



SCHOOL BOARD MINUTES – MEETING NO. 6

HELD IN THE CONFERENCE ROOM ON THURSDAY, 8 SEPTEMBER 2022

ATTENDEES: Katherine Sturley (Community Member and Chair), Neil Hunt (Principal), Kate Sinfield (P&C Representative via Zoom), Dr Genevieve McSparran (Elected Parent Member), Parvina MacKellar (Community Member), Kris Mainstone (Community Member), Shaq Herath (Staff Member via Zoom), Karena Shearing (Staff Member), Sienna Rawson (Head Girl), Julian Tearney (Head Boy) and Kylie Hearle (Minutes).
Meeting commenced at 5.35pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Apologies		Russ Fishwick JP (Community Member), Steve Reynolds (Alumni Representative), Louise Williams (Elected Parent Member) and Matt Turnbull (Elected Parent Member)
2.	Acceptance of the Minutes		Resolution: That the minutes of the meeting held on the 18 August 2022 be accepted as tabled. Moved: Parvina MacKellar, seconded Shaq Herath. Carried unanimously.
3.	Business arising from Minutes	Neil Hunt	<ul style="list-style-type: none"> Homework Policy tabled and is the final version with the inclusion of Genevieve's wording and Russ' structure and format. The final Annual Report was tabled and members were asked to take the Annual Report away for further perusal and if any concerns are raised to email the group. The aim is to have a response by all members by the 20 September of their agreement, with the then approved Annual Report to be placed onto the school's website and a copy to be supplied to the Department prior to the end of the term.

			<ul style="list-style-type: none"> Neil spoke to the draft Business Plan and is currently before staff for further consideration and the final plan will be placed before the 3 November School Board meeting for a resolution. Neil gave an overview of the plan and advised that the P&C group had been provided a copy and Board members were asked to consider the plan and provide feedback.
4.	Finance Report	Neil Hunt	<p>Finance documents tabled:</p> <ul style="list-style-type: none"> <u>Operational One Line Budget Statement August 2022:</u> Significantly advantaged by the COVID payments which was not expected and is due to the State Government paying for staff being on COVID leave, therefore not coming out of the school's salaries budget. It is anticipated that the salaries budget will have approximately \$1m to carry forward to 2023. \$773,000 remains in cash and is expected to be expended on projects that are still to be completed, and hope that there may be a remaining amount of \$250,000 left. There is nothing significant to report on. <u>Comparative Budget:</u> The revenue accounts show an amount of approximately \$300,000 outstanding from parent contributions and is around 30% of parent payments and hoping to decrease it to 20% by the end of the year. Most of the main budgets are close to being exhausted. Significant amounts are left in some faculty budgets and these will be looked into. VET still have some accounts to be paid with most of the VET money coming from the State Government and this program is run based on the amount provided. Reserve accounts are very healthy in the faculty areas. Balance in the bank is approximately \$3m with about \$1.8m belonging to the faculties. Neil will be addressing each faculties reserve accounts. The faculties provide details of their expenditure plans for the next three years. In general the school funds are quite good. <u>Contributions and Charges Collection Rates:</u> Neil reflected on the Subject Charges collection rates with 77% for 2021 compared to 62.8% for 2022. The Year 11 and 12 collection rates are down by 15%, and converts to be about \$100,000 loss. The school works on the overall collection rate of 80% to 85%. It is not a major concern. Procedures are in place and it is expected that parents pay all charges. Voluntary and optional charges cannot be enforced, however assists the school in providing many extras which students benefit from. Draft Minutes of the Finance Meeting held on 25 August were tabled for perusal.

