



**CHURCHLANDS**  
SENIOR HIGH SCHOOL

## CHURCHLANDS SENIOR HIGH SCHOOL Parents and Citizens' Association Incorporated

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### MEETING MINUTES

**DATE:** 7:40 pm – 8:50 pm- Monday, 13<sup>th</sup> June 2022

**LOCATION:** Choral Studio

**Meeting start: 7:40 pm.** No prior request to attend the meeting via zoom was received.

**Attendees** – Gabriella Jerrat(Chair), Nandita Naroth, Meena Thiru, Neil Hunt(Principal), Tracey Galton, Nikki Harvey

**Apologies-** Aarti Padhiar, Shirley Godfrey

#### **Confirmation of Minutes of previous general meeting**

Moved Gabriella – Seconded Neil Hunt- Carried

Any information missed, please let us know.

#### **President's Report**

- Acknowledged the Art Exhibition, the variety and talent of artists and the spirit of community collaboration
- Discussion about uniforms
  - If the students would like change of uniforms, they can reach out to their teachers, submit a proposal to the Uniform Reference Committee and the Board to review

#### **Principal's Report**

Shared via email

- Engaging teachers to work with kids to spread awareness of the Churchlands Foundation Scholarship
- Setting up an Instagram page for students only
- Email to be sent out to families and carers regarding proposed change of times to Form and breaks
- Road crossing concerns:
  - Crosswalk for kids coming to school after 9AM as Children's Crossing Guards finish at 9AM. As per council rules, it is illegal to park on the other side of Lucca Street opposite to the school, and is a concern when children are being dropped off and are crossing the road. It would be great if Newman college could finish 15 minutes earlier than us to ease traffic congestion

#### **Treasurer's Report**

- The proposal that was approved at the previous meeting regarding the transfer from the P&C's Building fund term deposit to the Building Fund account is still to be actioned as the Treasurer requires a hard copy of the May meeting minutes, signed by two signatories, to present to the bank to request this transfer. This signed document is outstanding - refer to #4 of the treasurer's report for this meeting,  
Report prepared by Shirley, presented by Nandita
- NAIDOC week funding request
- The treasurer's report for the June meeting noted that information was outstanding for the P&C to consider this report, as discussed at the May meeting.
- Raised: Shirley, Seconded: Tracey
- Below is the summary from the Finance Meeting attended on 9/6/22:
  1. Total funding request of \$1400 Ex GST has been approved for the shade sails
    - **Raised: Nandita, seconded- Gabriella.** Tentatively shade sails to be available in July
  2. Total funding request of \$816.82 to purchase Equipment for Student Council & Chess Club

Please forward enquiries to the Secretary – [secretary@churchlandspc.com.au](mailto:secretary@churchlandspc.com.au)



- **Raised Nandita, seconded- Gabriella**
- 3. Finance Committee Funding Proforma 2022- Minor Works/P&C Funding request declined – Replacement of damaged desks and chairs for classrooms in A, B C and D Blocks (attached). As the school has a furniture account, Neil has advised the school will take care

#### **Grounds Committee**

- School Business Plan – School survey completed on 9<sup>th</sup> May 22. One/two policies reviewed annually; language can be changed. Draft version to be shared with the school board outlining three of the main outcomes in the upcoming meeting.
- Budgets – school contribution is much lighter

#### **MPC**

- Catered refreshments for the Art Exhibition, “Meet the Instrumental Teacher Night’, Year 9 &Year 10 concert
- MPC meeting held recently, office bearers elected, and a report shared
- **50<sup>th</sup> Anniversary Concert** – good with volunteer numbers for stage crew and logistics. More tickets to be made available closer to the date on Perth Concert Hall’s online portal. Full-fledged rehearsals are on in preparation for the night. The Music Department is to be highly commended for their efforts to organise and schedule rehearsals for current and alumni students.
- Music Tour proposal meeting- more details to be shared in the next meeting

#### **Fathering Project**

- Total funding request of \$1320 Inc GST was approved for “The Fathering Project Engagement Program Renewal Fee’ . The project is driven by an individual but good to keep it going. The co-ordinator to provide a report when activities are undertaken.

