



SCHOOL BOARD MINUTES – MEETING NO. 8

HELD AT LA VELA RESTAURANT ON THURSDAY, 24 NOVEMBER 2022

ATTENDEES: Katherine Sturley (Community Member and Chair), Kate Grayson (Principal), Kate Sinfield (P&C Representative), Dr Genevieve McSporrان (Elected Parent Member), Louise Williams (Elected Parent Member), Russ Fishwick JP (Community Member), Parvina MacKellar (Community Member), Kris Mainstone (Community Member), Karena Shearing (Staff Member), Shaq Herath (Staff Member) and Kylie Hearle (Minutes). Meeting commenced at 5.30pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Apologies		Steve Reynolds (Alumni Representative), Matt Turnbull (Elected Parent Member) Our thanks to Steve and the Alumni for their contribution to the school and board. We also appreciate Matt attending via zoom, particularly the very early morning rise to take part in each meeting. We look forward to having you back in attendance in 2023.
2.	Acceptance of the Minutes		Resolution: That the minutes of the meeting held on the 3 November 2022 be accepted as tabled. Moved: Russ Fishwick seconded Genevieve McSporrان. Carried unanimously.
3.	Business arising from Minutes		<u>GATE Submission:</u> Katherine, Louise and Genevieve compiled a letter to send to the Minister for Education and was forwarded to Board members for consideration. Katherine made contact with feeder primary school boards providing a copy of the letter and seeking their support. Katherine will keep the Board members updated when more information comes to hand. Kate had a meeting with our two local members to discuss the submission prior to this meeting, and will follow up next week. Karena will be attending the Principal's network meeting next week and will share this information. General discussion took place on how to connect with the feeder primary schools so that united conversations can occur.

			Discussion of language courses in feeder primary schools were considered, and the general thought was that there should be the option for students to be able to continue with their course in high school. A general course is likely to be offered in 2024 "Aboriginal and Intercultural Studies - General". This will be of benefit to many students and will enhance prospects in many employment fields. Communication between all cultures is seen as a priority.
4.	Finance Report	Kate Grayson	<p>The following documents were tabled for consideration:</p> <ul style="list-style-type: none"> Contributions and Charges - Louise suggested that the School Board could be providing documentation to the school community on what the voluntary contributions and charges means, where the funds go to, and why it is important to pay them. Kate's research from other schools, showed that some run competitions for early payments by a set date as Churchlands do (win your fees back - one student each year level). It was suggested that adverts in the Churchlands Bytes in concession could be a possibility, and the Board should make it a priority to have a topic to cover in each or at least every second edition. <p>Kate advised the school is considerate of each family's personal situation, and will provide payment plans for those finding it difficult. The school through the Chaplains have been providing food hamper packs to assist some families that are enduring financial hardship.</p> <p>Due to recent survey results, it has shown that greater impact comes from a personal email rather than communication through the Bytes. Possibly a personal email from the School Board - a welcome introduction, what the school is working on and how the finances work, what the school does provide and fund and the benefits.</p> <ul style="list-style-type: none"> One Line Budget - The timetable may need to be adjusted with continuing enrolments being received and by adding further lines to the grid, the school will incur substantial costs due to the extra staffing required. The enrolments have increased due to a number of reasons, however the most seem to be from Australians returning from overseas. Comparative Budget - Kate gave an overview of the figures provided, and Parvina as the School's Board member on the Finance Committee spoke to the documents tabled. Parvina will circulate documents that were provided at their budget meeting. Russ Fishwick would like to see an extra column added to show year to date budget, and will be put to Arlene to see if this is possible.
5.	Correspondence In		<ul style="list-style-type: none"> Email from Dominik Eddy (parent member and Doubleview Primary School P&C) who attended the Open Meeting and was appreciative of the valuable insight the Board members gave her and the other attendees.
6.	Correspondence Out		Letter to Sienna Rawson and Julian Tearney (Head Girl and Head Boy for 2022) thanking them for the contribution to the School Board and Churchlands SHS community.

