



## SCHOOL BOARD MINUTES – MEETING NO. 3 OF 2022

**HELD ON THURSDAY, 19 MAY 2022 IN THE CONFERENCE ROOM**

**ATTENDEES:** Katherine Sturley (Community Member and Chair), Neil Hunt (Principal), Steve Reynolds (Alumni Representative), Dr Genevieve McSporrán (Elected Parent Member), Matt Turnbull (Elected Parent Member), Louise Williams (Elected Parent Member), Parvina MacKellar (Community Member), Russ Fishwick JP (Community Member), Shaq Herath (Staff Member), Hagop Boyadjian (Staff Member), Sienna Rawson (Head Girl) and Kylie Hearle (Minutes). Meeting commenced at 5.30pm.

	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Welcome	Katherine Sturley	Katherine welcomed all those present and Parvina MacKellar, Matt Turnbull and Genevieve McSporrán who attended via Zoom. Welcome to Louise Williams for her first meeting as an elected parent member and Hagop Boyadjian who will represent the staff along with Shaq while Karena Shearing is on Long Service Leave.
2.	Apologies		Kris Mainstone (Community Member), Julian Tearney (Head Boy), Kate Sinfield (P&C Representative).
3.	Acceptance of the Minutes		<b>Resolution:</b> That the minutes of the meeting held on the 24 March 2022 be accepted as tabled. <b>Moved:</b> Steve Reynolds, seconded Russ Fishwick JP. <b>Carried unanimously.</b>
4.	Business arising from Minutes		The two School Board Effectiveness Surveys had been completed by each Board member in December 2021 and it was requested at the last meeting that each member consider their two top priorities and strategies around those priorities.  This is an opportunity to clarify areas of concern, and if there are items that need immediate attention.

		<p>Russ Fishwick JP started the discussion and his focus and feedback was around policies. It is important to review policies regularly and it is suggested that one or two be looked at each term.</p> <p>The school's policies are available on the website, however Russ would like to see a register of the policies so that they are all consolidated in one area. Members in attendance thought this was a good idea and would be useful to have a date recorded against each policy and updated accordingly when amendments are made.</p> <p>Steve Reynolds agree with Russ' thoughts and believed that Neil was the person to give guidance and would be aware of what is contentious and what policies need review.</p> <p>It was of the opinion that three or four policies be reviewed each year, and to prioritise where the school will benefit most from the School Board's review of these policies. Discussion had taken place in 2021 with the view to changing some policies and the process now needs to be tightened to ensure that the correct information is available and advertised accordingly.</p> <p>Hagop suggested that all the policies be placed in one document for a school committee to review before bringing back to the School Board. In 2021 a number of policies had been taken from the school diary and placed online which has led to some confusion.</p> <p>Katherine added that the wording of the question in the survey possibly would be better served 'we discuss policy as required and needed by the school'. The survey questions are supplied by the Department to enable Boards' the ability to self-assess.</p> <p>The school does in many ways have flexibility to create its own policies, e.g. start and end time of school days, uniforms, approach to behaviour, assessment policies, etc., and the school does take these opportunities to create their own.</p> <p>Neil will make a list of the major policies for consideration and will bring back for feedback.</p> <p>Russ spoke to key points of interest within the Business Plan that was discussed last year during one of the meetings. Russ would like to see how the plan is progressing as no communication and feedback has been reported. Russ thought it was important to have a measurement tool to assist how the plan was progressing.</p>
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5.	Finance Report	Neil Hunt	<p>Finance documents attached for perusal:</p> <p><u>Contributions and Charges Collection Rates:</u> Neil spoke to the collection rates and comparison to the previous year was also provided. Covid-19 had impacted on the Educational Allowance with only \$34,000 being received this year in comparison to \$80,000 in 2021. There may be some that have occurred online and will be monitored.</p> <p><u>Comparative Budget:</u> This document shows the C Accounts and it is document the school is required by the Department to use to budget and Neil signs off on this each month.</p> <p><u>One Line Budget:</u> The One Line Budget was presented dated 13 May however figures were to the 30 April 2022.</p> <p>Funding is provided on student enrolments, and specific information. Any members that have any specific questions, please do not hesitate to contact Neil.</p>
6.	Correspondence In		Nil
7.	Correspondence Out		<p>Emails to unsuccessful nominees re election. Congratulations to Genevieve McSporrán, Matt Turnbull and Louise Williams</p> <p>Email to school community advising 2022 Election results</p>
8.	P & C Report		<p><u>P&amp;C Report:</u> Nil.</p>

