How to set the version of Onenote that opens from online/Office 365

If you are having issues opening your online Onenotes, try the following

***Please note you must have Office2016 installed on your device. If you have another version of Office (example Office2013) you need to uninstall and then install Office2016 by logging into your Office365 page and downloading it from there.

- 1. Press the **Windows button** in the lower-left corner of your screen, and then choose Settings.(The cog icon)
- 2. In Settings, choose System > Default apps, scroll to the bottom of the list, and choose Choose default apps by protocol.



3. Scroll down to the OneNote protocols and click the ONENOTE URL:OneNote Protocol icon.



4. In the Choose an app dialog box that appears, choose OneNote 2016 (the desktop app).

Choose an app
OneNote
OneNote 2016
Look for an app in the Store

5. Click the ONENOTEDESKTOP URL:OneNote Protocol icon and in the Choose an app dialog box that appears, choose OneNote 2016 (the desktop app).

Note: The ONENOTE-CMD URL:onenote-cmd protocol can't be changed because it's used for all of the Windows 10 features that work exclusively with OneNote for Windows 10.

6. Close the Choose default apps by protocol Window.

Now when you open a link in Windows 10 with Internet Explorer or open OneNote from OneNote Online, OneNote 2016 will open.