

CSHS P&C Association Inc



20200511 CSHS P&C General Meeting

General Meeting via ZOOM

<https://zoom.us/j/99005133627>

Meeting ID: 990 0513 3627

Dial by your location

08 6119 3900

1800 317 562

When 11 May 2020 at 7:30 PM

Location: On-line ZOOM Meeting, On-line ZOOM Meeting

Chairperson Kate Sinfield

Minute taker Ken Taylor

Present ***Shirley Godfrey (Treasurer), Tracey Gralton , Nikki Harvey , Neil Hunt , Carlee Ingleson , Jane Powell , Gerda Scholtz , Kate Sinfield (President) , Danie Smit , Ken Taylor (Secretary)***

Apologies Leonie Allison , Kelly Flaherty , Penny McNiff , Trudi Newton , Karena Shearing

Unconfirmed Bridget Barry

Minutes

1. Welcome

The meeting opened at 7:30 pm - Kate Welcomed Carlee and expressed a vote of thanks to Shirley for all her work sorting out the Jobkeeper items for Uniform Shop and other COVID-related organisation.

2. Confirmation of Minutes of previous meeting

The minutes had been previously circulated. These were moved by Ken - Seconded Jane - and accepted.

[20200323-cshs-p-c-general-meeting-2020-03....pdf](#)

3. President's Report

Kate did not present a specific report.

4. Principal's Report

Neil spoke to his report.

Solar Panels are yet to be connected, but have been physically installed at this time - we expect about 3-4 weeks from today to be connected - roughly by end of term.

Neil spoke again to the COVID-19 programme - there is still some uncertainty regarding ATAR timing and examination - not expecting significant changes.

Currently averaging about 90 % of upper-school students attending so far this term. We can manage students who might have been disadvantaged.

Some disappointment from teachers about all the work put in to remote teaching that hasn't ultimately been used. Would have been nice to actually have a good experiment with it.

Tracey asked about cleaning and additional resource - We have largely been able to use our existing staff, but they have been onsite more often cleaning - we have had extra resources (in terms of cleaning materials, etc)

[Principals_Report.pdf](#)

4.1. Deputy Principal - Report Structure

Carlee attended the meeting to talk about how we report on students to parents.

The current reporting structure is very limited in terms of what it allows to be communicated. There is a proposed refinement of this reporting structure including a "rubric" for each learning and behavioural section which allows more detail for specific reporting areas.

Neil suggested that we will be seeking feedback from parents about this reporting structure and may fine tune further.

[Semester_Report_changes.pdf](#)

5. Treasurer's Report

Shirley presented her report.

She has successfully registered for "Jobkeeper" funding to support the uniform shop.

Some of our funds have come out of a matured term deposit, and have been allocated for the solar panels, we need an invoice from the school which will be dependant on their final connection.

We will transfer \$200,000 from that matured term deposit to the building fund account and then reinvest the remainder - around \$170,000 - back into a new term deposit. Shirley will send around options for that reinvestment.

Shirley will buy a new load-and-go card as the current one will expire shortly.

- [CSHS_P_C_-_Balance_Sheet_-_03.05.2020.pdf](#)
- [CSHS_P_C_-_Profit__Loss_to_03.05.2020.pdf](#)
- [CSHS_-_P_C_meeting_11.5.2020_-_Treasurer'....pdf](#)

5.1. Spending Requests & Suggestions

Student Services - \$6000 for House Rewards programme extensions to year 9 students as well. Carried Unanimously.

Music - Electronic Keyboard for performances - Nord Stage 3 for \$4949 or Roland RD2000 for \$3299 - We will support the more expensive request.

Carried Unanimously

- [Music_request_-_electronic_keyboard_for_p....PDF](#)
- [Student_services_-_House_reqards_request....pdf](#)

6. Music Parents

Tracey reported that there was no recent official meeting - there was a social Zoom meeting - as there are no current events that require attention in the current cycle.

7. Communications

Nothing to report in Communications - Jane has had nothing to communicate from our side as we left the communications about COVID responses to the school and the department.

Neil reported that Helena Francis has taken over the school's communications role after Knowal left for another position at the Dept of Health.

8. Art Exhibitiion

The Art Exhibition has been cancelled for 2020.

We're postponing until 2021 but we're continuing work on a site to publicise our artists in the mean time.

9. School Board

Chris was not at the meeting.

Tracey and Neil spoke about the previous meeting - the board endorsed the annual report and business plan for the school as well as financial planning for the year.

10. Uniform Shop

The Shop is now open, but took a number of online orders during the shutdown. We have obviously had some downturn, but this has pickup back up.

Wanneroo Uniforms have been negotiating their relationship - we're very happy with their professionalism.

Westwear settlement has been completed as at the AGM.

11. YouthCARE

Nikki is now working as a Chaplain after working with YouthCare.

Not much to report as the council have not recently met because of the shutdown.

Narelle has sent through a request for wool as they have a project to knit

- Neil has contributed some school funds to allow kids to make blankets.

Tracey noted that YouthCare may not be able to hold some of their key fundraisers

- Kate suggested that we should send out requests for those that would normally come to the Quiz or Dinner to contribute in some way regardless of those events.

12. Act-Belong-Commit

No report

13. Quiz Night

Cancelled for 2020

14. Grounds

Have not met at this time.

Neil reported that we were allocated funds from the state government resource (originally for work on demountables) that will be reallocated to another project within the school - this remains on the back burner for now, but a proposal is being organised to make use of this allocation.

15. Fathering

No report

16. ICT

Danie has nothing to report at this time - the ICT committee has not met. He has introduced himself to Shaq. Neil reported that the ICT committee plans to meet in the next few weeks and that the school's approach to remote learning was well coordinated, but as it turned out, we haven't used it as much as expected.

17. General Business

Tracey wrote a letter of thanks to Bernie - Ken will print a copy for signing by Kate and we'll get that sent.

Some thoughts about the purpose of the P&C as a discussion point.

Ken has migrated our email away from our expiring CrazyDomains hosting to a Microsoft sponsored Office 365 tenancy.

17.1. Correspondence

18. Next meeting

15th June 7:30pm via Zoom

*End of minutes.
Summary of matters arising are tabled on the following
page.*

Minutes of 20200511 CSHS P&C General Meeting on 11 May 2020

Summary of Attachments

Attachments

Item	File Name
2.	20200323-cshs-p-c-general-meeting-2020-03....pdf
4.	Principals_Report.pdf
4.1.	Semester_Report_changes.pdf
5.	CSHS_P_C_-_Balance_Sheet_-_03.05.2020.pdf CSHS_P_C_-_Profit__Loss_to_03.05.2020.pdf CSHS_-_P_C_meeting_11.5.2020_-_Treasurer&#39;....pdf
5.1.	Music_request_-_electronic_keyboard_for_p....PDF Student_services_-_House_reqards_request....pdf

Attachments can be found under your TidyHQ admin account at:

Storage > Meetings > [20200511 CSHS P&C General Meeting](#)