7.	P & C Report	Kate Sinfield	<p><u>P&C Report:</u> Kate advised that the P&C are waiting on plans so that they are able to contribute to the grounds projects. Kate Grayson and the Grounds Committee met today with Steve Postmus and a staged plan is currently being prepared along with the costings, and will be shared as soon it comes to hand.</p>
8.	Chair Report	Katherine Sturley	<p><u>Chair Report:</u></p> <ul style="list-style-type: none"> • Katherine acknowledged the hard work put into the Year 12 Presentation Ceremony and was a wonderful event. She felt very privileged to present the Year 12 VET Dux Award. • Katherine has been communicating with Jo Harris, Regional Director about leadership roles at Churchlands SHS. • Thank you to the support received from all members throughout 2022, and looking forward to 2023.
9.	Alumni Report		<p><u>Alumni Report:</u> The Year 13 event is happening on Friday 25 November in the Taryn Fiebig Concert Hall.</p>
10.	Principal's Report	Kate Grayson	<p><u>Principal's Report:</u></p> <p>Kate spoke to her report which included a number of faculty reports. These reports provided information on what has been happening throughout the year, excursions and highlights.</p> <p><u>Grounds:</u> A meeting is to be held tomorrow with members of the Department around the ramp located near where the demountables were. This is about providing access which meets the universal requirements around disability.</p> <p>Kris advised that a walkway maybe the best solution, which will be more aesthetically pleasing. Kris is happy to assist in anyway.</p> <p>Louise asked about the Netball program which has been very popular in the past. Kate advised that this program is run before school time and is an additional cost to the school because of the staffing requirements. This also applies to the Basketball program. Netball is an elective in Year 9 and 10. Further investigation is taking place to see if there is another option.</p> <p>Thank you to all the Departments that provided reports and the Board appreciates the time it takes to prepare such documents.</p>

Professional Development Days:

Two Professional Development Days for 2023 have been aligned with the primary schools with the first days of Term 2 and Term 3.

Resolution:

That the Professional Development Days for 2023 be:

- Thursday 30 January - Mandatory
- Friday 31 January - Mandatory
- Friday 24 March – Week 8 Term 1
- Monday 24 April – First day of Term 2
- Monday 17 July – First day of Term 3
- Friday 15 December - Mandatory

Moved: Genevieve McSporrان seconded Louise Williams. **Carried unanimously.**

Discussion took place on the proposed bookings at the Perth Exhibition and Convention Centre and Kate Sinfield will assist with contacts.

Student Behaviour and Good Standing Policy DRAFT

A draft of the policy was tabled by Matt Baltovich (Associate Principal - Middle Secondary) and would like some feedback by the 30 November as would like this to be included in the School Diary and Information Booklet for 2023. Requiring a temporary endorsement for one year, so that it is able to be included in the diary. Significant research is required, and this will take place throughout 2023, and in particular around the key strategies expectations. This will allow time to ensure that the wording and document is clear and thorough.

Shaq will make contact with Matt re the requirement to include and tie electronic device breaches into the Acceptable Use Policy.

Consideration should be to ensure that penalties are clear, and whether addendums are required to assist in making this happen.

Resolution:

That the School Board supports the draft Student Behaviour and Good Standing policy as tabled for a one year period with the inclusion of the electronic device information.

Moved: Genevieve McSporrان, seconded Kris Mainstone. **Carried unanimously.**

			<p><u>Churchlands Foundation Scholarships:</u> The foundation are currently finalising their scholarship information and will share this as soon as possible. It is hoped the formal launch will take place in December 2022.</p> <p>The savings from the installation of the Solar Power to Scholarships Project have allowed the foundation to offer scholarships. The School Board is very grateful to the Churchlands Foundation for their contribution and patience in making this happen. They are also very appreciative to the Churchlands P&C who have also contributed a substantial amount.</p>
11.	General Business		Nil.
12.	Meeting closed		Meeting closed at 7.05pm.
13.	Next Meeting		Thursday 23 February 2023