

# CHURCHLANDS SENIOR HIGH SCHOOL

## *An Independent Public School*

### SCHOOL BOARD MINUTES – MEETING NO. 1

HELD IN THE CONFERENCE ROOM ON THURSDAY, 22 FEBRUARY 2024

**ATTENDEES:** Dr Genevieve McSparran (Chair and Elected Parent Member), Neil Hunt (Principal), Geoff Lummis (Alumni Representative), Louise Williams (Elected Parent Member), Matt Turnbull (Elected Parent Member), Kris Mainstone (Community Member), Kym Lucchesi (Staff Member) Hagop Boyadjian (Staff Member), Jamie Long (Associate Principal - Senior School - Invited Guest), Sarah Hughes (Invited Guest) and Kylie Hearle (Minutes).  
Meeting commenced at 5.30pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Welcome and Introductions		<p>Genevieve welcomed Patrick and Layla as the 2024 School Captains to their first School Board meeting.</p> <p>Welcome also to Sarah Hughes (who will begin her one year term at the March meeting being the P&amp;C Representative). Sarah gave a brief background including arriving from Northern Queensland last year with her family. Sarah is an honorary professor in nursing education at Bond University. She is involved in digital health, venture capital, fundraising, medical and health technology startups.</p> <p>Genevieve delivered an acknowledgement of country paying respect to the traditional owners of the land.</p>
2.	Apologies		Russ Fishwick JP (Community Member) and Nandita Naroth (P&C Representative)
3.	Presentation	Jamie Long	<p>Jamie spoke about data and it is all around driving school improvement. By interrogating data it is also an avenue to acknowledge success. Eight students achieved a 99 plus. James Small (Churchlands SHS Dux) was in the top 15 students in the state with a 99.95. It is a very impressive result for this group of students.</p> <p>Fifty seven students achieved an ATAR above 95 (18 more than 2022).</p>

Churchlands SHS had the following:

**General Exhibition award winner:** (top 50 students in the state)

James Small

**Subject Exhibition award winners:** (the highest examination score in an ATAR exam)

Ewan Cowell – Geography

Harry Hopwood – Music

**Certificate of Excellence:** (the top 5% of candidates in the ATAR exam)

Harry Hopwood – English and Music

James Small – Mathematics Specialist and Mathematics Methods

Ewan Cowell – Geography

Salma Ahmed – Psychology

**WACE achievement:** 97%. This is the school's number one goal - this is an improvement on previous years. The main reason for not reaching 100% is a small number of students not meeting OLN standards.

**Median ATAR:** 88.5 – Highest median ATAR since commencement of the new WACE in 2016.

Every ATAR course had a school mean higher than the state mean.

The following courses had achievement either close to or above one standard deviation above the expected mean:

Accounting and Finance

Economics

Literature

Physical Education Studies

About 50% (178) of students are enrolled in VET (Vocational Education Training) or have a VET pathway. We have students that complete certificates internally and externally with Registered Training Organisations.

The school has introduced multiple strategies including Uni Ready, as well as staff working closely with students to have a massive impact on performance. Congratulations to all involved.

The current Year 12s is the biggest cohort in the state and looking at their Year 11 data, it is predicted that their data will be similar to the 2023's Year 12s.

4.	Acceptance of the Minutes		<p><b>Resolution:</b> That the minutes of the meeting held on the 30 November 2023. <b>Moved:</b> Geoff Lummis seconded Neil Hunt. <b>Carried unanimously.</b></p>
5.	Business arising from Minutes		<p><u>Gate Approach:</u> Genevieve advised that she had not heard anything back, therefore will follow up prior to the next meeting.</p> <p><u>Community Members:</u> Russ Fishwick JP and Kris Mainstone have completed their three year term and after discussion it was thought due to their expertise and their desire to continue that they be invited to continue for a further three years.</p> <p><b>Resolution:</b> That Russ Fishwick JP and Kris Mainstone as current Community Members have their term extended for a further term of three years. <b>Moved:</b> Genevieve McSporrán, seconded Neil Hunt. <b>Carried unanimously.</b></p> <p><u>Seeking further co-opted members:</u> An email was sent to the Alumni members on our database seeking registration of interest to become a co-opted community member on the School Board. The closing date is Friday 1 March. The Board is looking for specific skill sets, and due to the closing date, this will be carried over to the 21 March meeting.</p>
6.	Finance Report	Neil Hunt	<p>The following documents are attached for consideration:</p> <p><u>One Line Budget:</u> The census has not been finalised and approved yet, therefore the One Line Budget is only approximate at this stage. Neil gave an overview of the revenue and expenditure. There is some flexibility within the budget to make minor changes if required.</p> <p><u>Operational One Line Budget Statement 15 February 2024</u> The Department on the 26 March will provide us with the Operational One Line Budget and will be based on the agreed census information. This will be discussed at the next meeting. The Finance Committee will meet after this date, when they will approve the One Line Budget and then will come back to the Board for a resolution at the 9 May meeting.</p> <p><u>Contributions and Charges Collection Rates</u> The collection rates were provided as at the end of December 2023. The Voluntary Collection Rate (Year 7 to 10) had dropped 60.73% in 2023 compared to 65.13% in 2022. The Voluntary Collection Rate including Education Program Allowance was 63.87% in 2023 to 68.00% in 2022.</p>

