



# CHURCHLANDS SENIOR HIGH SCHOOL

## *An Independent Public School*

### SCHOOL BOARD MINUTES – MEETING NO. 1

HELD IN THE CONFERENCE ROOM ON THURSDAY, 23 FEBRUARY 2023

**ATTENDEES:** Katherine Sturley (Community Member and Chair), Neil Hunt (Principal), Kate Sinfield (P&C Representative), Dr Genevieve McSporrان (Elected Parent Member), Louise Williams (Elected Parent Member), Matt Turnbull (Elected Parent Member), Russ Fishwick JP (Community Member), Kris Mainstone (Community Member), Karena Shearing (Staff Member), Shaq Herath (Staff Member), Nicola Archibald (School Captain), Ava Nasiri Zahed (School Captain), Nandita Naroth (observer), Shreeya Naroth (invited guest/observer) and Kylie Hearle (Minutes). Meeting commenced at 5.30pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Welcome	Katherine Sturley	Katherine welcomed all Board members and each member gave a quick introduction. Special welcome to Nandita Naroth who will be the P&C Representative for 2023. Thank you to outgoing P&C Representative, Kate Sinfield.
	Presentation	Shreeya Naroth	<p>Welcome to Shreeya Naroth (Year 12 student) who was selected and inducted into the first Western Australian Student Council 2022/2023. The council is represented by many regions across Western Australia and have 36 members. Shreeya's logo suggestion has been accepted as the logo for the Student Council.</p> <p>There are three initiatives Shreeya believes that Churchlands SHS could benefit from:</p> <ul style="list-style-type: none"> <li>• Basic First Aid courses become available and be an option for any student in any year level to participate. St John Ambulance provides these courses free of charge to educate students through their high school years.</li> <li>• Sustainability - Containers for Change program be attached to the school's canteen. Possibly this could lessen the cost of the student's lunch or the overall cost of managing the canteen.</li> </ul>

		<ul style="list-style-type: none"> <li>Option for Churchlands SHS to become involved in the Tomorrow Man / Tomorrow Woman programs. These programs have been successful in other schools, and believe that the Senior School students could benefit from becoming involved.</li> </ul> <p>Shreeya answered questions on the First Aid courses, defibrillator locations and advised the need to register them. The School Captains believe that education is further needed in relation to the implementation of the recycling bins and the correct usage.</p> <p>Feedback is sought, and Neil suggested that there is the necessity to report back to the council and Education Minister, how these ideas are then dispersed to other schools that do not have a representative.</p> <p>Shreeya will remain on the council until the end of this school year, however her role as a councillor will change to being on the Advisory Committee after Term 1. She will then become a mentor for younger members. Shreeya will still be able to provide feedback and receive information, and it is important to remember, that Churchlands may not always have a member on the council.</p> <p>Each year, Year 10 students can apply for this council, and applications are currently open.</p> <p>The current School Captains and councillors will meet next week and will pass on this information. It is hoped that Churchlands SHS leadership group will be able to meet with other schools' student leaders, and hopefully Shreeya will be able to attend and represent the WA Student Council. The main aim would be to build relationships and share ideas.</p>
2.	Apologies	Parvina MacKellar (Community Member)
3.	Acceptance of the Minutes	<p><b>Resolution:</b> That the minutes of the meeting held on the 24 November 2022 be accepted as tabled.</p> <p><b>Moved:</b> Kris Mainstone seconded Shaq Herath. <b>Carried unanimously.</b></p>
4.	Business arising from Minutes	<ul style="list-style-type: none"> <li>Personal email from the School Board to all parents: The aim is to provide a welcome email and add reminder information to the parents around contributions and charges, what the school does provide and the benefits of such. The school advocates the payment of contributions and charges early with the incentive of paying by Thursday 6 April 2023 - you may win back your payment. Neil and Katherine to put the wording together. It would be beneficial to send the email after the long weekend.</li> </ul>

