



CHURCHLANDS
SENIOR HIGH SCHOOL

MOBILE PHONE AND ELECTRONIC DEVICE POLICY

1. POLICY STATEMENT

Churchlands Senior High School does not permit student use of mobile phones and associated devices on school site during school hours, except for documented medical reasons or teacher-directed educational purposes. Student use of mobile phones/associated devices during school activities outside of school hours is at the discretion of the teacher.

2. POLICY SCOPE

Students may have mobile phones and associated devices during the school day, but they must be turned off and out of sight from 8:55 am to 3:00 pm. Mobile devices may only be used for teacher-directed educational purposes, or medical reasons, if approved by the relevant Associate Principal.

3. DEFINITIONS

- 3.1 Associated device:** Any device that can connect to a mobile phone e.g. smartwatches, headphones, AirPods, speakers.
- 3.2 Educational Purpose:** The use of mobile phone under the explicit instruction of a teacher for a curriculum-based activity.
- 3.3 School site:** Churchlands SHS grounds, including camps, excursions and any venue where students are under the supervision of teachers.

4. PROCEDURES

- i) Students breaching the policy have their device confiscated and handed to the Associate Principal. The teacher confiscating the device must record the incident on SEQTA and inform the parent/guardian. The device may only be collected by a parent/guardian at the end of the school day.
- ii) Students refusing to hand over their device are referred to the Head of Learning Area (in-class) or Head of Year (out-of-class). (See Student Behaviour Policy).

4.1 Repeated Breaches

- **Second breach:** Loss of Good Standing.
- **Third breach:** Suspension and further loss of Good Standing.

4.2 Misuse of Mobile Phones

Students recording staff, peers, or incidents (e.g. fights) on school grounds will be suspended. This includes sharing or uploading inappropriate materials.

4.3 Canteen Use

Mobile phones may be used for electronic payments in the Canteen. Phones must remain off in the canteen line and can only be accessed inside the Canteen.

4.4 Contacting Parents

Students must seek approval from Student Services before contacting parents during the school day.

5. RELATED DOCUMENTS

- Churchlands SHS Student Behaviour and Good Standing Policy
- Student Mobile Phones in Public School Policy
- Student Behaviour in Public Schools
- Let's take a stand together: Ministers Statement on School Violence

6. RESPONSIBLE STAFF MEMBER

Policy Manager	Principal
Responsible Staff	Associate Principal in charge of Student Services
Approval Authority	School Board
Approval date	27 March 2025
Next evaluation date	May 2028

7. REVISION HISTORY

Version	Approved Amended Rescinded	Date	Authority	Key changes/notes
V1	Approved	10 August 2023	Churchlands SHS Board	As Above
V2	Approved	9 May 2024	Churchlands SHS Board	Minor change to 4.4 Electronic Funds
V3	Approved	27 March 2025	Churchlands SHS Board	Minor change to 4.3 Canteen Use
V4	Approved	22 May 2025	Churchlands SHS Board	Minor addition to 1.0 Use of phones outside school hours and inclusion of mobile phones/associated devices