**Raised: Meena (request received by email), Seconded: Tracey**

#### **Youth Care**

- AGM was held in April, it was decided not to push fund raising this year due to covid, but may change
- Selling honey and entertainment books to continue, no chaplaincy dinner or quiz night
- Meeting coming up next week and information to be share subsequently

#### **Uniform Reference Group**

- No clothing issues/proposals

#### **Uniforms:**

- New families/students are provided with an ‘Information Booklet’ at the time of enrolment. Search option to Uniform Policy on the school’s website is accessible. All uniform shops items are named as they are
- Wearing uniforms has had a positive effect in the mindset of students and staff at the school. Enforcement is a challenge; the teachers and staff are keen to get the balance right
- Associate Principal Kate Grayson to come up with a survey regarding dress code – hair, body piercing, clothes, etc. Chris van Maanaen is currently doing a literature search for current thinking like girls in skirts and long pants
- The idea is presented to the community for consultation, to provide a revised policy for the school board to consider and make an informed decision

#### **Art**

- **Art Exhibition**
- A big thank you to all the volunteers, student volunteers, artists, P&C, MPC, school, and the community. A lot of parents offered support on the day. Special thanks to: Nikki Harvey for writing



the manual by collating all the information, and to Clare, Arlene and Helena from the school, for their amazing support to get the exhibition going

- Art exhibition sales figures and MPC sales figures exact amount to be reconciled and shared in the next meeting. \$6500 towards Guest Artist fees
- It is to be noted that the area opposite the bar has weather damages due to rainwater flowing through. Due to this last year some artworks were damaged. Request has been placed with the Department of Education to clean boxed gutters annually. However, the request has been approved for the library to repair/replace damaged walls, books, carpets a couple of other times.
- How do we change messaging for the Art Exhibition? Suggestions- 'Community Art', .... An article in "The Post", school newsletter, open to suggestions for sharing the message
- Proposed tear drop banners for Art Exhibition, to raise the profile of P&C

**Raised: Gabriella, Seconded: Neil**

### Communications

- Access to one drive folder to P&C Executive members.  
**Action: Ken Taylor**
- Moving forward attach all files to the email if available prior to the meeting. Email Helena Francis a copy of the meeting minutes to be uploaded on the school's website. Where possible reports to be emailed to 'secretary@churchlandspc.com.au' prior to the meeting
- Follow up with Shaq to improve Wi-Fi access. Password for events and guest networks to be emailed

**Action: Tracey**

- Change in location of P&C meeting to go on trial. Next meeting to be held at Conference Room in the Administration Building. If number of attendees increase, alternative meeting location to be discussed

**Proposed: Gabriella, Seconded: Neil**

### School Board

- Report to be shared by Kate Sinfield, Neil provided a brief snapshot
- Williams successful candidate for the next 3 years
- Alumni Events:  
Steve Reynolds - has shared alumni are disappointed as they were not engaged in consultation to change the logo which is a different perspective

**Vacant Roles** to be canvassed before the next meeting.

- Communications

### Other Business Arising

- Set up a P&C Desk with information available for parents through brochures, P&C membership Sign Up forms during significant events like Year 7 Welcome Day, concerts, school tours, etc  
Raised: Gabriella, Seconded: Nandita
- Quiz Night  
Focus as a community event and not a fund raiser for this year, P&C to consider subsidising the cost to keep the ticket price to a nominal amount. Reach out to local member for Churchlands for sponsorship, prizes. Liaise with the Sports department in advance for the dates to book the Sports Hall

**Proposed by Gabriella, Action: Gabriella** - to confirm dates to Neil who will in turn follow up with afterhours sport booking for the availability of the venue

- Plan for P&C Day, incidental planning
- Panels funded by the P&C close to Hale Road on the oval is missing – follow up at next meeting

**Action:** Neil Hunt to look into it

Meeting closed 8:50 pm

Next meeting – 1<sup>st</sup> August 2022 - 7:30pm

Location: Conference Room, Administration Building- in person, provisionally online upon request

**Please forward enquiries to the Secretary – [secretary@churchlandspc.com.au](mailto:secretary@churchlandspc.com.au)**