

# Churchlands Senior High School Foundation (Inc)



## **Minutes of the Meeting of the Board of Management of Churchlands Senior High School Foundation (Inc) held at EBM Insurance Brokers, 1162 Hay Street, West Perth at 5.00 pm on Wednesday, 16 August 2023**

**Present:** Neil Hunt  
Tracey Gralton  
Damian Quail  
Helena Francis  
Arlene Thomas

**Apologies:** John Gillon, Alan Bishop, Dudley Elliott

1. **Welcome**

Neil welcomed everyone to the meeting.

2. **Apologies**

3. **Confirmation of Quorum**

A quorum of board Members, as required by the Rules of the Foundation, was present and the meeting was formally opened at 5.15 pm.

4. **Confirmation of Minutes of Meeting held on Wednesday, 24 May 2023**

Minutes previously circulated – carried unanimously

5. **Correspondence In and Out**

None.

## 6. 2023 Music Scholarships

2024 GATE Scholarships will only be sent out late this term - early next term.

Gabriel Krzak, Year 11 student who was awarded a Music Scholarship – undergoing a medical procedure for something and passed away during the school holidays. Dudley to note so cheque is not made out to the family for next year. Neil was away on holidays – Jamie Long followed the Incident Management process – did very well.

Solar Scholarship Project – Spreadsheet tabled – Couple of staff made applications to the P&C for funding which was knocked back as it benefitted only a small group of students – the Bike Project. Another project was the Mentoring Project Yr 7s - 11s – joint project with Shenton College, Bob Hawke & Churchlands. Neil suggested that they submit it through the Foundation.

Been generous with the amount of funding allocated – people are aware of this source of funding now. The Committee met in Oct to view and confirm everyone is happy to approve the projects – endorsed online by all members. JG requested any big amounts come back to the Board for approval. Neil moved that once applications had been viewed online and assessed, application to be endorsed and approved by the Committee.

It was noted that there are still a few glitches – see something sometimes but other times, did not. Expecting more applications to come in next year. 50% approved for Tegan Williamson – Cricket World Cup in Dubai. Helena to overwrite the stage following the thumbs up and award the scholarship. Process to be refined over time.

Academic Award – 2 for each level - Hagop to look at student grades and award on merit. Need to come up with a structure. Email to parent informing them their children have been awarded scholarships.

Spreadsheet to be modified to include category so members are able to see how much has been spent on each category. Would be helpful to reviewers when assessing applications for funding. Helena to assist Arlene with this.

Since funds are available, it was unanimously agreed that Tegan Williamson be awarded the full amount of money she had requested.

7. Finances – Dudley presented the accounts. Approved by all members.

8. General business

Academic Scholarships to be publicized in the school's newsletter/local community news/social media/website? John Gillon and Neil Hunt to maybe talk to the media re the Foundation and their work – Helena to arrange.

Recommend some money be placed into a term deposit to earn some interest.  
Last meeting - consider having dinner somewhere. Alan should be in Perth?

Meeting closed at 6.00 pm