



SCHOOL BOARD MINUTES – MEETING NO. 2 OF 2022

HELD VIA ZOOM ON THURSDAY, 24 MARCH 2022

ATTENDEES: Katherine Sturley (Community Member and Chair), Neil Hunt (Principal), Steve Reynolds (Alumni Representative), Kate Sinfield (P&C Representative), Dr Genevieve McSporrان (Elected Parent Member), Matt Turnbull (Elected Parent Member), Kris Mainstone (Community Member), Russ Fishwick JP (Community Member), Karena Shearing (Staff Member), Julian Tearney (Head Boy), Sienna Rawson (Head Girl), Tom Werner (invited guest) and Kylie Hearle (Minutes). Meeting commenced at 5.30pm.

	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.		Genevieve McSporrان	<p>Genevieve presented a proposal to the Board members that Katherine Sturley be invited to become a Community Member and remain as Chair of the Churchlands SHS Board for at least 12 months.</p> <p>Genevieve spoke to the proposal, taking into consideration the need for stability and leadership, which has been a main priority for the Board over the past two years. This has also been enhanced due to the number of changes in the Principal role. In light of the number of relatively new Board members, the experience and skills that Katherine has provided is crucial to the School Board.</p> <p>Resolution: Moved Genevieve McSporrان, seconded Steve Reynolds that Katherine be invited to be a Community Member and continue as the Chair of the Board for 12 months. Carried unanimously.</p>

2.	Welcome	Tom Werner	<p>Tom Werner (Health and Physical Education Teacher) on behalf of Chris Van Maanen and the HPE Department shared a PowerPoint presentation on the sports uniforms and proposals for uniformity.</p> <p>The Churchlands SHS Health and Physical Education Department wish to confirm that the school's sporting colours be red and gold with navy blue as part of the combination. The aim is to have all the uniforms unified, however designs will be slightly different. The main body colour will be red with a gold and navy trim.</p> <p>This proposal has already been taken to the Uniform Reference Group and they are supportive of this proposal. They are supportive of the HPE team working with the students to design the team uniforms; it is important to have a design code and there is a common theme with uniforms moving forward.</p> <p>The school colours are historically the same. The PMS colour coding provided is to ensure that all colours are the same and are true throughout all uniforms.</p> <p>Kate reiterated that uniformity has been wanted by staff, parents and students for some time. The Uniform Shop can then become involved and make the process easier for all concerned.</p> <p>It was agreed that the School Board endorses the sporting colours as per the proposal presented:</p> <ul style="list-style-type: none"> • That the main body colour of the sporting uniforms to be red with a gold and navy blue trim. • The PMS codes to be used to ensure that the colours remain true. <p>Tom spoke about a request from the HPE Department to inject and boost spirit, culture and pride to the extra-curricular sporting teams (this will only apply to after school sporting teams). The proposal is that the HPE Department change the name to 'Churchlands Chargers' and a new logo be applied.</p> <p>The current sporting logo is the 'owlgles' (cross between owl and eagle) and most students, staff and parents do not know what it is. Owlgles is quite hard to say and is difficult to use in a chant. Students have not been very supportive.</p> <p>The Churchlands Chargers proposal and benefit so far is that:</p> <ul style="list-style-type: none"> • the design is modern and student feedback has been very positive • Students like the charging animal and slightly aggressive look • the rhino is applicable to both male and female uniforms
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3.	Apologies	Shaq Herath (Staff Member) and Louise Williams (invited guest and incoming parent member pending screening)
4.	Acceptance of the Minutes	<p>Resolution: That the minutes of the meeting held on the 24 February 2022 be accepted as tabled.</p> <p>Moved: Kris Mainstone seconded Russ Fishwick. Carried unanimously.</p>
5.	Business arising from Minutes	<ul style="list-style-type: none"> ○ Election results - Neil advised that a number of emails had not been received and that those that had not received the information needed to be given the opportunity to vote with an additional timeframe being added. The necessary screening protocols need to be adhered to before advising the school community of the election results. This is a priority and hoping the

