

# CHURCHLANDS SENIOR HIGH SCHOOL

## *An Independent Public School*

### SCHOOL BOARD MINUTES – MEETING NO. 4

HELD IN THE CONFERENCE ROOM ON THURSDAY, 15 JUNE 2023

**ATTENDEES:** Katherine Sturley (Chair and Community Member), Neil Hunt (Principal), Dr Genevieve McSporran (Elected Parent Member and Vice Chair), Geoff Lummis (Alumni Representative), Louise Williams (Elected Parent Member), Matt Turnbull (Elected Parent Member), Kris Mainstone (Community Member), Hagop Boyadjian (Staff Member), Kym Lucchesi (Staff Member), Nicola Archibald (School Captain), Ava Nasiri-Zahed (School Captain) and Kylie Hearle (Minutes). Meeting commenced at 5.30pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Apologies		Russ Fishwick JP (Community Member), Nandita Naroth (P&C Representative)
2.	Welcome		Welcome to Geoff Lummis (Alumni Representative). Geoff is involved in teacher education and currently an Associate Professor at ECU and passionate about STEM and The Arts.
3.	Acceptance of the Minutes		<b>Resolution:</b> That the minutes of the meeting held on the 18 May 2023 be accepted as tabled. <b>Moved:</b> Genevieve McSporran seconded Kris Mainstone. <b>Carried unanimously.</b>
4.	Business arising from Minutes	Kym Lucchesi	<ul style="list-style-type: none"><li>Kym advised that she has had four parents offer to part of the parent working group. Kym is very happy to present to the P&amp;C and looking forward to the opportunity to share more information about Formative Assessment.</li></ul>
5.	Finance Report	Neil Hunt	The following documents were tabled for consideration: <ul style="list-style-type: none"><li><u>Contributions and Charges as at 31 May 2023</u> The figures are down a bit and due to a number of issues, but mainly due to outstanding amounts not yet being presented to parents. This will be done during the July school holidays, and then it is expected that there will be an increase in receipt of funds.</li></ul>

			<p>The funds from the Health Care Card holders has increased considerably and is slightly above last year's figures.</p> <p>The Charges which are not an optional cost, is close in comparison to 2022 (54%) and 2023 (51%).</p> <p>The school is running at about the expected rate in relation to income at this time of the year.</p> <ul style="list-style-type: none"> <li>• <u>Comparative Budget as at 31 May 2023</u> The bank account has currently \$4,352,511.00.</li> <li>• <u>2024 Contributions and Charges</u> These are the proposed charges for 2024 for all year groups. Total costs for mandatory courses are required to be kept to \$235.00. There is not a lot of change, however the Design and Technologies faculty (woodwork, metalwork etc) have increased by about 30% due to the cost of materials. Home economics courses has increased slightly due to the cost of food.</li> </ul> <p>In Senior School the ATAR and General courses have been levelled out at the same cost - this will make the workload manageable for the staff dealing with finances.</p> <p><b>Resolution:</b> That the 2024 Contributions and Charges as tabled and approved by the Finance Committee be accepted.</p> <p><b>Moved:</b> Neil Hunt, seconded Geoff Lummis. <b>Carried unanimously.</b></p> <ul style="list-style-type: none"> <li>• <b><u>Finance Committee - 1 June 2023 Meeting minutes:</u></b> The Draft minutes of the Finance Committee held on 1 June were tabled for member's perusal and mainly were about the 2024 Contributions and Charges.</li> </ul>
6.	Correspondence In		Resignation email from Katherine Sturley.
7.	Correspondence Out		Email from the School Board to staff thanking them for their every day contribution.

8.	School Captains Report	Nicola Archibald & Ava Nasiri-Zahed	<p><u>Push Up Challenge:</u> Nicky and Ava advised that just over \$14,000 had been raised and with it only being two weeks in, the goal has now been adjusted to \$15,000.</p> <p>In regard to statistics around funds raised so far, Churchlands SHS are:</p> <ul style="list-style-type: none"> <li>• No. 7 in WA</li> <li>• No. 1 in schools in WA</li> <li>• No. 10 in schools in all of Australia.</li> </ul> <p>The teams within the school are raising fantastic amounts. So far 299,184 push ups have been done. Nick Hudson - Founder of the Push Up Challenge is visiting tomorrow during lunch time and the aim is to get as many people there as possible. Hopefully with some community coverage more funds will be raised.</p>
9.	Principal's Report	Neil Hunt	<p><u>Principal's Report (attached as an addendum):</u></p> <p><u>Business Plan:</u> The current Business Plan 2023-2026 is being looked at to ensure that targets are being met and building upon the plan. The next external review will take place in Semester Two in 2025. The five key areas of the plan are being viewed to ensure that the school continues to grow in all facets.</p> <p>An area of Research and Development is ChatGPT and AI to see how students can use this tool to enhance learning.</p> <p><u>Policies:</u> There are a number of policies that are still to be looked at, with some to be rewritten and upgraded. These will be tabled when they are finalised. A separate policy document will be created to ensure that they will be available for perusal on the website and in the Information Booklet.</p> <p><u>Thank you:</u> Neil thanked Katherine for her time on the School Board, initially as a Board member and then finally as the Chair of the Board.</p>

10.	P & C Report	Neil Hunt	<p>Neil advised that the Art Exhibition was very successful, with just under \$23,000 worth of artwork sold.</p> <p>Formative Assessment was discussed and the video that Kym provided to the last School Board meeting was shown, and was very much welcomed.</p>
11.	Chair Report	Katherine Sturley	Nil.
12.	Alumni Report	Geoff Lummis	Geoff is now Chair of the Alumni Association and is looking forward to his school reunion that will take place later in the year.
13.	General Business		<p><u>School Board Push Up Challenge team:</u> Katherine encouraged members to join the team and donate.</p> <p><u>Election of Chair:</u> Nominations were called for Chair of the Churchlands SHS Board:</p> <p>Katherine nominated Genevieve, seconded Neil Hunt. As there were no other nominations Genevieve was duly elected.</p> <p>Genevieve thanked Katherine for her contribution to the School Board since 2019 as an elected parent member, and then as the Chair since March 2021.</p> <p>Katherine thanked the School Board members present and valued the team for their support, reiterating she has enjoyed and appreciated the way everyone contributes and works together for the best possible outcome.</p>
14.	Meeting closed		6.15pm
15.	Next Meeting		Thursday 10 August 2023