



Effective Date

Day	Month	Year

ID

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EMPLOYEE DETAILS FORM

(Net Pay Authority and Taxation Employment Declaration)

Section A - Personal Details

Name:
SURNAME OTHER NAMES

Contact Address:
City State Postcode

Contact Phone No. Date of Birth:

Section B - Whole of Net Pay Authority

Salary / Wage Deposit Details

Name of Bank, credit union or building society where account is held

Branch where account is held

Bank/State/Branch (BSB) No. -must supply

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Title of Account (e.g. Smith John and Mary)

Account Number

Section C - Employment Declaration - Taxation Details

Your Tax File Number

Disclose Tax File Number to Superannuation Fund? Yes No

Are you a resident of Australia for taxation purposes? Yes No

If NO is crossed, you cannot claim the tax free threshold or any dependant rebates on this form.

Tax-free threshold, HECS or SFSS Debt - You must answer these questions:

Do you wish to claim the tax-free threshold?

Yes No

Please remember; If you have more than one job and you presently get the tax-free threshold from another job or employer, **DO NOT claim it now**. If "No" is crossed, you cannot claim dependant rebates on this form.

Do you have an accumulated Higher Education Contribution Scheme (HECS) Debt?

Yes No

Do you have a Student Financial Support Scheme (SFSS) Debt?

Yes No

Rebates

a) Dependant Spouse Rebate

Amount Claimed: \$

Full name of your Spouse

b) Sole - Parent Rebate

Amount Claimed: \$

Full name of dependant you are claiming for rebate

c) Special Rebates (including Family tax Assistance)

Amount Claimed: \$

Specify Type of Rebate

d) Zone Rebate

You cannot claim a Zone Rebate on this form. Please use a "Zone A and B Employment Declaration" form. You can however cancel an existing Zone Rebate.

Do you want to cancel an existing Zone Rebate

Yes No

Section D - Declaration and Authorisation

I declare that the information I have given on this form is complete and correct. I further authorise that my net pay be deposited into the above bank, credit union or building society.

Signature

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