

# Churchlands Senior High School Foundation (Inc)



Churchlands Senior High School  
FOUNDATION AND ALUMNI

## Minutes of the Meeting of the Board of Management of Churchlands Senior High School Foundation (Inc) held at EBM Insurance Brokers, 1162 Hay Street, West Perth at 5.00 pm on Wednesday 18 August 2021

Present: **John Gillon** (Chairman)  
**Alan Bishop** (via Zoom)  
**Dudley Elliott**  
**Neil Hunt**  
**Helena Francis**  
**Tracy Gralton**  
**Damien**

In Attendance: **Arlene Thomas** (Secretary)

### 1. **Welcome**

John welcomed everyone to the meeting and thanked Alan for making his office available.

### 2. **Apologies**

James Kent.

### 3. **Confirmation of Quorum**

A quorum of 3 Board Members, as required by the Rules of the Foundation, was present and the meeting was formally opened at 5.15 pm.

### 4. **Confirmation of Minutes of Meeting held on 18 August 2021**

Confirmation of minutes – circulated previously – no queries or comments – John moved that the minutes be accepted – carried unanimously.

### 5. **Correspondence In and Out**

Letter sent to Guy Archibald thanking him for his letter and suggestion.

### 6. **Update on the Solar Panel Project**

Solar Performance Report for October by Paul Foster from Solar Suite tabled by John and discussed. Solar system working well and in line with expectations. Income of \$29 900 expected from sale of LGCs. School to transfer extra funds after recouping what the school paid for the solar project. LGC income expected to come in every year – apply each year. \$130 000 to be budgeted for 2022 School Year.

## 7. Music Scholarship update - Helena

Process for selecting successful candidates – applications. Music – GATE Audition – Two students with a score of 19.5 – both students awarded the scholarship. Viyana Khodakaram successful applicant for the financial assistance category. At the last meeting, it was recommended that the Music scholarship be brought in line with the other scholarships. It was agreed for 2022 to go ahead with the scholarship in its current form.

## 8. Scholarship Proposal

At the last meeting categorized the awards. Need to work out the specifics – going to have to do a lot of work. Need to discuss and decide who is going to do it and what directions we give. Scholarship budgeted in the Calendar Year.

10% Principal's discretionary fund – student based.

5% Special Events – for students – suggestions can be made by staff

10% Group Leader – student leadership – nominated by staff

10% Individual Leadership – Eg. Leewin – Nomination.

10% Staff Professional Learning – Needs to be a learning course eg. Growth Coaching – Conference chews up a lot of money. Proposal put forward by Karena – very expensive - \$9000.00 for an hour. Senior staff get opportunities for PD – Classroom Teacher development – trying to improve their teaching – if it fits into their area – combination of identifying and applying.

Foundation Scholarship Brochure to be drawn up – outline to present to staff encourage kids to do? John/Neil to talk to staff.

15% Environmental Grant – Student based – applications as well as nominations.

20% Languages/Sport/Indigenous/Disability – Eg. Tour support – special circumstances – funding holding them back. Can't be an application process – too broad. Nomination.

10% Academic/high achievement

10% Music - Existing music scholarship to be scrapped for 2023 and brought into this suite of scholarships – 4-year scholarship with the opportunity to apply for \$1000 payment eg. For composition

Foundation going to need some guidelines or specifications detailing what is envisaged – may be fairly loose to begin with but develops as you see what applications come in. May be good to get feedback from staff to identify various people and areas that would merit a Scholarship. Draft a statement addressed to all the staff explaining to staff what we are proposing to do and get their input, co-opt interested staff to assist in the areas of language, sport, music and environment. Brochure addressed to the staff asking them for support and advice suggestions as to where this money can be spent – mention some \$ figures. Helena to draw up this brochure. Tracy, John & Damien to assist – circulate a draft and see how it develops – fine line between being general and specific. Circulate draft and bring feedback.

9. Finances – Finance reports tabled by Dudley. \$331 573 in the bank - \$117.00 in bank charges. \$200 000 to be put into a term deposit. John thanked Dudley.

10. General business

John to ring Karena and let her know – does not fit the brief. School to fund it if they think it is valuable.

AGM – defer to the February meeting. Assume all re-nominating for your positions.

No further business – meeting closed at 6.00 pm