



STUDENT BEHAVIOUR AND GOOD STANDING POLICY

1. RATIONALE

Churchlands Senior High School aims to develop a school community that promotes commitment to personal, social and environmental responsibilities. The school provides a caring, supportive and positive environment that challenges members to pursue personal excellence in all endeavours. It is Churchlands' core values of Personal Responsibility, Social Responsibility and Environmental Responsibility that underpin our Student Behaviour Policy.

2. POLICY STATEMENT

The Student Behaviour and Good Standing Policy promotes student commitment in supporting our overarching school values of Personal, Social and Environmental responsibility.

3. POLICY SCOPE

The student behaviour policy outlines the expected behaviours of students to allow them to engage with their learning and achieve to their potential. It details school guidelines and responses in managing and responding to student behaviour that does not meet these expectations.

The inclusion of Good Standing in the school behaviour plan reiterates to students the need to take responsibility for their actions and to reach their educational potential (as outlined in the "Let's take a stand together" Department of Education Policy).

4. DEFINITIONS

Classroom Management: The commonly accepted practices to minimise negative behaviours and maximise engagement.

Engagement: A balance between safety and accountability. Safe classrooms are where students feel like they can risk failure, accountable classrooms are where students are required to participate fully in the learning experience.

Low-level behaviour: Behaviour exhibited by students which are usually in an effort to have a need met; calling out, talking out of turn, lack of work completion, etc. Low-level behaviours can be easily managed by the classroom teacher using a range of low-key skills.

Low Key Skills: Staff responses to behaviour which may be effective in resolving minor student misbehaviour, eg proximity, the look, minimal verbal, greeting etc.

Severe Behaviour: Behaviours which are severe in nature and require intervention from Senior Leadership and appropriate consequences.

SEQTA: Churchlands SHS online record-keeping and school management system.

Good Standing: All students start the school year with Good Standing. Having Good Standing allows a student to participate in extra-curricular activities.

Students lose their Good Standing in they are in breach of a number of the school rules, outlined in the policy below. The Good Standing Policy outlines the stages of Good Standing and how to regain Good Standing once lost.

HOY/HOLA: Head of Year/Head of Learning Area

5. BEHAVIOUR EXPECTATIONS

Churchlands SHS is committed to reinforcing and teaching positive behaviours, in and out of the classroom. The Student Behaviour and Good Standing Policy will be revised in coming years to reflect a shift to whole school planning to support positive student behaviour.

The school promotes a positive classroom environment, where teachers build a positive relationship with students through engaging curriculum, acknowledging and responding to positive student outcomes through verbal communication and SEQTA communication, and the use of low-key responses and other classroom management strategies to prevent and respond to low level behaviours.

Student expectations at Churchlands SHS are:

1. With the exception of laptops, electronic devices are to be off and away
2. Follow the instructions of Churchlands SHS staff at all times
3. Arrive for class on time with the necessary equipment
4. Raise your hand to gain the attention of your teacher
5. Be respectful of yourself and others both in and outside the classroom
6. Work to the best of your ability

5.1 RESPONDING TO BEHAVIOUR- IN CLASS

5.1.1 LOW-LEVEL BEHAVIOUR

Low-level misbehaviour will be dealt by the classroom teacher using a range of classroom management and low-key skills, and recorded on the school's online system (SEQTA) by the classroom teacher. If low-level behaviour issues continue, the teacher will liaise with the Head of Learning Area who can mediate between the student and teacher. If not resolved, the issue will be passed on to the Head of Year for action. The student's House Coordinator will be informed, who will monitor future behaviour.

Continual low-level misbehaviour will result in a loss of Good Standing, at the discretion of the Head of Year, after interventions by Student Services have been unsuccessful.

5.1.2 SEVERE BEHAVIOUR

Behaviour of a severe nature, in or outside the classroom, will be referred directly to the Head of Learning Area or Head of Year. This may result in withdrawal from classes or normal school activities, suspension, or in extreme cases, exclusion. Examples of severe behaviours, which will result in immediate suspension are inclusive of, but not limited to:

- Physical Aggression towards staff or students (fighting and recording or sharing fights)
- Abuse, threats, harassment or intimidation of staff or students (continued bullying of other students and swearing at or threatening/intimidating a staff member)
- Damage to or theft of property (stealing, graffiti and other vandalism)

- Violation of code of conduct or school rules (refusing the reasonable request of a Head of Learning Area, Head of Year, Associate Principal or Principal and failure to adhere to any of the school's behaviour expectations)
- Possession, use or supply of illegal substances or objects (possessing, supplying or using/being under the influence of vapes, cigarettes, marijuana, alcohol or other drugs)
- E-breaches (inappropriate access of school technology and continued mobile phone violations)

5.1.3 POSITIVE BEHAVIOUR

Classroom teachers are encouraged to respond to behaviour in a 4:1 ratio- four positive behaviour responses to one negative behaviour response.

