Australians for the education of all children and people in this country that we all live in and share together, Australia. |

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| 2. | Acceptance of the Minutes | | **Resolution:**<br>That the minutes of the meeting held on the 14 August 2025 be accepted as tabled.<br>**Moved**: Dean Healy, seconded Sienna Van Maanen. **Carried unanimously.** |
| 3. | Business arising from Minutes | Kate Grayson and Michelle Palethorpe | <u>Professional Learning for School Board members:</u><br>Kate commenced the session with some background on training she had been involved with. This session relates to Risk and Decision Making, a topic that the Board had earmarked for attention. Kate and Michelle covered the following topics during this session:<br><br>• What is risk?<br>• Types of school risks<br>• Risk appetite and monitoring<br>• Governance and the School Board's Role<br>• Five foundations of good governance - Roles and decision rights, effective relationships, school/business planning, integrity and accountability.<br>• The Governance Tree - the many branches of the school that work together<br>• Churchlands' purpose and difference<br>• Leading vs Meddling - Boards cannot be involved in the day to day management of the school<br>• Time and capacity challenges<br>• Annual work program - include items such as Year 12 exit data, NAPLAN and budget reviews (possibly creating a plan at the beginning of the school year)<br>• Board role in planning and review (ie review and monitoring of the Business Plan and school review which is coming up in 2026)<br>• Key takeaways<br><br>Neil advised that a compliance and risk document is completed at the beginning of each year. Michelle suggested that this is the type of document that could be shared with the Board, and in particular, key changes.<br><br>Genevieve thanked Kate and Michelle for sharing their expertise.<br><br>Kate advised that at the next School Board meeting a number of student leaders would be attending. Year 7 to 10 surveys will be created to present the best ideas for school improvement, and in turn will be presented to the Board. |

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| 4. | Finance Report | Neil Hunt | <u>Finance Reports:</u><br>Neil gave an overview of:<br><br><u>Contributions and Charges Collection Rates</u><br>The school is approximately 13-15% down on collection rates across the various areas. It seems that this may be because of the new Finance system, for collecting payments. Emails will be sent to those with outstanding charges and will include a link direct to the payment system. Clear instructions will be provided to try and make the process easier. Phone calls will also be made following up on outstanding amounts.<br><br>Tabled for perusal included:<br><br>• The Budget Summary for August 2025<br>• Projected Revenue & Expenditure 2026<br>• One Line Budget Statement<br>• Draft Finance Committee Meeting minutes<br><br>Enrolments for the incoming Year 7 students, currently stands at 366 which is quite high for this time of the year. There are still offers to go out from the Academic Extension Program test which took place on the 23 August, and this could alter the numbers, but depends on many factors. It is expected that the final number will be around 400.<br><br>Neil gave an explanation of the draft Finance Committee Meeting Minutes held on Thursday 28 August. A number of requests were considered and included:<br><br>• Jewellery press - which is an upgrade and will be forwarded to the P&C for consideration.<br>• Requests approved by the Finance Committee were six replacement benches for Tech 9 and to supply and install wall vinyl for Music Block A.<br><br>Michelle would like to see further documentation on the disability funding received from the Government, and how it is used. To be placed on the agenda for the next meeting. |
| 5. | Correspondence In | | Nil. |
| 6. | Correspondence Out | | Email invitation to parents for the 2025 Open meeting and was also advertised in the Churchlands Bytes. |

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| 7. | School Captains' Report | Paige Pickford and Sienna Van Maanen<br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br>Genevieve McSporran | School Captain's Report (attached)<br>Sienna spoke about the World's Greatest Shave event which was very successful. Both Sienna and Paige losing many centimetres of hair, along with six students dying their hair at home, 12 haircuts at school, 12 shaved at school, plus two more that shaved/cut at home. The goal was $5,000 but surpassed that amount to raise a total of $15,550. CSHS was announced the 22nd fundraising team - one of the highest raisers for a public school.<br><br>A junior leadership camp was held on Monday and Tuesday of this week at the Floreat Library between 9.00am to 3.00pm and coordinated by Paul Siwek (Associate Principal - Junior Secondary). Various projects were discussed and a number of guest speakers attended including Stuart Albury MLA, Kate Chaney MP and Basil Zempilas MLA. The 2025 Music Captains, Paige and Sienna also attended for one of the sessions, and they hope that the success of this event will continue next year. Possibly a similar event can be held for the Year 9 and 10 leaders, and the Year 11 and 12 leaders.<br><br>The School Captain process for Year 12 in 2026 has almost been completed. Today the speeches where held and there were some very impressive performances with an even spread across male and female candidates. It is a three part process: application, interview and speech. The results will be advertised soon.<br><br>Paige and Sienna thanked the School Board members for their support, and acknowledged the experience has been very insightful, and an additional learning tool that has given them a better understanding of how the School Board operates.<br><br>In turn Genevieve congratulated Paige and Sienna for their outstanding leadership across all year groups, ability to influence others, able to build connection and with terrific passion and integrity.<br><br>**Resolution:**<br>That the School Board acknowledges Paige and Sienna for their contribution to the school community as School Captains in 2025.<br>**Moved:** Neil Hunt, seconded Geoff Lummis. **Carried unanimously.** |
| 8. | Principal's Report | Neil Hunt | Principal's Report:<br>Neil advised that the GATE Academic proposal is still being researched, and the School Board will be advised when further information comes to hand.<br><br>The Churchlands Foundation have provided more than $320,000 in grants and scholarships, and is expected to now be closer to $350,000. In the next school newsletter the Foundation will advertise information on the type of projects that have been supported. |

