



**CHURCHLANDS**  
SENIOR HIGH SCHOOL

**CHURCHLANDS SENIOR HIGH SCHOOL**  
**Parents and Citizens' Association Incorporated**

Phone: (08) 9441-1700  
admin@churchlandspc.com.au

20 Lucca Street, Churchlands WA 6018

ABN: 56 578 130 654

[www.churchlands.wa.edu.au/our-community/p-c](http://www.churchlands.wa.edu.au/our-community/p-c)

**MEETING MINUTES - Executive Meeting**

**DATE:** Monday, 30th October 2023

**LOCATION:** Conference Room

**Meeting started:** 7:35pm

**1. Welcome** by president, Gabriella Jerrat

The meeting reverted to an Executive Meeting due to low attendance

**2. Attendees**

Gabriella Jerrat (Chair), Meera Chhabra, Neil Hunt, Shirley Godfrey, Nikki Harvey, Tracey Gralton, Ainsley Chadwick, Michael (CEO of EdConnect), Stuart Aubery

**Apologies**

Liz Tilmouth, Kate Sinfield, Nandita Maroth

**3. Guest Presentations:**

Ainsley Chadwick - Liaison Officer, EdConnect Australia

Ainsley gave a verbal presentation about EdConnect to the group. She mentioned the following:

- EDConnect is a not-for-profit company that provides local volunteers to primary and high schools
- The company is in WA and also the east coast, and the majority of their funding comes from the Education Dept.
- Volunteers are interviewed and undergo reference checks and strict screening, for example, they must have a WWCC.
- Volunteers commit to a minimum of one hour per week for the whole school year, to give the students consistency.
- Kate Grayson has requested 5 Learning Support volunteers for 10-15 lower school students in 2024. The volunteers will listen to the students read, which aims to improve their literacy skills and confidence.
- EdConnect also provide mentor volunteers. Students are selected for this program by the school for a variety of reasons. This could be something that CSHS looks at in the future.
- The P&C were asked if they knew anyone who may be willing to volunteer and for their support in promoting the program to the school community.



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Stuart Aubery - MLA for Scarborough

Healthway Program Grants:

- The Healthy Schools Program aims to support schools with grants of up to \$5000, to develop projects that promote the health of students through activities aligned with the Health Promoting Schools Framework.
- The guidelines for the grant applications, which will be available soon, will provide an outline of the Healthy Schools Program, including details around eligibility requirements and assessment process.

GATE Academic Program:

- Stuart met with the Minister for Education, and advised he's not keen to support the school's proposal. The Education Dept believes the current AE program and music program at CSHS is sufficient.
- Stuart asked the minister's office to write back to him so he can forward their reply to the P&C.
- Gabriella and Neil will have an opportunity to attend a ministerial meeting soon where they can advocate for the school's proposal.

Stuart apologised for missing the Year 12 graduation due to personal commitments.

**4. Confirmation of Minutes of previous general meeting held on 4 September 2023**

**Action -Tracey moved, Meera seconded**

**5. Business Arising from Previous Meeting**

In regards to what the Uniform shop needs to purchase, Shirley is attempting to contact Ken, if this is unsuccessful, she will let Neil know so an advert can be placed in The Bytes asking for community members with IT experience.

**6. Correspondence**

Nil

**7. Funding Requests**

- \$200 for Year 12 Endeavour prize -(annual prize that P&C funds)

**Action -Tracey moved, Nikki seconded. \$200 approved**

- Up to \$40,000 for football nets as a barrier to prevent footballs going onto Hale Road, requested by Chris Van Maanen.

**Action - Tracey moved, Meera seconded. Up to \$40,000 approved**



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- Ratify MPC Minutes, endorsing spending of \$5000 for a contrabass clarinet and \$200 for the Music Dux award.

**Action - MPC Minutes were ratified**

## **8. Reports**

### President

- Gabriella recently sent an email about the P&C to all Year 7-10 parents, she received six replies and a few people indicated they were interested in being involved next year.
- It was confirmed that Shirley, Nandita, Tracey and Kate would be standing down from their executive positions next year as their children were leaving the school.

### Principal

Neil spoke to his report which had been circulated:

- Grounds Project - the zig zag pathway in the plans for the school entrance upgrade, was not approved by the Education Dept and would be added in later.
- Neil will send through a report with dates for each tender.
- Due to recent issues in the school toilets, it was mandated that the toilets in the Humanities block will be designated to Year 7 and 8 students only.
- The school chaplains will move to the Science block.

### Treasurer

- Shirley spoke to her report (including Balance Sheet and Profit and Loss) which had been circulated.
- Tracey advised that the parent she had in mind for the Treasurer's position had fallen through.
- It was raised by a few members that the funds in the P&C bank account should be spent.

**Action - Neil will ask teachers and student councillors for funding request suggestions**

### MPC

Meera spoke to the MPC Minutes which were circulated.

- The discussion at the meeting was mainly around the music tour.
- The MPC would acknowledge and farewell Tracey at their next meeting on 13 November 2023.



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Uniform shop

Shirley advised that there was an issue with the emblem on the music uniforms, therefore. they need to get a new supplier.

Uniform Reference Committee

Nothing to report.

Family/Community Engagement Committee

No report

- It was raised that although there is no formal committee at present, there is community engagement happening around the school in different areas.
- It was suggested that the form on the school website asking for volunteers should be revamped.

Art Exhibition

Gabriella advised the Art Committee are planning to meet in November to discuss ideas for the guest artist for the exhibition in 2024.

ICT

No report

Act Belong Commit

No report

YouthCARE

Nikki presented a verbal report:

- The Churchlands YouthCARE Council had a stall at the Wembley Downs District Fair on 28 October 2023. Cakes, jams, books and bric-a-brac were sold and \$1850 was raised. These funds will be used to support school chaplaincy.

School Grounds

Refer to Principal's Report

School Board

There was an open board meeting on 7 September 2023



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Communications

No report

9. **Other Business**

None

Meeting closed at 9pm

***Next meeting:***

*Tuesday 28 November, 2023 at Parliament House*

*Dinner at 6pm, followed by P&C meeting and tour of Parliament House*

***TBC***