Ensuring students are praised for their efforts is crucial to improving a range of student outcomes, importantly their sense of belonging, accomplishment, and overall self-worth. Positive responses can include, but are not limited to:

- Minimal verbal praise (well done)- can be responded covertly or overtly
- Non-verbal acknowledgement (thumbs up)
- Written acknowledgement (on a summative or formative piece of work)
- SEQTA communication (House Award, Churchlands Champion)
- Phone call home to parents
- Other positive rewards as negotiated by classroom teacher

The school promotes publicly acknowledging students for their positive behaviour through Year assemblies, held once a term.

5.2 RESPONDING TO BEHAVIOUR- OUT OF CLASS

Behaviour which occurs in out of class time (before and after school, Recess, Lunch) will be managed and recorded on SEQTA by the duty teacher who saw the behaviour occur. This could include disrespectful behaviours such as littering, ignoring a teacher, being rude to staff or peers, swearing or cutting in line at the Canteen/Bus. Failure to adhere to staff consequence will result in a Head of Year following up with the student.

Consequences could include, but are not limited to, litter duty, detention, discussion/reprimand and/or parental and House Coordinator contact. Positive behaviour can be rewarded using any of the examples given in point 5.1

Negative behaviour which occurs off school site whilst a student is in school uniform and/or on school-authorized events or transport will be deemed as damaging the 'good order and reputation' of the school and will be investigated by the relevant Head of Year, who will apply appropriate consequences and support.

6. PARTICIPATION AND WORK COMPLETION

All students must demonstrate a willingness to engage in all learning and assessment activities. As per the Assessment Policy, it is the responsibility of the student to attempt and submit all assessment items. Failure to do so may result in referral to the Head of Learning Area or Head of Year as a behaviour issue.

A student will lose their Good Standing if they refuse to engage in learning and assessment activities, and/or fail to submit assessment tasks by their due date.

This will be at the discretion of the Head of Year, in consultation with the student's classroom teachers and Head of Learning Areas, after attempts to support the student to meet deadlines and engage in class and assessment work have been unsuccessful.

7. MOBILE PHONE AND ELECTRONIC DEVICE USE

In line with the Department of Education Student Mobile Phones in Public Schools Policy v1.2, student mobile phones are not to be seen or heard between the first and last bells of the day. If a student is caught using their mobile phone, it will be confiscated and kept in the relevant Associate Principal's office, to be collected by a parent or responsible adult at the end of the school day.

If a student refuses to hand in their mobile device, they will be referred to the Head of Learning Area (in-class) or Head of Year (out of class) who will confiscate the mobile device and give the student an additional consequence for failing to adhere to the instruction of a teacher.

Any student who refuses to hand their mobile device to a Head of Learning Area or Head of Year will be suspended and a loss of Good Standing will apply. Any student who breaches the Mobile Phone and Electronic Device policy more than once in a school term will lose their Good Standing. Should a student be in breach for a third time in a term, they will be suspended in addition to a further loss of Good Standing.

The school's Information, Communication and Technology (ICT) resources exist to provide access to curriculum related information. By using these resources students are agreeing to use computers, the network, the Internet and peripherals in a responsible and appropriate manner.

Infringement will mean cancellation of network privileges for a period and additional disciplinary action may also be taken.

For more information, please view our online version of acceptable use policy in the Related Documents.

8. SCHOOL UNIFORM

Students are to demonstrate 'belonging' to the school and will correctly wear uniform as it is intended. The School Uniform Policy has been endorsed by the School Board and has been updated to reflect changes in 2022.

Any students not adhering to the School Uniform Policy will be recorded in SEQTA by the Form teacher at the beginning of the school day, notifying the Head of Year. On a second violation in a school term, the Head of Year will apply an appropriate consequence and support the student in adhering to correct uniform. This may include providing the student with a replacement item of clothing or sending the student home.

Failure to adhere to the School Uniform Policy after further interventions have been unsuccessful will result in a loss of Good Standing and consequences at the discretion of the Head of Year.

9. ATTENDANCE

Students are required to attend school every day. Any absence from school must be resolved through parent/guardian contact via phone, in writing via the school diary or email to the appropriate School Officer. It is the responsibility of students and parent(s)/guardian(s) to keep accurate evidence of absences, including medical certificates.

9.1 TRUANCY

Once on school site, students are required to attend their timetabled classes and stay in the designated areas during break times. If students are found to have deliberately not attended their timetabled class, or left school site without permission, this will be followed up by the student's House Coordinator/Head of Year and appropriate consequence and support will be given. Refusal to adhere to these consequences, or continued truancy, will result in a Loss of Good Standing, at the discretion of the Head of Year.

