1. Click on *Create New Folder Pair*.



2. *Browse* on left to find folder to be backed up in *Left Folder* box then *Browse* on right to find folder to save backup to in *Right Folder* box.

Create New Folder Pair (1 of 3)	? 🛛
Choose the folders you want:	
Left Folder:	Right Folder:
🛅 C:\Documents and Settings\kalford\M	🗀 D:\
Browse	Browse
	<back next=""> Cancel</back>

## BACKING UP STUDENT NETBOOKS WITH SyncToy

3. Click on *Echo* to save netbook files as a master copy to the thumb drive. Otherwise click on *Synchronise* to save the latest file changes to both the netbook and the thumb drive.

Create New Folder Pair (2 of 3)	? 🔀
What do you want to do?	
<ul> <li>Synchronize</li> <li>Echo</li> <li>Contribute</li> </ul>	Short Explanation New and updated files are copied left to right. Renames and deletes on the left are repeated on the right.
	<pre></pre>

4. Enter a name to call this Folder Pair to save this sync for future use then click on *Finish*.

Create New Folder Pair (3 of 3)	? 🛛
Name your folder pair:	
My Docs Backup	
For example, "My Pics Backup"	
	< Back Finish Cancel

## **BACKING UP STUDENT NETBOOKS WITH SyncToy**

5. To preview the file changes before saving click on *Preview*. If you are happy with the changes then click on *Run*.

🕫 Preview: My Docs Backup 💶 🗖 🗙									
	All Operations	*							
Active	Operation	Source File	Source Path	Last Modified	Target File	Target Path	Last Modified		
<b>V</b>	Overwrite	Anxiety Depression Prese	C:\Documents and Setting	3/7/2010 5:06:32 PM	Anxiety Depression Prese	D:\stress	3/7/2010 5:06:32 PI		
<b>v</b>	New	Systemexec.pm	C:\Documents and Setting	10/20/2001 6:39:52 AM	Systemexec.pm	D:\bugzila-3.4.6\t\Support			
<b>V</b>	New	panel.css	C:\Documents and Setting	12/13/2001 6:41:12 AM	panel.css	D:\bugzila-3.4.6\skins\sta			
<b>V</b>	New	.cvsignore	C:\Documents and Setting	4/24/2002 3:29:50 PM	.cvsignore	D:\bugzila-3.4.6\template			
<b>V</b>	New	robots.txt	C:\Documents and Setting	4/25/2002 2:11:00 AM	robots.txt	D:\bugzila-3.4.6			
<b>V</b>	New	.cvsignore	C:\Documents and Setting	5/8/2002 5:33:54 AM	.cvsignore	D:\bugzila-3.4.6\template			
<b>V</b>	New	.cvsignore	C:\Documents and Setting	8/27/2002 6:24:56 AM	.cvsignore	D:\bugzila-3.4.6\Bugzila			
<b>V</b>	New	duplicates.css	C:\Documents and Setting	11/16/2002 6:04:04 AM	duplicates.css	D:\bugzila-3.4.6\skins\sta			
<b>V</b>	New	Bugzila.pm	C:\Documents and Setting	2/7/2003 3:19:16 PM	Bugzilla.pm	D:\bugzila-3.4.6\Bugzila\			
<b>V</b>	New	mysold-watcher.pl	C:\Documents and Setting	3/27/2003 8:06:54 AM	mysgld-watcher.pl	D:\bugzila-3.4.6\contrib			
	New	cvs-update.pl	C:\Documents and Setting	11/11/2003 1:58:52 PM	cvs-update.pl	D:\bugzila-3.4.6\contrib			
<b>V</b>	New	README	C:\Documents and Setting	12/11/2003 7:36:22 AM	README	D:\bugzila-3.4.6\contrib\			
<b>V</b>	New	bugdata.txt	C:\Documents and Setting	1/17/2004 6:26:50 AM	bugdata.txt	D:\bugzila-3.4.6\contrib\			
<b>V</b>	New	specialuu.py	C:\Documents and Setting	3/22/2004 5:32:16 AM	specialuu.py	D:\bugzila-3.4.6\contrib\			
<b>V</b>	New	magic.py	C:\Documents and Setting	3/22/2004 5:32:16 AM	magic.py	D:\bugzila-3.4.6\contrib\			
<b>V</b>	New	README	C:\Documents and Setting	3/24/2004 1:59:12 AM	README	D:\bugzilla-3.4.6\contrib\			
<b>V</b>	New	bugzila-submit	C:\Documents and Setting	7/16/2004 11:56:36 AM	bugzilla-submit	D:\bugzila-3.4.6\contrib\			
<b>V</b>	New	User.pm	C:\Documents and Setting	8/5/2004 2:08:22 AM	User.pm	D:\bugzila-3.4.6\Bugzila\			
<b>V</b>	New	002goodperl.t	C:\Documents and Setting	9/9/2004 6:46:34 AM	002goodperl.t	D:\bugzila-3.4.6\t			
<b>V</b>	New	padlock.png	C:\Documents and Setting	9/24/2004 2:08:32 AM	padlock.png	D:\bugzila-3.4.6\images			
<b>V</b>	New	003safesys.t	C:\Documents and Setting	12/5/2004 10:13:28 PM	003safesys.t	D:\bugzila-3.4.6\t			
<b>V</b>	New	makequery	C:\Documents and Setting	1/28/2005 3:42:34 AM	makequery	D:\bugzila-3.4.6\contrib\c	~		
<							>		
Prev	iew Results:					-			
Ope	rations	Count Found 226 f	iles that did not require action.						
Dele	te Folder	0							
Dele	te	0 Total bytes	to copy: 3,415,748,728						
Over	write	1 Avoided cop	wing 477,535,563 bytes in 226 f	les. Left Folder		Right Folder			
New	sme	1.240		C:\Docum	en\My Documents	🔁 D:			
Grea	ite Folder	237							
Allo	perations	1,478							
						Run 🤉	op Close		

6. Otherwise if you are happy to proceed without previewing the changes then just click on *Run*.