			<p>unsuccessful candidates can be advised shortly, along with it being advertised in the Churchlands Bytes as well as being communicated to parents before the end of the term.</p> <ul style="list-style-type: none"> ○ The School Board Effectiveness Surveys - Katherine suggested that this be considered at the next meeting. If each member could consider their two top priorities and strategies around those priorities.
6.	Finance Report	Neil Hunt	<ul style="list-style-type: none"> ○ Draft Finance Committee meeting minutes were tabled from the 23 March meeting for consideration and endorsement of the One Line Budget. ○ Neil spoke to the One Line Budget which has been submitted to the Education Department. The school's salary expenditure is considerable and this year will impact on other accounts. There is minimal amounts in Reserve accounts compared to recent years. <p>2022 has seen a drop in Student Centred Funding along with losing approximately 70 less students than projected.</p> <p>The challenge for 2023, in that there will be a loss of staff in a number of areas across the school. For 2022 only basic maintenance will be seen to.</p> <p>Neil advised that due to the falling numbers of students in 2021 and 2022, there should also have been a reduction in staff numbers. There is likely be another fall in student numbers in 2023 and a big factor is the consideration of staff numbers.</p> <p>Discussion took place on the finances of the school and any assistance is welcomed and Neil is happy to work through the process with interested Board members in September. A lot of the data around the One Line Budget is around student numbers for the following year. This is really an unknown factor until the school year begins and can have a big impact on figures.</p> <p>The Finance Committee have accepted the One Line Budget and endorsed it has tabled.</p> <p>Resolution: That the One Line Budget as tabled and endorsed by the Finance Committee be accepted and endorsed by the School Board.</p> <p>Moved: Neil Hunt, seconded Steve Reynolds. Carried unanimously.</p>

			<p>The financial documentation is supplied by the Education Department for input and the Department's auditors have access to the figures.</p> <p>Parvina has offered her time to assist in September with understanding the process and requirements of the One Line Budget for 2023. This will be a benefit to the Board and school, in that another Board member in addition to Neil, is aware of the financial requirements.</p> <p>Resolution: That Parvina MacKellar be the School Board representative on the Finance Committee for 2022. Moved: Katherine Sturley, seconded Matt Turnbull. Carried unanimously.</p>
7.	Correspondence In		Nil
8.	Correspondence Out		<ul style="list-style-type: none"> • Second round emails re election process
9.	Head Boy & Head Girl	Julian Tearney & Sienna Rawson	<p><u>Student Report:</u> (Attached as an addendum)</p> <p>COVID-19 thanks to the staff who have been dealing with so many issues around COVID especially having to make so many calls to parents about close contacts.</p> <p>The Student Council has met twice since the last Board meeting, with the aim to assist the other year groups in setting goals. The year groups have put some projects together including:</p> <ul style="list-style-type: none"> • Year 8 - putting some packs together for doctors and nurses who are on the front line of COVID. This is to support their wellbeing and show our appreciation. • Year 9 - Sponsor a child through World Vision and have a fundraiser later in the year. • Luke and Abbey spoke about the ATAR Fair last meeting and will meet with Senior School staff to discuss tomorrow. • Two Year 9 students are participating in a 24 hour swim to raise funds. <p>An issue has been raised about the damage to the female bathrooms near the library, and it would be appreciated by the students if this could be seen to. Neil will address this issue but reiterated that any damage needs to be reported to the front office or Heads of Years as soon as possible.</p> <p>The Student Leadership team would like to introduce some Wellbeing Captain roles to establish a wellbeing club and run activities to support wellbeing and mental health initiatives.</p>

