



CHURCHLANDS
SENIOR HIGH SCHOOL

SEQTA GUIDE

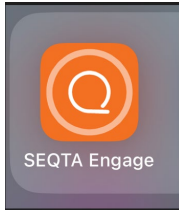
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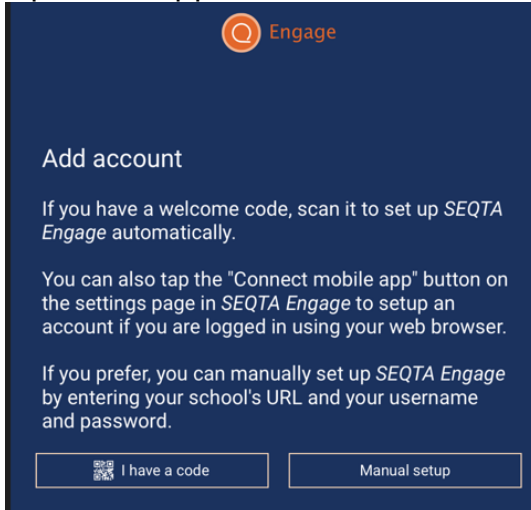
1. SEQTA ENGAGE Set Up

To set up SEQTA ENGAGE using the QR code kindly following these instructions:

- Download the **SEQTA ENGAGE app** from the App Store/Google Play



- Open the App and click on 'I have a code'.



- From another laptop/devices open the welcome email (example below) showing the QR code



Welcome to SEQTA Engage.

Mr & Mrs Testparent, Churchlands Senior High School has created a SEQTA Engage account for you.

[Set up your account now.](#)

Download the app to get push notifications and fingerprint authentication:



Already got the app?

If you've got the app installed, scan this code (or tap the image on your device) to login straight away.



This message was sent by Churchlands Senior High School to

- Scan the QR code from the device you are setting up your account.
- Once the QR code is scanned (from the image on the laptop/ or another device), it takes you to a new page on the phone to enter in a Username and Password
- Once entered, click *Next* and this will automatically log the parent in to the Engage app

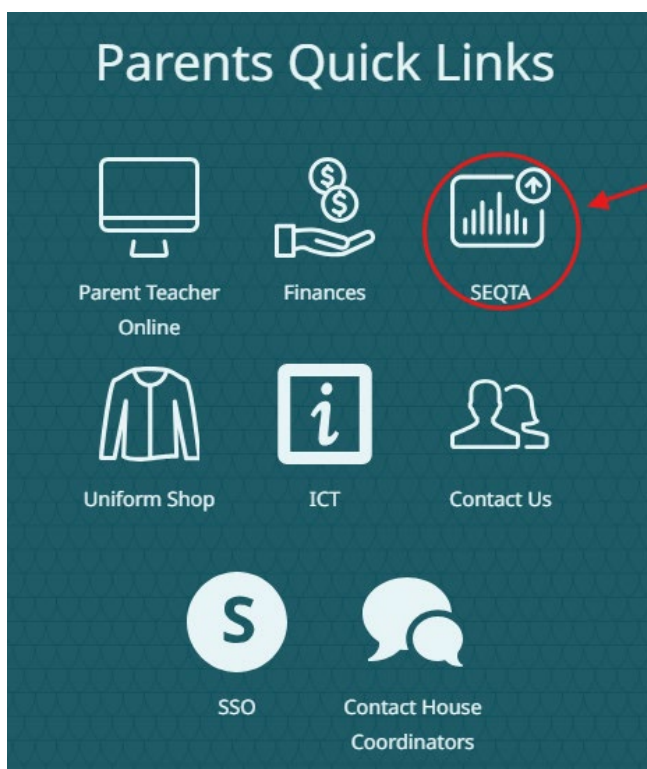
OR

Set up login via the web version of SEQTA Engage. www.parent.churchlands.wa.edu.au

