



CHURCHLANDS
SENIOR HIGH SCHOOL

Online Literacy and Numeracy Assessment

OLNA

What is OLNA?

- ▶ A generic literacy and numeracy test online
- ▶ Based on feedback from workplaces and higher education
- ▶ It is thought to be easier than NAPLAN

Why OLNA for year 9s?

- ▶ NAPLAN has been changed and will now sit in term one
- ▶ NAPLAN Year 9 allows student to prequalify for OLNA
- ▶ OLNA is a requirement for Year 12 WACE
- ▶ You get 6 chances to pass

OLNA dates and times

- ▶ Monday the 24th form, 1 and 2 Writing
- ▶ Tuesday the 25th Form 1, and 2 Reading
- ▶ Wednesday the 26th Form 1 and 2 Numeracy

- ▶ You are to go straight to the gym, do not go to your form class

What do you need to do?

- ▶ Your laptop must be fully charged! Plug it in over night!
- ▶ Make sure you have followed the instructions in the email sent home and have tested your laptop

Authorized and unauthorised materials

- ▶ You may have only a pen, pencil and eraser with you during the test session. You will be given a sheet of working/planning paper for each test.
- ▶ The following unauthorised materials are not permitted to be with you during the test session: • mobile phones, pen-readers, Bluetooth®/wireless/web-enabled devices (keyboards are permitted), photographic, scanning or audio devices, headphones, calculators, dictionaries, thesauruses or notes.
- ▶ • you may only have applications open on your device that are necessary for you to access the test site.
- ▶ Only one browser and one browser tab may be open at any one time.

There are three assessment components:

- ▶ • reading (45 multiple-choice questions to be completed in 50 minutes)
- ▶ • writing (an extended response of up to 600 words to be completed in 60 minutes)
- ▶ • numeracy (45 multiple-choice questions to be completed in 50 minutes).

Student agreement

- ▶ Students accept the following agreement before logging in to an OLNA test.
- ▶ 1. I agree to not leave the test-delivery website during the test session.
- ▶ 2. I acknowledge that attempts to access other sites, use other applications or access calculators will be recorded.
- ▶ 3. I do not have any applications or programs open on my device except for the browser used to access the OLNA tests.
- ▶ 4. I do not have any browser tabs open except for the one used to access the OLNA tests.
- ▶ 5. I will not transcribe, record, copy or transmit any test materials or any responses.
- ▶ 6. I do not have any unauthorised materials in my possession, including mobile phones, pen-readers, Bluetooth®/wireless/web-enabled devices, photographic or audio devices, headphones, calculators, dictionaries, thesauruses or notes.
- ▶ 7. I will not use anonymiser technology, such as a virtual private network (VPN) or Tor, to access the OLNA tests

- ▶ s8. I will not disrupt other students during the test session. If I finish the test early, I will not visit other websites or use other applications and programs.
- ▶ 9. I understand that this is an assessment of my skills and any actions that I take to gain an unfair advantage will be considered a breach of this OLNA Student Agreement.
- ▶ 10. I have not undertaken any action that will allow me to gain an unfair advantage.
- ▶ 11. I understand that my actions must not affect the performance of other students.
- ▶ 12. I understand that I must follow any instructions provided to me by the supervisors or other school staff.
- ▶ 13. I understand that penalties apply to a breach of this OLNA Student Agreement, such as the cancellation of results for this test.

During the test

- ▶ 1. On each desk there will be username and password sheets, look for the one with your name. It will be alphabetical.
- ▶ 2. Log in when the supervisor tells you to start. Let the supervisor know immediately if you have any problems logging in. The supervisor will help you once all other students have started the test. Your time to complete the test will not be affected. There is IT assistance available.
- ▶ 3. You will be asked to accept the OLNA Student Agreement before starting the test. Read the OLNA Student Agreement carefully.
- ▶ 4. You must not access another website or other software. If you attempt to access any unauthorised information or engage in any other form of cheating, such as using notes, calculators or a smart phone, your actions will be reported to the Authority for investigation. This may result in the cancellation of your result in that component. Your usage of the internet or other applications will be monitored.
- ▶ 5. Complete the test, making sure you read all instructions carefully. Do not press Submit until you have completed the test. If you do press Submit before you finish the test, you will not be able to return to the test. If you do this by mistake, advise the supervisor immediately.
- ▶ 6. Do your best. Raise your hand to ask questions.
- ▶ 7. If you finish the test early, you must not disrupt other students or visit other websites.
- ▶ 8. If you have any problems with how the test-delivery website works or when trying to submit the test, raise your hand and wait for the supervisor