			<p>Sienna would like to see the introduction of Sports Captains which fits in with the 2020-2022 Business Plan to increase leadership roles across the school community. This will provide a role for those passionate sports people who may not necessarily be involved in the School Council.</p> <p>Neil advised that Mr Baltovich is the staff member for the students to approach to seek assistance on how to proceed with projects.</p> <p>The students are interested in having mixed recycle bins around the school, and hoping this can be addressed. The students will seek Ms Anthony's advice on costings and to proceed to report this to Neil.</p> <p>The Year 12 students would like to see if it is possible if a common room could be made available. Neil advised that it was necessary to discuss with Mr Baltovich and organise an appointment to talk about what can be done.</p> <p>Karena commended Julian and Sienna for what they have instigated so far this year and their inclusion in the staff and student leadership team. The team is made of about 20 people and will meet for the first time shortly and also includes involvement of the Music Captains.</p>
10.	P & C Report	Kate Sinfield	<p><u>P&C Report:</u></p> <p>Kate advised that the P&C AGM was held in February and another meeting was held earlier this week. Gabriella Jerrat is the new President and is working closely with Karena relating to the Community Engagement team. We are very appreciative of the members of the P&C and include:</p> <ul style="list-style-type: none"> • President - Gabriella Jerrat • Vice President - Nandita Naroth • Secretary - Meena Thiru • Treasurer - Shirley Godfrey <p>The P&C has \$618,000 in the bank, and some have being spent on various school projects, but the rest remain in reserve accounts. There is \$123,000 in stock at the Uniform Shop.</p> <p>Gabriella is currently liaising with Claire Curtis to commence work on the Community Art Exhibition and hopefully will be able to continue as normal when restrictions are lifted.</p> <p>With the P&C survey sent to parents recently, the results will be shared with the Board when available.</p>

11.	Chair Report	Katherine Sturley	<p><u>Chair Report:</u> Nil.</p>
12.	Alumni Report	Steve Reynolds	<p><u>Alumni Report:</u> Steve spoke to the 60th Anniversary suggestions that Russ has proposed. The Alumni Committee decided a couple of years ago to focus on the 50th Anniversary of the Music Program. The Alumni Committee had decided that the next big anniversary of the school would be celebrating the 75th Anniversary. They are happy to support small celebrations of the 60th.</p> <p>The main item for the Alumni would be the celebration on the 27 June to be held at the Perth Concert Hall. Alumni performers would be in attendance, online choir, in person choir, footage of the Alumni band which will be played during gaps on the evening. There will also be distinguished Alumni musicians who have recorded footage and will be played as well.</p> <p>A number of music champions will be announced this year to celebrate this milestone. These champions if unable to attend in person, a video will be recorded which can be shared and the record can be archived.</p> <p>The Churchlands song has been completed and is with the Music Department, and appreciates the P&C funding this project. Karena advised that there will be a brochure produced in the lead up to the celebration, to recognise the contributors.</p> <p>Steve advised that the Alumni would be staying away from hard copy versions of celebrations and the theme would be to capture moments by short video clips, in modernising the process. A current initiative is that Year 7 students could record their moments in this way, with the possibility of these being played at their Year 12 graduation.</p> <p>A successful uniform fashion parade has been held previously and could be option for the end of the year. The Open Day was trialed last year, though not successful in bringing in numbers, as those that attended really enjoyed it and still is being considered to celebrate the 50th towards the end of the year.</p> <p>The anniversary enamel pin was discussed and due to the cost would not be viable. Possibility a small number could be produced but as a general one and costs could be recovered through the sale of them at the Uniform Shop.</p>

			<p>Steve extended an invite to Russ Fishwick to attend the Alumni meeting next week to discuss his ideas on the 60th celebrations.</p> <p>Steve will also take the change to the after school sporting teams' logo to the Alumni meeting for discussion.</p> <p>Neil advised the time capsule which is located within the school will be kept for the 100th anniversary of the school.</p> <p>Karena advised the Family Community Engagement team would be meeting next week to discuss the Open Day and the concert and the viability and value of this. Other ideas will also be discussed and what capacity of commitment is required.</p>
13.	Principal's Report	Neil Hunt	<p>Attached as an addendum (Principal's Report)</p> <ul style="list-style-type: none"> • COVID-19 management controls have been established and the reporting mechanism provided on the website has been well supported by parents, and saved many hours of work for Associate Principals and Heads of Years. • 60th Anniversary of the school can be advertised by all activities/communications by the school in 2022 and for example be called the 60th Anniversary School Production, 60th Anniversary P&C Art Exhibition, etc. • Russ unfortunately is unable to attend the Alumni meeting but tabled his ideas.
14.	General Business		<ul style="list-style-type: none"> ○ Karena will be on Long Service Leave for Term 2 and therefore will be represented by another staff member in her absence. Neil will follow up.
15.	Meeting closed		Meeting closed at 7.37pm.
16.	Next Meeting		5.30pm - Thursday 19 May 2022