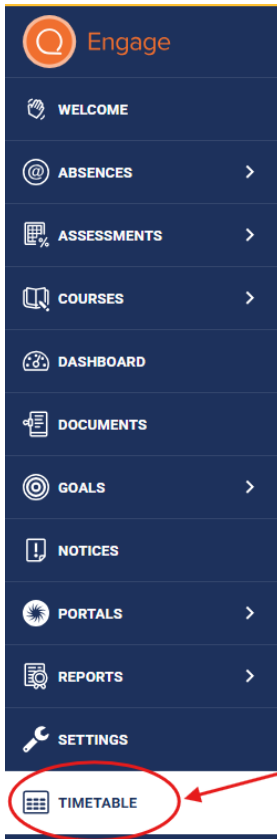
2. Navigate Timetable



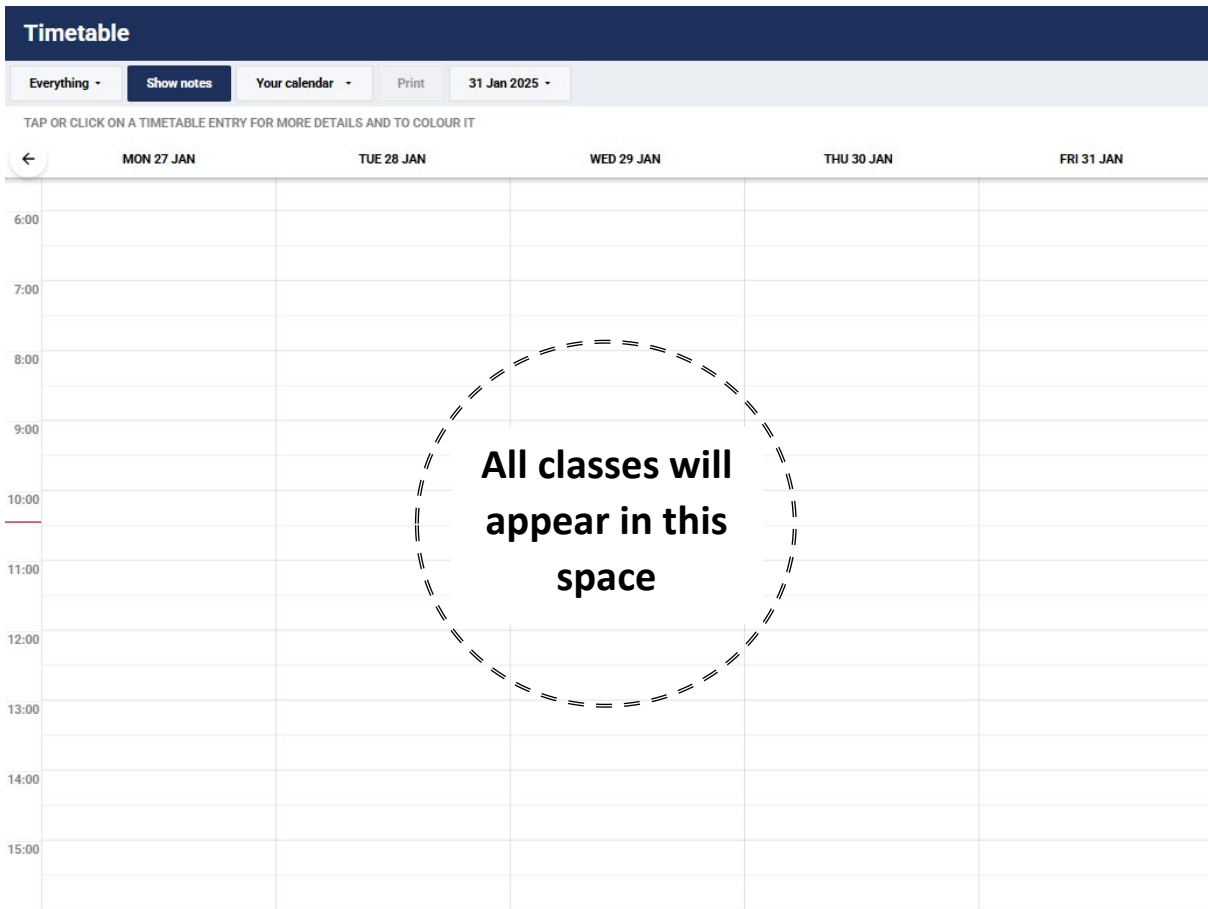
Step 1: Click PARENTS



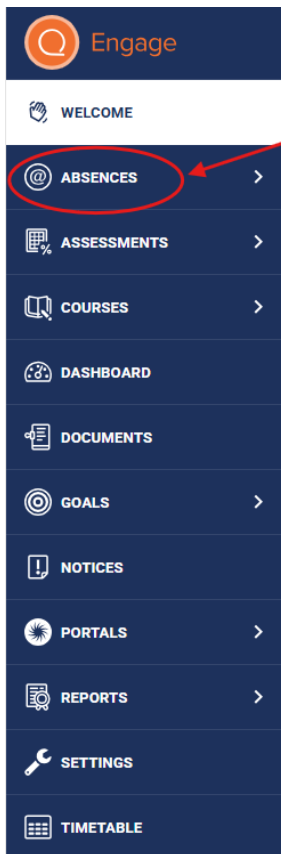
Step 2: Click SEQTA and Log in



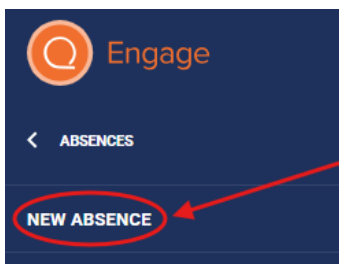
Step 3: Click TIMETABLE



3. Report Absentees



Step 1: Click ABSENCES



Step 2: Click NEW ABSENCE

New Absence

Student *
Student

Start date * 31 Jan 2025 Start time * 9:00am

End date * 31 Jan 2025 End time * 3:00pm

Reason for absence *
Reason

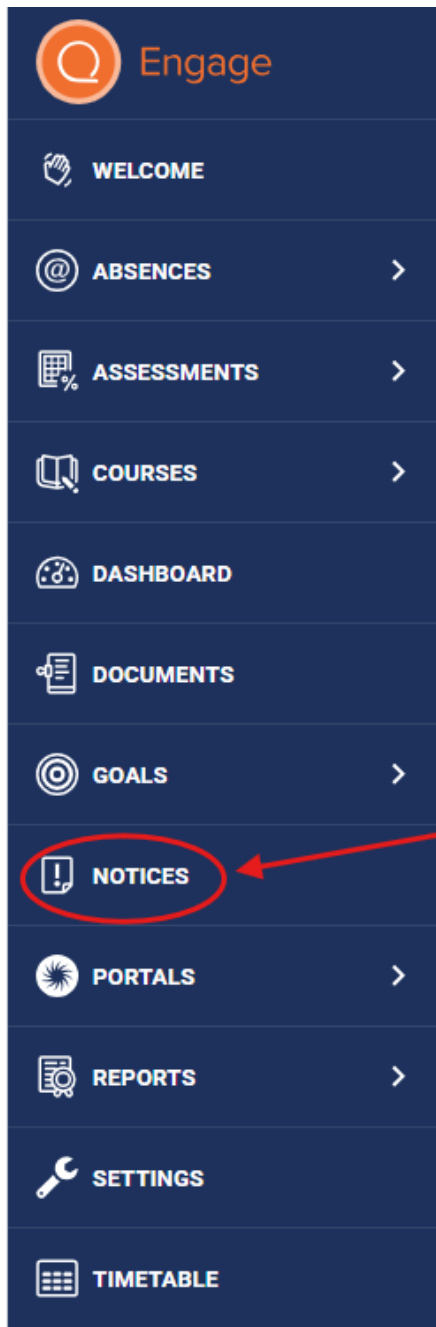
Comment (optional)
Comment

You have 255 characters left

