

# Churchlands Senior High School Foundation (Inc)



Churchlands Senior High School  
FOUNDATION AND ALUMNI

## Minutes of the Meeting of the Board of Management of Churchlands Senior High School Foundation (Inc) held at EBM Insurance Brokers, 1162 Hay Street, West Perth at 5.00 pm on Wednesday 17 February 2021

Present: **John Gillon** (Chairman)  
**Alan Bishop (via Zoom)**  
**Dudley Elliott**  
**Neil Hunt**  
**James Kent**  
**Helena Francis**

In Attendance: **Arlene Thomas** (Secretary)

### 1. **Welcome**

John welcomed everyone to the meeting – James formally welcomed to his first Foundation Board meeting. John met James at the end of last year and at the Barbeque where he presented the Music Scholarship. Helena thanked for her work organization and processing the Scholarships.

### 2. **Apologies**

No apologies.

### 3. **Confirmation of Quorum**

A quorum of 3 Board Members, as required by the Rules of the Foundation, was present and the meeting was formally opened at 5.15 pm.

### 4. **Confirmation of Minutes of Meeting held on 18 November 2020**

Confirmation of minutes – circulated previously – no queries or comments – John moved that the minutes be accepted – carried unanimously.

### 5. **Update on the Solar Panel Project**

Solar Performance Report by Paul Foster from Solar Suite tabled by John and discussed. Format not finalized as yet but gives the Board an idea of what is worth including in the report. Plan was to have a dollar value of the savings to be used for Scholarships. Unable to quantify this as we do not have the half hour interval data from Western Power. Figures in the report are best estimates from available data. As soon as Paul Foster gets this information, he will provide John Gillon with an updated report.

Paul Foster also reported to John that the value of the LGCs is approx.. \$12 000 – not worth trading it now. John to get further advice from Paul. Board to decide this at the next meeting.

John briefed James on how the project was put together. In the first instance, Foundation was set up, raise funds – needed a reason to fundraise – looked around for a project and came up with Solar Project. All donations to the Foundation are tax deductible and could only be spent on buildings to qualify for the tax exemption. The Foundation needed a yearly source of income. Board was of the view that savings from the project would be redistributed to things like Scholarship towards staff and students rather than buildings. Music Scholarship already awarded. It was agreed that the Foundation would raise the funds and pay for the installation of the solar panels. The School would credit the savings from power generated every year within the school's Chart of Accounts. The account would be administered by a sub-committee of the School Board to allocate the use of the funds. Appear on the School's budget as an item of expenditure. This arrangement has been recorded in the Foundation minutes and the School Board minutes – Neil Hunt as Principal was on board from the start and agreed to this arrangement. The Scholarship Project would give the Foundation a "presence" in the community which would assist with any future fundraising projects.

John stated that this was the best type of arrangement the Foundation could come up with – best to take things slowly – first year put procedures in place; work out base electricity savings – calendar year basis. Foundation could have objectives for its Scholarship – Harvard like education or approach qualified professionals to present courses to students and staff. International courses for students – eg. send 5 students to New York. Helena has done a lot of research; quite a lot of information available on Ikon. Priority is to ascertain the savings and organize the scholarship program. James can relay it to the School Board. Foundation to then look for new projects – P&C keen to work the Foundation as well on Grounds projects. James to inform the Foundation of any worthwhile projects that the Foundation could fund.

Launch – idea was to have something earlier this year for the donors but could not due to Covid. On the list of things to do – have the Donors visit the school to see what their donation has funded.

6. Finances – Finance reports tabled by Dudley. \$335 000 in the bank subject to what happens in terms of balance of money to pay towards the project – After P&C Contribution, Foundation has paid \$380000 for the project. Foundation has not paid any expenses since then. Very little in interest income. ACNC report being lodged tomorrow. John thanked Dudley.
7. General business  
Alan Bishop reported that his Secretary was contacted by Damian Quail who lives next to his house in Churchlands. He is the Principal Director of Williams & Hughes Commercial Lawyers – local farmer moving back to Perth – his kids will be coming to CSHS next year – seems like he is genuine in his interest; wants to reconnect with the school- seems to be a person of good standing – President of the WA Mining Club ; comes with CSHS pedigree. Alan to have a chat with him and give feedback to the Foundation. John Gillon happy to have a coffee and chat with Damian. Tracey Gralton has also expressed some interest in the Foundation. John to follow up on the interest. John very pleased that the Foundation seems to be making some progress in this area.

No further business – meeting closed at 6.00 pm