Adjustments

- ▶ You will see on your individual log in page if you have adjustments
- ▶ Diabetic students can bring in their monitors/ phones and bring in glucose/ sugar
- ▶ You may have a pause or extra time
- ▶ A pause will allow for a short break, the time is pre-loaded and the test will re start after the time set

Finishing early

- ▶ If you finish early, please check over your answers first.
- ▶ Once you have submitted you must close your laptop.
- ▶ Put your hand up and tell the supervisor.
- ▶ You can then return to class

OLNA supervisor rules

- ▶ Across all components of the OLNA, supervisors must not:
- ▶ give examples or hints
- ▶ explain, paraphrase or interpret questions or texts
- ▶ explain the meaning of symbols in questions or texts
- ▶ indicate to students whether their answers are correct or incorrect
- ▶ remind students about work completed in class.

During the Reading test

- ▶ During the Reading test, supervisors must not:
 - × read stimulus materials or test questions to a student.

During the Numeracy test

Supervisors may:

- ▶ read the words, without translating or interpreting them, within test questions

But must not:

- × read any numbers or symbols
- × explain the meaning of any symbols, numbers or mathematical terms
- × interpret any graphs or diagrams.

During the Writing test

Supervisors may:

- ▶ read the writing prompt

But must not:

- × allow any discussion of the writing task
- × provide any structure or content, orally or in writing
- × prompt students
- × write anything on the board (except the test-delivery website address)
- × plan for the students
- × type for a student (except where adjustments for disability have been granted and the supervisor is the appointed scribe).

Numeracy Tips for OLNA

Mrs Grubelich

What maths to expect

- Interprets and comprehends:
 - whole numbers and familiar or routine fractions, decimals and percentages
 - dates and time, including 24 hour times
 - familiar and routine 2D and 3D shapes, including pyramids and cylinders
 - familiar and routine length, mass, volume/capacity, temperature and simple area measures
 - familiar and routine maps and plans
 - familiar and routine data, tables, graphs and charts, and common chance events

Numeracy Tips

- ▶ Have confidence in yourself.
- ▶ There are 45 questions. You don't have to do them in order.
- ▶ Be time aware: allow 1 minute per question.
This gives 5 minutes at the end to check your answers
- ▶ **Words in bold are important. Look for them.**
- ▶ Look for keywords that mean $+$ $-$ \times \div
like **total**, **difference** or **evenly shared**.
- ▶ Know your basic numeracy skills
(Column addition and subtraction, times tables)
- ▶ Know how to multiply and divide by 10, 100, 1000 etc.

Numeracy Tips

- ▶ Find the line with the question mark. Carefully read all of this sentence as it will tell you what you need to do. Is it **estimate**, **calculate exactly**, **show working**, **select more than one option** or **true/false**?
- ▶ Next, look for your numbers as this is the information you need to use.
- ▶ If you are still not sure, look at the multiple-choice answers and work backwards to see which one works. Choose one.
- ▶ Use the working out paper to do calculations.
- ▶ You can't use calculators, but you can use your fingers.

Numeracy Tips

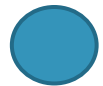
- ▶ Don't rush to calculate the answer. Sometimes you are asked to choose the answer which shows the calculation you should do
- ▶ If you are not sure, you can calculate the correct answer and select all options which give that total.

Example

A book costs \$48.

Mr Jones bought 20 copies of the book.

Which calculation does not give the correct total cost of the book in dollars?