Submit

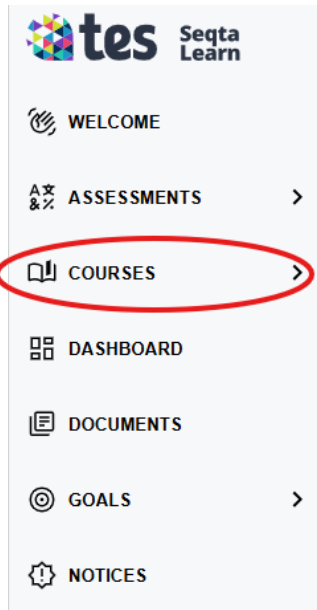
Step 3: Fill in Form and Submit

4. Notices



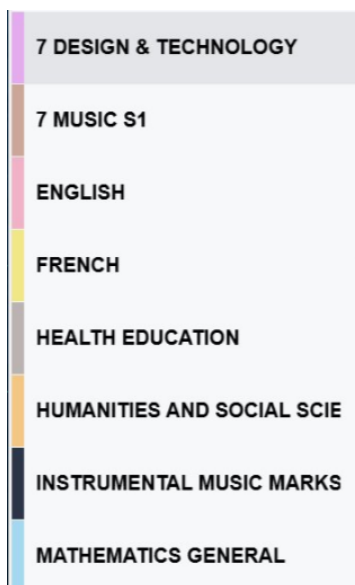
5. Course Outlines

To find relevant Course Outlines, go onto SEQTA Learn



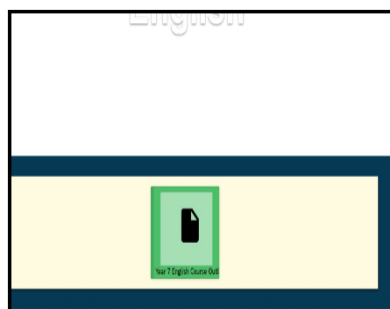
Step 1: Select Courses

Step 2: Select Student



Step 3: Select a subject

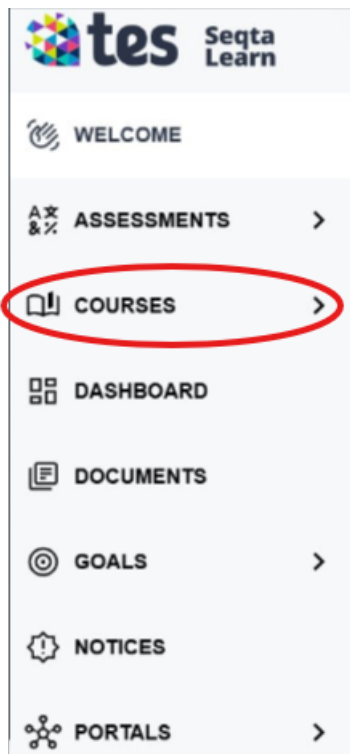
Course Outline will open as below:



Step 4: Scroll all the way down to find the Course Outline

6. Assessment Dates

To find relevant Assessment Dates:



Step 1: Select Assessments

Step 2: Select Student

Step 3: Select Subject