			<ul style="list-style-type: none"> <li>The School Board to plan topics for coverage in the Churchlands Bytes: <ul style="list-style-type: none"> <li>The first topic would be covering the new faces on the Board - one each Bytes - Louise Williams, Matt Turnbull, Nandita Naroth and any other new members.</li> <li>Term One newsletter - Karena and Shreeya to work together on an article for the next newsletter.</li> <li>School Captain information to be covered mid-year.</li> </ul> </li> </ul> <p>Any ideas would be welcome to add to those already mentioned.</p>
5.	Finance Report	Neil Hunt	<p>The following documents were tabled for consideration:</p> <ul style="list-style-type: none"> <li>Contributions and Charges December 2022 - The Voluntary Charges (Year 7 to 10) showed that in 2021 the percentage paid was 68.97% compared to the 2022 figure of 65.13%.</li> </ul> <p>The Overall Extra Cost Optional Charges Collection Rate for Year 7 to 12 is a good outcome with 92.58% in 2022 compared to the 2021 percentage of 75.97%.</p> <ul style="list-style-type: none"> <li>One Line Budget 2023 - This budget is produced on the number of students enrolled at Churchlands SHS on census date (17 February). The budget has been balanced at 29,773,769. The enrolment numbers were down and there was no pattern to indicate the fall.</li> </ul> <p>The Student Centred Funding model was tabled and shows how the funding is attracted. This information is derived from the number of students/targeted initiatives/student characteristics and operational response.</p>
6.	Correspondence In		Steve Reynolds (Alumni Representative) - Resignation from the School Board.
7.	Correspondence Out		Nil.
8.	P & C Report	Kate Sinfield	<u>P&amp;C Report:</u>

			<p>Kate advised that the AGM was held on Monday, 20 February 2023. There has not been much movement in office bearers and the P&amp;C had a very good 2022. There is plenty of money available for projects, and hopefully the grounds plans can be completed.</p> <p>The Uniform Shop is going well and is a very profitable outfit for the P&amp;C. Succession planning is a priority for the P&amp;C.</p>
9.	Chair Report	Katherine Sturley	<p><u>Chair Report:</u> Katherine spoke to Steve Reynold's resignation. The Board will reciprocate with a letter of thank you for his contribution to the Board and school community. Correspondence to be forwarded to the Alumni Secretary seeking another person to become a representative on the CSHS Board.</p> <p>Katherine would like the Board to continue to perform at its best by utilising the experience of its members, building camaraderie and to continue to focus on building success.</p>
10.	Alumni Report		<p><u>Alumni Report:</u> Nil.</p>
11.	Principal's Report	Neil Hunt	<p><u>Principal's Report (attached as an addendum):</u></p> <ul style="list-style-type: none"> <li>• The transportables have been removed from the middle oval, lawn restoration needs to take place due to the large amount of pot holes and the condition of the lawn. The school will be seeking advice on the best way to proceed, however it will take some time to establish.</li> <li>• The canteen is in need of some minor changes, to create a better flow of students. The timeline for the completion of the project is the end of Term 2. Contractors have provided pricing for this project. Kate Sinfield advised that the P&amp;C would likely be interested in assisting with funding.</li> <li>• Stage 2 of the improvement work of the grounds has been discussed with CAPA and they will supply a quote, which will include connecting a lit pathway from Memory Close to the Taryn Fiebig Concert Hall. This will allow for wheelchair access and improvement to the garden area in the vicinity.</li> <li>• Some issues have arisen with Transperth buses being late in the mornings. Transperth continue to work with the school, however they are still fine tuning their operations. The positive effect with the 3.00pm leave time is that the traffic flow has allowed a much quicker movement of traffic, and would be due to not colliding with the Newman College traffic.</li> </ul>