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| | | | The Foundation wants to be able move forward and to promote the Foundation to the next generation. Showing what the Foundation has been able to do over the past few years, and what could be done in the future. A report will be produced to present to the School Board about the accomplishments of the Foundation. Raising the profile of the Foundation in the community is of importance and measures are currently being looked at on how to achieve this.<br><br>**Resolution:**<br>That the second meeting of each school term, add to the agenda, the accomplishments of the Churchlands Foundation and a summary of their progress.<br>**Moved:** Kym Lucchesi, seconded Geoff Lummis. **Carried unanimously.**<br><br>Neil will provide a summary of Foundation scholarships given during 2025.<br><br>Advertising of scholarships to Year 12 students will be promoted more widely and consistently in 2026 and will be undertaken by the Program Coordinator. |
| 9. | P&C Report | Gabriella Jerrat | P&C Report:<br>The focus for the P&C is the front of the school project and the construction of pathways and lighting from the Memory Close carpark to the Taryn Fiebig Concert Hall.<br><br>It is hoped to advertise and to encourage more school community members to become involved in the P&C.<br><br>The 2026 Music Tour fundraising projects will continue to be promoted with a car wash in October and the Music Parents Committee Quiz Night to be held in May 2026. |
| 10. | Chair Report | Genevieve McSporran | Chair Report:<br>Genevieve gave an overview of the recommendations received from School Board members and what they would like to see when the process begins for the next Principal.<br><br>Neil recommended that the School Board make an appointment late November with the Regional Director whether the meeting be late 2025 or early 2026. The process is lengthy, and it is expected that the next Principal would begin in Term 3 of 2026. |

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| 11. | Alumni Report | Geoff Lummis | <u>Alumni Report (items attached):</u><br>Geoff advised that the Alumni Committee met on the 9 September. Two Churchlands SHS Champion nominations were considered and both were endorsed. Both nominations exemplified outstanding leadership and were significant contributors to the wider community. It is hoped that the celebration of these two Churchlands Champions will be held close to the 8 March 2026 to celebrate International Women's Day.<br><br>After great consideration the Churchlands Champion paving bricks, are to be phased out due to the ongoing erosion and replacement costs. The current proposal is that an artist informed installation using acrylic based media, be displayed on an existing wall in the Taryn Fiebig Concert Hall. This proposal, when finalised will be presented to the School Board.<br><br>Invitations have been shared via email and social media with the graduates of 1975 for their 50th Reunion. This event will be held on the 22 October. At this stage 14 people have confirmed their attendance.<br><br>The Alumni AGM has been diarised for the 11 November and will be confirmed closer to the time. |
| 12. | General Business | Genevieve McSporran | <u>Welcome to Country:</u><br>Dean Healy presented a proposal for the School Board meetings:<br><br>1. Broaden the acknowledgement to honour all Australians who have contributed to building and shaping this country, reflecting inclusivity and shared identity; or<br>2. Remove the item entirely, as it does not practically advance the core mission of our school, which is to educate and bring people together.<br><br>It is stated that:<br>• Welcome to Country is performed by an Aboriginal person.<br>• Acknowledgement of country is a way for all people to show awareness of and respect for Aboriginal cultures and heritage and can be undertaken by both Aboriginal and non-Aboriginal people.<br><br>General discussion took place on the Welcome to Country and Acknowledgement of Country Protocols and each member shared their view. |

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| | | | If members can consider the documentation provided and the views of each member in a meaningful way and to either:<br>• vote on whether the acknowledgement to be removed entirely, or<br>• that it be continued in a modified format, and what framework of wording is acceptable?<br><br>It was agreed that the matter be deferred to the next meeting for consideration. |
| 13. | Meeting closed | | 7.21pm |
| 14. | Next Meeting | | Thursday 6 November 2025 |