9.2 SIGNING IN AND OUT

When a student is late to school, they must sign in through Student Services, presenting their diary for sign off. A red stamp in the diary will indicate that no parent note was presented, and that this lateness will need to be resolved by a parent/guardian through signing the red stamp by the next school day, or by responding to the weekly attendance email sent home by a School Officer.

Prior to attending any outside school appointments or commitments, students must follow the school 'sign out' process. This is done by presenting with their diary in Student Services before school or at recess where they will be issued with a Department of Education Leave Pass for Partial Absence from School.

Failure to sign out where appropriate will be marked as truant and may result in a loss of Good Standing, at the discretion of the Head of Year.

9.3 FORM PERIOD

Form Period is compulsory and students arriving late or truanting Form will be followed up by a House Coordinator or Head of Year, who will provide appropriate support and/or consequence. Failure to reasonably explain absences or late arrival to school will be marked as unacceptable absences and a loss of Good Standing may occur, in line with the school's truancy stance.

10. SUSPENSION

Suspension from Churchlands Senior High School is reserved for serious breaches of the school's behaviour management policy and will only be applied in severe cases of student behaviour. Heads of Year, Associate Principals and the Principal have the authority to suspend.

If a student is suspended as a result of a serious breach or failure to abide by school rules, he/she will lose their Good Standing at Stage 2. If a student has already reached Stage 2 in the semester, they will move to Stage 3.

Following a suspension, the student and parent/s must attend a re-entry meeting with the Head of Year and any relevant staff member to discuss the suspension, restore any relationships, and set goals to avoid suspension re-occurring.

Suspension cannot be carried over from one school term to another.

11. GOOD STANDING PROCEDURES

All students begin the school year with Good Standing and it is reset at the beginning of Semester 2. When a student has lost Good Standing at any stage, he/she will be unable to attend any extracurricular or non-educational sporting or social functions for the duration of this period e.g., lightning carnivals, camps, athletics carnivals, end of term rewards.

CHURCHLANDS SHS GOOD STANDING FLOWCHART	
STAGE ONE	<p>After breaching the school rules or values and after relevant efforts have been made by teachers, Head of Learning Area and/or Head of Year to correct student behaviour, he/she will enter Stage 1.</p> <p>Stage 1 will result in a loss of Good Standing for <u>two school weeks.</u></p> <p>A student will regain their Good Standing after displaying exemplary behaviour for this duration.</p>
STAGE TWO	<p>If a student further breaches school rules after Good Standing Stage 1, or receives a suspension as a result of severe behaviour, they will progress to Stage 2.</p> <p>This will result in a loss of privileges for a period of <u>six school weeks.</u></p> <p>Formal counselling with the student may take place if deemed necessary. Other members of the Student Services team such as the School Psychologist, Student Support Officer and/or Chaplain may also become involved. If necessary, the House Coordinator and/or Head of Year may call a meeting with the student and parent(s)/guardian(s) to discuss issues of concern.</p> <p>Having lost Good Standing Stage 2, a student regains their Good Standing by displaying exemplary behaviour for the next <u>six school weeks.</u></p>

	<p>After the completion of the six-week period, if the student further breaches our values or school rules in the school semester, they will re-enter Stage 2. There is no return to Stage 1.</p> <p>A further breach during this period, or repeated re-offending will move the student to Stage 3.</p>
STAGE THREE	<p>Stage 3 loss of Good Standing is reserved for repeated unacceptable behaviours.</p> <p>Stage 3 will result in a loss of Good Standing for <u>the remainder of the school semester</u>. Good Standing cannot be regained during the school semester, and exemplary behaviour must be displayed during this period.</p> <p>Further breaches while in Stage 3 will necessitate an interview with the Associate Principal and Head of Year. At the interview the student's options will be discussed and a referral may be made to the Student Services team to further support improving the student's behaviour.</p>

12. RELATED DOCUMENTS:

Department of Education- Let's Take a Stand Together policy- 2018

Department of Education- Student Mobile Phones in Public Schools Policy v1.2- 3 February 2020

Department of Education- Student Behaviour in Public Schools Policy- 2022

Churchlands SHS Attendance Policy

Churchlands SHS Assessment Policy

Churchlands SHS ICT Acceptable Use Policy

<https://www.churchlands.wa.edu.au/assets/documents/ICT-Acceptable-Use-Policy-website-version.pdf>

13. RESPONSIBLE STAFF MEMBER:

Policy Manager	Principal
Responsible Staff	HOY/HOLA
Approval Authority	School Board
Next evaluation date	2023

14. REVISION HISTORY:

Version	Approved Amended Rescinded	Date	Authority	Key changes/notes
1	Approved	24/11/22	School Board	