



CHURCHLANDS
SENIOR HIGH SCHOOL

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Parents and Citizens' Association Incorporated

Phone: (08) 9441-1700
admin@churchlandspc.com.au

20 Lucca Street, Churchlands WA 6018

ABN: 56 578 130 654

www.churchlands.wa.edu.au/our-community/p-c

MEETING MINUTES - Executive Meeting

DATE: Monday, 4th September 2023

LOCATION: Conference Room

Meeting started: 7:35pm

1. Welcome by president, Gabriella Jerrat

The meeting reverted to an Executive Meeting due to low attendance

2. Attendees

Gabriella Jerrat (Chair), Meera Chhabra, Neil Hunt, Shirley Godfrey, Nikki Harvey, Liz Tilmouth, Nandita Naroth, Fatos Kursunlu, Naki Kursunlu, Kym Lucchesi

Apologies

Tracey Grafton

3. Guest Presentations - Kym Lucchesi - Formative Assessment Coordinator

Kym gave a PowerPoint presentation to the group. She discussed:

- Her role as the FA Coordinator
- Research on formative assessment
- Where the school is at now with formative assessment, and where it is going
- Benefits for students eg ownership of learning, actioning feedback
- Benefits for teachers eg informed decision making
- Benefits for parents eg insight into the learning process, informed communication with teachers
- The differences between formative assessment and summative assessment
- What formative assessment looks like eg quizzes, peer feedback
- Information on formative assessment will be provided to parents via Bytes and newsletters.
- Parents are welcome to join the focus group

Action - Kym will send info to Nikki to share



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4. Confirmation of Minutes of previous general meeting held on 14 August 2023

Action - Shirley moved, Liz seconded

5. Business Arising from Previous Meeting

Neil advised the CSHS Foundation has approved funding for the Bike Rescue Program

6. Correspondence

Nil

7. Funding Requests

Nil

8. Reports

President

Gabriella advised she had nothing to report.

Principal

Neil spoke to his report which had been circulated:

- He is having cataract surgery
- Shaq from IT is leaving
- Foundation has funded \$100,000 in projects, these include academic and music scholarships, the eligibility for funding is on the website, applications are driven by students, with support from a teacher
- He met with Steve last week to get an update on the building works to the front entrance. Construction will occur over the summer holidays
- 2024 calendar -possible dates for P&C meetings, Art Expo, and a quiz night were discussed

Treasurer

Shirley spoke to her report (including Balance Sheet and Profit and Loss) which had been circulated



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MPC

In Tracey's absence, Meera spoke to the MPC Minutes which were circulated.

- Discussions with Glen around MPC campaigning to local government for a combined GATE and music program as CSHS is losing top music students to other schools. Gabriella suggested writing a letter on behalf of P&C.
- At the MPC meeting on 16 October 2023, Meera will let parents know that Stuart Aubery MLA is attending the P&C meeting on 30 October
- Shirley advised she needs the invoice for the MPC items that were ratified
- The upcoming ABODA festival (Thursday to Sunday) is short on volunteers eg manning snack kiosks, cooking for the judges.

Action - Gabriella will email to Helena to put request for volunteers on school Facebook and Instagram page

Uniform shop

Shirley advised the shop is buying a new vacuum cleaner, they may also need a new computer.

Action - Shirley will confirm what's required and provide details for consideration at the next P&C meeting.

Uniform Reference Committee

Shirley advised there was nothing to report.

Family/Community Engagement Committee

No report

Art Exhibition

Gabriella advised there was nothing to report

ICT

No report

Act Belong Commit

No report



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YouthCARE

Nikki presented a verbal report:

- The high tea fundraiser was held on 26 August 2023, it was a great success and received lots of positive feedback. Six student volunteers from the school's Community Service Program attended and did a fantastic job. \$3,528 was raised and these funds will be used to support school chaplaincy. One of the new chaplains working in a local primary school is also an accomplished artist; during the event she painted two pieces, one was auctioned on the day and the second will be auctioned via social media to hopefully increase the amount raised.
- The YouthCARE Council has a stall at the Wembley Downs District Fair which will be held on Saturday 28 October 2023. They are selling cakes, books and jams if anyone has any to donate.

Action - Nikki to contact the school regarding putting an advert for the fair in the Bytes

School Grounds

Nothing more to report

School Board

- The last meeting was on 10 August 2023, prior to the previous P&C meeting
- There is an open board meeting on 7 September 2023

Communications

No report

9. Other Business

None

Meeting closed at 8.55 pm

Next meeting:

Monday 30 October, 7.30 pm

Conference Room, Administration Building