5.	Correspondence In		Nil.
6.	Correspondence Out		Nil
7.	Head Boy & Head Girl Report	Sienna Rawson/Julian Tearney	<p>World's Greatest Shave happened on the 1 September with over \$6,000 raised. Planning is taking place now for the big fundraiser on the last day of Term 3 (Friday 23 September). They are also planning for the Year 12s final day at school.</p> <p>Year 12 students usually present a gift to the school, so the students are looking for ideas. An idea was presented that it could be something to support the day to day work of teachers and students. Plant a tree idea was raised and maybe a bench underneath. Karena will look into and share any ideas.</p> <p>Pool mural will be presented to the Grounds Committee for discussion - outside wall of the pool enclosure and funding has been agreed to. Would be about representing different cultures and Mr Chapman has provided Neil with the necessary information.</p> <p>Students have been working with Ms Anthony around organising a clothes swap - recycling of uniforms and old clothes. A pilot run is hoping to be organised soon with all students having the ability to be involved.</p> <p>The common room idea is to be passed onto the Year 11 students for 2023. The rooming is the biggest obstacle and remains so.</p> <p>Karena advised that the staff and leadership team spoke about inviting the four leaders (Julian, Sienna, Alfie and Sarah) and members of the Board and the members of the leadership team to a gathering to emphasise the value of their input. This could take place towards the end of Term 4 with also parents to be invited. A handover event is also planned for passing on knowledge to the incoming Year 12 leaders.</p> <p>Julian and Sienna thanked the Board members for allowing them to be involved in the decision making process and have very much valued the experience.</p>

8.	Principal's Report	Neil Hunt	<p><u>Principal's Report:</u> Attached as an addendum</p> <p><u>Landscaping:</u> Neil advised that Steve Postmus, the Landscape Architect who has assisted the school with landscaping architecture had set up a list of projects and prioritised what was more important. Plans are currently being prepared for the front entrance of the school. The aim is to provide lighting from Memory Place up to the entrance which will also provide suitable wheelchair access and a simple entrance to the Concert Hall. It is hoped that plans will be available either late this term or early next term. Three quotes will need to be obtained and the P&C will be given the details as soon as they are available. The aim is to fully complete one project before moving onto the next. The Indigenous area needs further discussion and planning.</p> <p>Kris brought up that the school needs to have a masterplan around landscaping. This will be the backbone for future planning and it needs to have a clear logic. Would be appreciated if Kris could meet with Steve Postmus with the aim of sharing knowledge and ideas. Neil will seek assistance to find the surveys from previous years.</p> <p><u>School timetable:</u> The school timetable survey results were presented to the Board for discussion and Neil gave an overview of the results and the concerns raised. Significant consultation has taken place to arrive at this point. The survey was with the school commencing at 9.00am and finishing at 3.00pm vs starting at 9.10am and finishing at 3.15pm.</p> <p>It has been raised that Music students would be impacted more by missing form, losing sense of belonging to a specific group, loss of structure and pride. One benefit would be that cross walk attendants would be available for the entire time of students travelling to and from school.</p> <p>A solution will be worked to give the best outcome for all students and a decision needs to be made before further planning takes place. Transperth need to know by the end of the term to allow them sufficient time to organise their program.</p> <p>Motion: Neil proposed that the start time for the school day be adjusted to commence at 9.00am and finishing time 3.00pm. Form time be at the beginning of the day for 10 minutes, then two x one hour periods, break of 25 minutes, two x one hour periods, break of 25 minutes, and a final one hour period to finish the day.</p> <p>Majority in favour.</p>
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9.	P & C Report	Kate Sinfield	<p><u>P & C Report:</u> The P&C are looking to spend money on school projects, and with special interest in the grounds projects. It is hoped to be able to attract more parents to become involved with the P&C. The role and purpose of the P&C is organising community events and creating engagement with the parent body.</p> <p>The Churchlands song will be performed at the next meeting. Possibly advertising presentations at the meetings may attract more people. Any ideas would be welcome.</p>

10.	Chair Report	Katherine Sturley	<u>Chair Report:</u> Katherine thanked Julian and Sienna for their resilience during the lockdown period, for their leadership, drive and their courage to put forward new ideas and implement change.
11.	Alumni Report		<u>Alumni Report:</u> Nil.
12.	General Business		Nil.
13.	Meeting closed		Meeting closed at 7.00pm.
14.	Next Meeting		Thursday 3 November 2022 (Open Meeting)