



CHURCHLANDS SENIOR HIGH SCHOOL

An Independent Public School

SCHOOL BOARD MINUTES – MEETING NO. 5

HELD IN THE CONFERENCE ROOM ON THURSDAY, 10 August 2023

ATTENDEES: Dr Genevieve McSporran (Chair and Elected Parent Member), Neil Hunt (Principal), Geoff Lummis (Alumni Representative), Nandita Naroth (P&C Representative), Matt Turnbull (Elected Parent Member), Russ Fishwick JP (Community Member), Hagop Boyadjian (Staff Member), Kym Lucchesi (Staff Member), Nicola Archibald (School Captain), Ava Nasiri Zahed (School Captain), Jamie Long (Associate Principal - Senior Secondary) and Kylie Hearle (Minutes). Meeting commenced at 5.30pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Apologies		Kris Mainstone (Community Member), Louise Williams (Elected Parent Member)
2.	Acceptance of the Minutes		Resolution: That the minutes of the meeting held on the 18 May 2023 be accepted as tabled. Moved: Geoff Lummis seconded Nandita Naroth. Carried unanimously.
3.	Business arising from Minutes		The final amount raised from The Push-Up Challenge was \$17,831.
4.	Finance Report	Neil Hunt	The following documents were tabled for consideration <u>Contributions and Charges as at 31 July 2023</u> Neil spoke to the documents tabled with the Overall Subject Charges Collection Rates for Year 7 - 10 being 69.93%, Year 11 - 12 being 66.65% with the Overall School Course Optional Charges and Subject Charges for 7 - 12 being 67.94% (62.84% in 2022) . The Voluntary Collection Rates for Year 7 - 10 is 46.85% (56.29% in 2022) and Voluntary Collection Rate for Year 7 -10 including Education Program Allowance 50.83% (59.83% in 2022). Outstanding Contributions and Charges accounts were posted out to parents during the first week of the holidays and would expect that the amounts will rise when the August figures are available.

			<p><u>One Line Budget June 2023</u> This document is provided by the Department and the key area is of expenditure (combination of salaries and goods and services), has a variance of \$1.1m less than was budgeted. With an updated document to come, this will give a better reflection on how the school stands financially.</p> <p><u>Draft Finance Committee meeting minutes of 3 August 2023 and Comparative Budget</u> These documents were tabled for members' perusal.</p>
5.	Correspondence In		Nil
6.	Correspondence Out		Nil
7.	Alumni Report	Geoff Lummis	<p>The next Alumni meeting will be held on Tuesday 22 August.</p> <p>The Alumni have approached Professor Zoran Ninkov who works in the field of astrophysics at Rochester Institute of Technology in New York State (attended Churchlands SHS 1969-1973) - an invitation has been extended to be either the guest speaker via video or provide a pre-recorded piece for the 50th reunion of the Class of 1973 occasion to be held on the 18 October.</p> <p>Geoff advised that a former Alumni member Dr Carol Hogan (nee Gardiner) - 1969 to 1973 - sadly passed away last week.</p>
1.	School Captains' Report	Nicola Archibald & Ava Nasiri Zahed	<p>Nikki and Ava presented an idea for discussion which revolves around a Period 0 being introduced. This is a period that is introduced prior to the commencement of the school day. The period would be used as a testing period for Year 12 students. This would mean that all students studying a particular subject will be tested on the same day/same time and in the same conditions.</p> <p>This is currently being used successfully at a number of public schools and the advantages seen are:</p> <ul style="list-style-type: none"> • Provides experience and similar conditions to the WACE exams • Fairness to all students <p>The barriers seen include:</p> <ul style="list-style-type: none"> • Students travelling to school especially those travelling a distance • Music students with rehearsals and sport training • Room availability • Teaching staff to supervise • Extra time required for some students, therefore extra time needed

