# How to pay Contributions & Charges through Qkr!

## Contributions and Charges Sheet are now on SEQTA (for Years 8 to 12).

To find the Contributions and Charges Invoices on SEQTA (go to the same section where you find your child's school academic REPORTS) scroll halfway down this page or towards the end of this page and you will see your child's Contributions & Charges Sheet.

Register a login and Create a Profile for your child.

### Please go to the QKR app

- 1. Churchlands
- 2. Payments
- 3. Contributions & Charges (TOP TAB)
- 4. Then look halfway down the list, for 2024 Year 7-10 C&C or 2024 Year 11-12 C&C
- 5. Then click into this:
- 6. The top line will say "Voluntary Contributions and the next line will say Subject Charges',
- 7. Please add the TOTALS from your Contributions and Charges Invoice (Subject 'Voluntary Contributions' and Subject 'Charges' totals from the TOP half of your Invoice).
- 8. Then Tick all the Optional Costs (Carnivals & Diary) and Voluntary Requests (Chaplain, Library, Swimming Pool, Technology & P&C Contribution) from Second Half of the Invoice
- 9. Building Fund Donations. Please click on or add amount if you are a family that can support the school building fund, thank you.
- 10. (ADD all to Cart) The TOTAL on QKR will match your Contributions and Charges invoice (TOTAL), from the bottom of your Invoice.

#### OR

You can also log into QKR through the QKR website and follow the same instructions above similar to the QKR App. https://qkr-store.qkrschool.com/store/#/home

You will need to Register and create a profile for your child and add your credit card, then you can make payments. Your LOCATION must be on, to allow the QKR app to find Churchlands Senior High School.

If you have already registered, please log on to QKR website, using the same QKR app login details you have created on the QKR App.

Once a payment has been completed on QKR App or Website, a receipt will be stored in your account for you to access anytime.

Please note, when you register with the QKR app, please make a note of the Email account you use to set up the QKR app. If you change your email account over time, while using the QKR app, please make sure you update your email in the QKR app. If you have forgotten to add your current email to the QKR app and you don't know your password to log into the QKR app.

You will not receive a PASSWORD Re-SET, therefore the email with the PASSWORD Re-SET will be automatically sent from QKR, to your old email account. If this is the case, please email QKR to help you

change your old email to your CURRENT email and to help you RE-SET your password. Qkr\_au@mastercard.com

The customary approach for parents having a technical issue with the QKR APP is for parents to Contact QKR directly on the QKR app or through QKR's email address: Qkr\_au@mastercard.com

#### **NEW - YEARBOOK**

Please purchase your child's Year book on QKR before 1st of October, to ensure your child doesn't miss out on their 'memorable' memories from 2024 at CSHS..

You will find this under the Contribution & Charges TAB (QKR).

#### NOTE:

If your child has had subject changes, the revised Contributions and Charges sheet will be posted or emailed to you.