9.	Chair Report	Katherine Sturley	<p><u>Chair Report:</u></p> <ul style="list-style-type: none"> <li>• Thank you for the invitation to "Annie" which was very much appreciated and was a fantastic production.</li> <li>• Art Exhibition opening night, Friday 27 May.</li> <li>• 50th Anniversary Celebration of the Music School - Monday 27 June at the Perth Concert Hall.</li> </ul>
10.	Alumni Report	Steve Reynolds	<p><u>Alumni Report:</u></p> <p>Steve reported from the Alumni and indicated that the main celebration is the 50th Anniversary of the music school and the Alumni will be making this their main priority.</p> <p>An advertisement for ticket sales has gone out to all registered Alumni, titled 'A Circle of Life - 1972-2022. A celebration of Western Australia's most outstanding school music program and 50 years of music excellence.'</p> <p>Inspirational performances to include Wind Orchestra, Jazz Band, Chorale, Symphony Orchestra and a cast of Alumni from around the world. Tickets from will be available from the Perth Concert Hall/Ticketmaster/Churchlands website.</p> <p>A number of music champions will be announced this year to celebrate this milestone. These champions if unable to attend in person, a video will be recorded which can be shared and then this record can be archived.</p> <p>The annual P&amp;C organised Art Exhibition occurs on the 27-29 May. This is a free event though bookings are required for the Friday night launch.</p> <p>Further support or standalone activities for 2022 are still to be confirmed.</p> <p>Steve took the changes to the sporting teams' logo to the Alumni meeting for discussion. It was met with surprise and a little disappointment at the proposed outcome. In light of collaboration and respect, particularly toward the amount of work that has occurred toward the outcome, the committee is not seeking to make changes, just to plead for increased inclusivity in such interesting and alumni-relevant initiatives in the future. One suggestion was that any board decisions involving things like uniforms, that might naturally fall under the sphere of influence of sub-committees, be presented but a decision deferred for at least one meeting so that stakeholder groups can be consulted.</p>

11.	Principal's Report	Neil Hunt	<p><u>Principal's Report:</u> Attached as an addendum</p> <p><u>School activities that have occurred this term:</u></p> <ul style="list-style-type: none"> <li>• "Annie" and was again an unbelievable effort from our main production crew in Angela Padley and Ruth Sutherland. They have had to deal with restrictive numbers in rehearsing and crucial cast members and staff out with COVID all the while planning for contingencies right up until opening night.</li> <li>• NAPLAN testing for our Year 7 and 9 students. A monumental organisational effort by Rob Cross to coordinate 800 students into specific rooms, training staff supervisors and ensuring student laptops and/or support laptops were readily available. We have also conducted EST's for non-ATAR students in Year 12. These assessments are used to moderate the school's standards in our courses of study.</li> </ul> <p><u>Leadership changes for Term 2:</u></p> <p>Ms Karena Shearing is on LSL this term with Mr Rob Cross taking on the role of Associate Principal Junior Secondary School and Ms Kym Lucchesi replacing him as Head of Year 12.</p> <p>Ms Jayne Kitto is on maternity leave since late last term and she has been replaced by Ms Tara Dullabh as Head of Year 9.</p> <p>Mr Chris Doohan, Head of Humanities has resigned from the Education Department, and he has been replaced by Ms Larissa Kool for Term 2. Mr John Carr will commence his permanent appointment to this position at the beginning of Term 3.</p> <p><u>Behaviour Management</u></p> <p>As foreshadowed last term and outlined in my recent correspondence to parents and guardians, I have commenced a drive for greater compliance to behaviour standards from students and staff management of this. Student response to the six assemblies I conducted was admirable and I have been pleased to see some immediate changes from students and staff response procedures. The issue around facial piercings, in particular nose studs, may well come under further discussion this year if there is a willingness for change.</p> <p><u>School Tour</u></p> <p>We will hold our first school tour of the year on Friday 20 May. I expect a large number of potential parents as we are specifically targeting Year 5 and Year 6 students from our feeder primary schools. We have done this by providing a brief newsletter article to primary school principals to add to their newsletters.</p>
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12.	Head Boy & Head Girl	Sienna Rawson	<p><u>Student Report:</u>  Sienna reported on the NAPLAN timetable change and advised that the student body really enjoyed the change.</p> <p>The World's Greatest Shave event will be held this term or early next term and will be a fundraiser and organised by the Year 12 students.</p>

			The Instagram page is working well and thanks to Shaq, IT Manager who has given so much assistance in making sure protocols are put in place to ensure security is as it should be.
13.	General Business		The advertised School Board Open Meeting for 2022 will be held on 8 September 2022.
14.	Meeting closed		Meeting closed at 6.45 pm.
15.	Next Meeting		5.30pm - Thursday 16 June 2022