			<p>The Subject Charges Collection Rates were impressive with the Overall Charges and Subject Charges (Year 7 to 12) being 103.94% in 2023 against 84.01% from the previous year. This is due to some great follow work being done by the Finance team in receiving outstanding amounts from previous years. The Subject Charges including the Education Program Allowance being 106.13% in 2023 (84.0% in 2022) and again due to the follow up carried out.</p> <p>At the March meeting, a Finance Committee Representative will be elected.</p>
7.	Correspondence In		Nil.
8.	Correspondence Out		Nil.
9.	Principal's Report	Neil Hunt	<p><u>Principal's Report (attached as an addendum).</u></p> <p>Neil gave an overview of his report including:</p> <p>Teachers are currently engaged in industrial action directed by their union. The impact on teaching and learning is negligible as currently the bans involve all meetings outside of school hours and performance development meetings.</p> <p>The school year began seamlessly - thank you to everyone involved in the preparation.</p> <p>The Year 7 (382 students) had their first full week with a camp on campus program which was very successful and included a range of leadership and "get to know you" activities.</p> <p>Thank you to the P&amp;C for funding the Year 7 family BBQ held on the 8 February which was a well attended evening despite the hot weather.</p> <p>The total enrolments currently stand at 2351 students.</p> <p>Neil will be on Long Service Leave from the 4 March and is expected to return late Term 2. Kate Grayson will be Principal during this time, with Jayne Kitto replacing Kate as the Associate Principal - Junior School, and Caroline Coates moving into the Year 11 Head of Year.</p> <p>The first school tour tomorrow for 2024 has an expected amount of 195 attendees.</p>

			<p>The Churchlands SHS Healthy Food and Drink Policy was tabled for consideration by the Board members. After consideration by the members present:</p> <p><b>Resolution:</b> That the tabled Churchlands SHS Healthy Food and Drink Policy be accepted.</p> <p><b>Moved:</b> Geoff Lummis, seconded Kym Lucchesi. <b>Carried unanimously.</b></p> <p>Surveys were completed in November 2023 by parents/staff/students and are tabled for consideration at 21 March meeting. General discussion took place on how many persons were involved in the sampling, etc. More specific information will be sought on the parameters of the surveys, and be tabled with the 21 March agenda.</p>
10.	P&C Report	Sarah Hughes	<p><u>P&amp;C Report:</u> Sarah advised in the absence of Nandita:</p> <ul style="list-style-type: none"> <li>• The P&amp;C has a new Treasurer who has an accountant background which is great.</li> <li>• The School Uniform Shop is doing extremely well and is the major source of funds for the P&amp;C.</li> <li>• Success of the Art Exhibition in 2023 and putting a team together in readiness for 2024.</li> <li>• A Quiz Night is being planned.</li> <li>• It is hoped to build some more community engagement events.</li> </ul>
11.	Chair Report	Genevieve McSporran	<p><u>Chair Report:</u> Nil.</p>
12.	Alumni Report	Geoff Lummis	<p><u>Alumni Report:</u> The 50th Anniversary group that graduated in 1974 will hold their celebration on Wednesday 16 October. Progress is being made on making this another successful event.</p>
13.	School Captains Report	Layla Richards and Patrick Mason-Chambers	<p><u>School Captains Report:</u> Layla spoke about the Push Up Challenge and the aim is to continue with this very successful event in 2024. The purpose is to build awareness around mental health, as well as being a big fundraiser. The involvement across the whole school community was fantastic in 2023 and it is hoped to make a challenge for the Guinness Book of Records with the greatest amount of people doing pushups at the same time in one venue.</p> <p>Thank you to Mrs Kolodij who continues to work with us and assist students in building their community service hours.</p> <p>Preparation is being made to move World Vision Day and The Leukemia Foundation Day into Term 2 instead of Term 4 to create more student participation.</p>

			Neil suggested that the Leadership Group and Student Council should involve a staff member, possibly Mr Siwek.
14.	General Business		<p>The School Board Effectiveness Surveys which were completed by the 2023 members were distributed in hard copy form and will be placed on the March Meeting for discussion.</p> <p>An email message was sent from the School Board to parents/guardians in 2023 and whether this was something the Board would like to do again in 2024. The email covered who the School Board is, what we do, Contributions and Charges and gave information on the Secondary Assistance Scheme.</p> <p>It was agreed that this is a good opportunity to communicate with the parents and community.</p>
15.	Meeting closed		6.39pm.
16.	Next Meeting		Thursday 21 March 2024