- The WACE ATAR results were exceptional last year and Jamie Long - Associate Principal for Senior Secondary will be invited to the next meeting to present the results.
- CHAT GPT - The latest AI program has made an impact across the world. From a Government school's perspective it is now banned in schools. This decision could change, as to whether it could be used responsibly and further development would need to take place on the establishment of guidelines for staff and students. There is the question "being over 18" and how the purchase of licenses would work.
- The GATE Academic proposal is still at the forefront of the school's agenda. Neil is meeting with the school's local members of parliament to discuss this further.
- The Annual Report will be tabled at the next meeting for discussion and a resolution.
- Naming of the Green Room - School of Music:  
A proposal has been put forward from Tracey Gralton and Glenn Robinson that the Green Room in the School of Music precinct is named after former music teacher **Gillian Croston**. Gillian arrived in 1979 from England as a young teacher, perhaps intending to stay for a year or two, but instead spent 18 years as a teacher and conductor at Churchlands, making her life in Western Australia. Gill was a pivotal figure in shaping the program during the early years of the GATE Music program, injecting enthusiasm and energy and teaching with dedication and passion. In particular, she was confident that Churchlands had reached a point where a full symphony orchestra could be sustained. Previously, only a combined orchestra (with Perth Modern School) had operated. Gillian inaugurated the Churchlands Symphony Orchestra in 1981 and was a wonderful conductor and advocate for the orchestra and the school for her whole career. Gill has remained an interested and keen supporter of the music program and the activities of the Alumni, returning to the classroom as a relief teacher and following the careers of former students with interest. At the recent Anniversary Concert, Gillian presented the four Churchlands Champions awards on behalf of the Alumni Association. There are a number of rooms in the School of Music centre that could be named, in the future. Events and activities could also be named after a major contributor.

			<p>An event will be organised to announce this special presentation.</p> <p><b>Resolution:</b> That the Green Room be now known as the "Gillian Croston" room.</p> <p><b>Moved:</b> Neil Hunt, seconded Karena Shearing. <b>Carried unanimously.</b></p>
12.	School Captains Report	Nikki and Ava	<p><u>School Captain's Report</u> (attached as an addendum):</p> <ul style="list-style-type: none"> <li>• Nikki advised that the Student Council Leadership Camp was held in Albany earlier this year, and was a great success. Thank you to the P&amp;C for funding this experience. Nikki and Ava will organise a presentation of the Student Council's experience to the next P&amp;C meeting.</li> <li>• Establishing a Wellbeing Committee to focus on improving mental health within our school community.</li> <li>• The focus of the leadership group is on student wellbeing and mental health. "The Push up Challenge" is being organised to raise funds for the Push For Better Foundation, and will distribute the funds to various organisations they support.</li> </ul> <p>The aim is to complete 3,144 push-ups (or similar) from 1 to 23 June in 2023. Significant because this amount is the number of suicides that happened in 2021 in Australia.</p> <p>The goal is to bring the whole school community together and to promote, educate and make connections. To encourage lifelong healthy habits through the challenge, and to promote daily exercise.</p> <p>They are also looking at seeking a corporate sponsor to assist with the fundraising and participate in the challenge. There are many organisations within the Churchlands area /Shaq has some IT connections / and a vast Alumni base.</p> <p>Genevieve advised that the recommendations around health and wellbeing are physical activity, nutrition and sleep. Messaging around the campaign should also include the sleep factor and what the recommendations are. Genevieve is happy to assist with research documents.</p> <p>Could this be a mass event - world record attempt?</p>

13.	General Business		<ul style="list-style-type: none"> <li>• Katherine advised that she will be resigning from the School Board mid year with no longer having a child at Churchlands SHS. This is an opportunity for another member to fill the Chair position and possibly a community representative.</li> <li>• Russ asked about the canteen and the cost of the food and possible shortages. The Canteen works on the healthy policy which is established through all high schools. The current Canteen business has received many positive comments and the staff and students seem very happy with the present food pricing and arrangements.</li> <li>• Another issue which has been raised previously is vaping. This topic is being managed as best as it can be by the school and monitoring of toilets is taking place. There has been communication in the past to parents. It is illegal and it is considered that more education needs to be shared with students about what the possible long term effects are/and what chemicals maybe in the devices.</li> <li>• Genevieve thanked and acknowledged Karena Shearing for the organisation of the Lucy Peach Period Power presentation in the Taryn Fiebig Concert Hall. It was a well attended and sponsored by the P&amp;C.</li> </ul>
14.	Meeting closed		Meeting closed at 7.05pm.
15.	Next Meeting		Thursday 30 March 2023