			<p>Jamie advised that a public school he had made contact with, does not do carry out this procedure for all ATAR courses. Most of their courses they provide the Period 0 assessments are Science courses.</p> <p>General discussion took place and the biggest benefit seen is that this would give extra class time for covering the curriculum and follow up tuition time. Possibly the Wednesday Period 5 time could be utilised as well.</p> <p>It is important for all students to meet the assessment timelines, as by missing any, adds additional pressure as they are also required to pick up the extra missing study they have missed as well.</p> <p>This would need to be discussed with Heads of Department and staff. Possibly a trial could be done in a particular learning area.</p> <p>Kym raised the concern of students continuously missing assessments, that documenting student's non attendance should be reflected in SEQTA.</p> <p>Another factor for consideration is the wellbeing of students and staff particularly the requirement for staff to commit to early starts.</p> <p><u>The Push-Up Challenge:</u> Ava and Nikki attended a function to recognise some of the top fundraisers in WA. Awards were presented to some of the top companies and individual fundraisers and Nick Hudson - Founder made a special mention of Churchlands SHS.</p>
9.	Principal's Report	Neil Hunt	<p><u>Principal's Report (attached as an addendum):</u></p> <p>It was agreed that the format and font be the same across all policies. Full wording should be used in the first instance (acronym in brackets) and then the acronym can be reflected throughout the rest of the document.</p> <p><u>Mobile Phone and Electronic Device Policy:</u></p> <p>Add headings and numbering conventions Add 6. Responsible Staff Member</p>

			<p><u>Anti-Bullying Policy:</u></p> <p>Add phone calls (bullying may involve: emotional/psychological bullying). Add headings and numbering conventions</p> <p><u>Workplace Learning Policy:</u></p> <p>Add a heading Add headings and numbering conventions Add 6. Responsible Staff Member</p> <p><u>Student Behaviour and Good Standing Policy:</u> This policy was provided to reflect the changes made in the Mobile Phone and Electronic Device Policy.</p> <p>Resolution: That the Mobile Phone and Electronic Device Policy, Anti-Bullying Policy and Workplace Learning Policy be endorsed with the minor changes as discussed and agreed upon. Moved: Neil Hunt seconded Kym Lucchesi. Carried unanimously.</p> <p><u>New Course/Course Amendment:</u> It is noted that the Schools Curriculum and Standards Authority have advised that the General Integrated Science course has been replaced with General Science in Practice and will commence in Year 11, 2024.</p> <p><u>Academic:</u> The Semester 1 reports were issued at the end of Term 2. The predicted median ATAR from Semester 1 for Year 11 students - 85.2 and Year 12 - 86.8. Both of these are the highest predicted median ATAR in the respective years since commencement of the new WACE in 2016.</p> <p>The Academic Extension Program structure and processes are currently being reviewed and will be in place for the commencement of 2024. This is to ensure consistent and clear understanding with staff and the community in relation to expectations, enrolments and withdrawal.</p> <p>NAPLAN results have been issued to families, and school data is now available for review and analysis.</p>
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10.	P & C Report	Nandita Naroth	<p><u>P&C Report:</u> The next meeting will be held on the 14 August.</p> <p>A number of funding requests have been presented and include the:</p> <ul style="list-style-type: none"> • Mentor/Mentee Program (\$1500) • Development project for 10 x Year 7 students to build teamwork/social and emotional wellbeing (\$9,900) • Sensory resources for Middle School - to supply extra resources to benefit students (\$6,000).
11.	Chair Report	Genevieve McSporran	Genevieve advised that Neil, Katherine and herself met with Jo Harris (Regional Director from North Metropolitan Regional Office) for a meeting and a tour of the school at the end of Term 2. Jo outlined new processes around recruitment for short/long term leadership positions.
12.	General Business		It was suggested that at the next meeting an appointment be made for a Vice Chair.

			<p>Neil advised that tomorrow, Friday 11 August, that a School Tour will take place with approximately 133 families expected to attend.</p> <p>Russ queried if the school has been updated on the GATE proposition put forward. Neil advised that he had not received any correspondence in regard to the school's request.</p>
13.	Meeting closed		6.50pm.
14.	Next Meeting		Thursday 7 September 2023 (Open Meeting)