![Churchlands Senior High School — AIM HIGH]
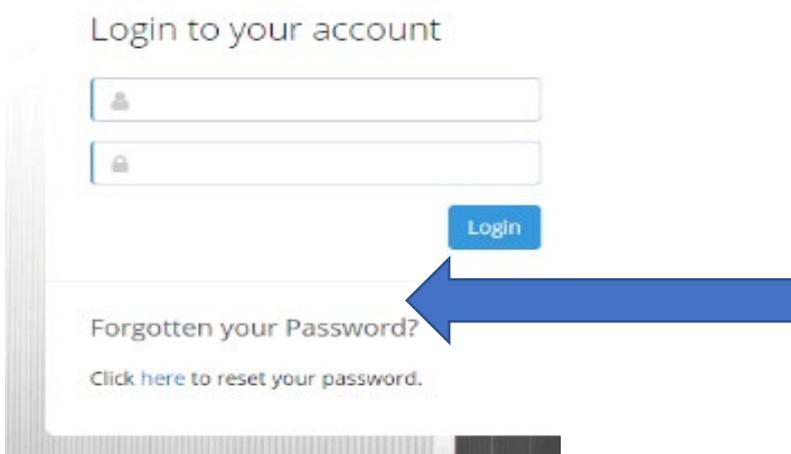
SSO Help Sheet

Step one: go to the school website, select the "parents" tab
https://www.churchlands.wa.edu.au
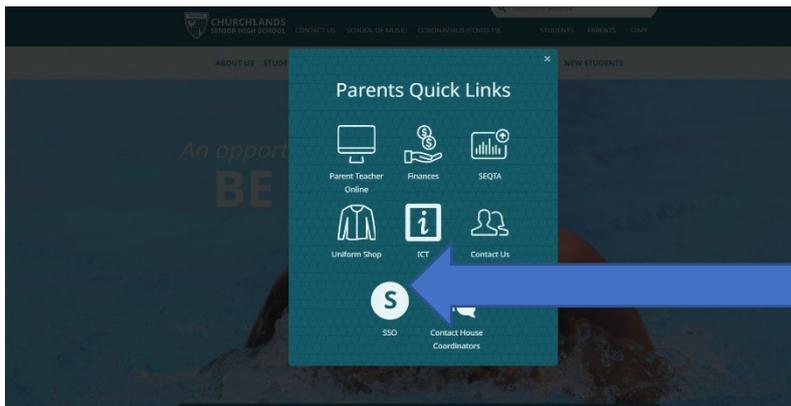
Step two: select "SSO" from the drop-down menu

Step three: use your normal email, as used for seqta and select "Forgotten password", then use the password given to you – **this will take 15 minutes to come through**

You will then see the flow chart explaining the subject selection rules and process

Pathway will be auto selected in green

MESH and HPE will be auto selected as well as languages for year 9 students

Step Four: select chosen subjects (two in each semester for year 9's, three for year 10's) Please make sure a technologies and arts course has been selected
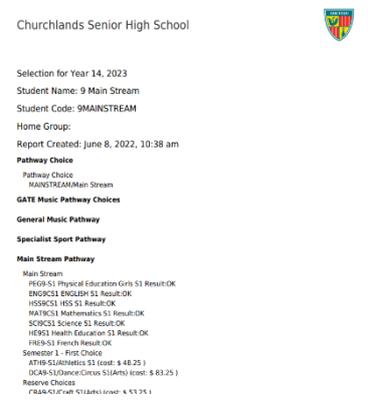
Step five: you will need to select two reserves for **each semester**, you cannot progress without reserve selection

Subjects with a [...] as [...] prerequisite for the course

Step six: you will now be able to click "generate selection report" if this processes then you have completed the process.

Download selection report and please save it – you do not need to email it to staff

Churchlands Senior High School

Selection for Year 14, 2023
Student Name: 9 Main Stream
Student Code: 9MAINSTREAM
Home Group:
Report Created: June 8, 2022, 10:38 am
Pathway Choice
 Pathway Choice
  MAINSTREAM/Main Stream
GATE Music Pathway Choices
General Music Pathway
Specialist Sport Pathway
Main Stream Pathway
 Main Stream
  PEG9-S1 Physical Education Girls S1 Result:OK
  ENG9CS1 ENGLISH S1 Result:OK
  HSS9CS1 HSS S1 Result:OK
  MAT9CS1 Mathematics S1 Result:OK
  SC9CS1 Science S1 Result:OK
  HE9S1 Health Education S1 Result:OK
  FRE9-S1 French Result:OK
 Semester 1 - First Choice
  ATH9-S1/Athletics S1 (cost: $ 48.25)
  DCA9-S1/Dance:Circus S1(Arts) (cost: $ 83.25)
 Reserve Choices
  CRA9-S1/Craft S1(Arts) (cost: $ 53.25)

Trouble shooting

If you can't generate a selection report it's likely that you have missed selecting enough courses, missed selecting reserves or you might have missed an arts or technologies course. The yellow bar will tell you what to [...]
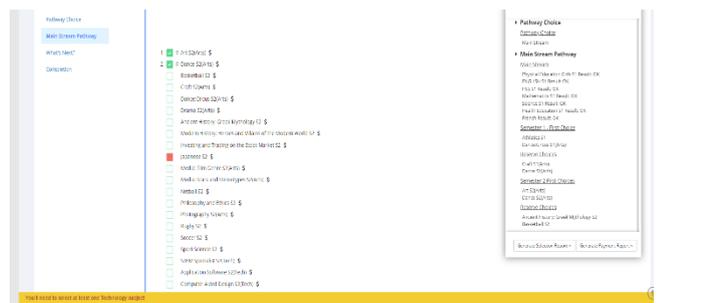
Pay attention to the yellow bar at the bottom of the screen - in this case the selection isn't correct as a technologies subject has been missed.
*You will know if a subject is arts or technology as it will have brackets at the end of the subject title

You'll need to select at least one Technology subject

If you click selection report and you haven't selected arts and technologies, you will see a message *"Please select all sections and rules"* as soon as you fix the selections you will be able to generate the report

For help or questions please contact your child's house coordinator