480×2



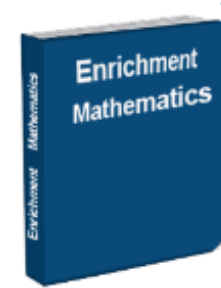
$40 + 8 \times 20$



$48 \times 2 \times 10$



$40 \times 20 + 8 \times 20$



Numeracy Tips

- ▶ Draw a diagram or a table to help solve the problem
- ▶ Draw lines for fractions if you need to compare them.
- ▶ When simplifying fractions, divide them by little numbers you know: 2,3,5 until you can't divide them any further.
- ▶ With directions, West is Where we live
- ▶ Time: can be am/pm, 24hr, 12 hr- read the question carefully.
- ▶ Know your conversions: length, time, mass, capacity...
- ▶ Perimeter is Plus.
- ▶ Do all of the online Numeracy Example and Practice Tests from scsa.

What will happen on the days of the testing?

- ▶ Go at the start of the day to the Sports Hall (North Side)
- ▶ Look for your name
- ▶ Find your log on sheet on the desk
- ▶ Set up your laptop
- ▶ Wait for the teacher to give further information

Reading and Writing Tips

Miss Watson

Tips for Reading

- ▶ Remember, you have improved your skills since last year - be calm and confident.
- ▶ The texts are *different* from NAPLAN. Expect to have to read tables, graphs, signs and diagrams, as well as print texts.
- ▶ Read the question before you read the text.
- ▶ Don't rush your reading.
- ▶ Eliminate the obviously wrong answers.
- ▶ Watch out for the distractor. It is one of the two answers that seem to be correct. Take your time to select the right one.
- ▶ **Reading Plus**, *See Readers* are ideal for practice.

Tips for Writing

- ▶ Read the prompt carefully.

Does it tell you *who* to write to and/or what type of text to write? Or, do you get to choose?

- ▶ Take **10 minutes** to plan on paper.

- ▶ The content is not as important as the writing itself (sentences and punctuation especially).

- ▶ Make sure you write opening and closing statements and use paragraphs.

- ▶ Write for around **40 minutes** and produce 300-400 words. It is not necessary to write 600 words (max. word limit).

- ▶ Spend at least **10 minutes** editing your work.

Plan BEFORE you Write

- ▶ Decide who you are writing to (your **audience**).
- ▶ Decide the text type you will use (the **form** that is easiest is usually a letter/email or speech).
- ▶ Decide if you will write as yourself, or someone else more suited to the prompt.

Some suggestions for planning

- ▶ **Brain dump** as many ideas and words that relate to the prompt.
- ▶ Use a **concept map** to consider and expand on ideas.
- ▶ Write ideas as **simple sentences**, then group these into paragraphs. Number these paragraphs to ensure you order your paragraphs logically.
- ▶ Consider real life **examples** that you could talk about in your writing.
- ▶ Draw a quick table to ensure each paragraph has a **Topic sentence, Example, Explanation and Linking sentence. (TEEL)**

Editing Tips

- ▶ Check for **capital letters** at the start of all sentences, for proper nouns (the names of people and countries) and I.
- ▶ Check **punctuation** at the end of sentences and for typos and spelling mistakes.
- ▶ Check **sentences** make sense and are written in a logical order.
- ▶ If a sentence seems too long, re-write it as two shorter sentences.
- ▶ See if you can make it easier for readers to follow by using **introductory words and phrases**.
- ▶ Try to show that you're writing for an **audience**.
 - What do they already know / feel about the topic?*
 - What would encourage them to change their mind?*
 - What language would you use?*

Remember
the 4 'Ps'!

Plan on paper

Paragraph

Punctuation and Signposts

Proof Read

We can help!

- ▶ You will be getting some more support from your English teacher this Thursday / Friday in your regular class.
- ▶ Come and see me (Miss Watson) in the English department if you have anymore questions or send me an email!

EXAMPLE and PRACTICE TESTS

URL - <https://assess.scsa.wa.edu.au>

Username: **olna**

Password: **prac14**